

Jazer Lockhart

40 Braeburn Ln, Middletown, CT

Jazer.Lockhart@cthss.org

(860)878-1036

To Whom It May Concern:

I possess a set of skills in IT Tech Support perfect for the applied position. In high school, I attended Vinal Technical High School in Middletown, CT. During these four years, I had studied a wide array of Technical Skills in the IT field. My focus studies and duties included:

- Setting up and maintain desktops for myself and fellow students
- Microsoft Office Applications, becoming certified in PowerPoint, Excel, and Access
- Networking and File Sharing, creating and maintain servers on virtual machines
- Assist students and faculty with desktop issues and other relevant technical issues.
- Programming using HTML, CSS, JavaScript, and JQuery
- Graphic Design and Media Production using Adobe Illustrator, InDesign, Photoshop, and Premiere

Along with my time at Vinal Tech, I spent time learning customer service skills and tech support by volunteering my time helping others with relevant technical issues. I can provide your company with the needed skills and abilities listed in the job description. I look forward to hearing from you.

Sincerely,

Jazer Lockhart