

Participant Information Sheet For Foundation Doctors

Title of Study:

What are Foundation Doctors' perceptions on their mandatory eLearning modules, and how could this shape future eLearning modules?

Department:

Medical Education Faculty, Royal College of Physicians (jointly run with University College London)

Name and Contact Details of the Researcher(s):

Jay Mehta – jay.mehta@nhs.net

Supervisor: Kerry Broadman – postgraduate@rcplondon.ac.uk

1. Invitation Paragraph

You are being invited to take part in a service evaluation project. Before you decide it is important for you to understand why the research is being done and what participation will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us if there is anything that is not clear or if you would like more information. Take time to decide whether or not you wish to take part. Thank you for reading this.

2. What is the project's purpose?

The aim is to understand what foundation doctors think about their mandatory eLearning modules.

3. Why have I been chosen?

You have been invited because you are a foundation doctor at this hospital.

4. Do I have to take part?

It is up to you to decide whether or not to take part. If you do decide to take part you will be given this information sheet to keep and completing this questionnaire will be considered as consent. You can withdraw at any time without giving a reason.

5. What will happen to me if I take part?

You will be asked to complete an online questionnaire which asks about your opinions on the mandatory eLearning modules. You may also be invited to take part in a focus group on this topic. All of your responses will be fully confidential and anonymised.

6. Will I be recorded and how will the recorded media be used?

If you are invited to and agree to take part in an online questionnaire, no recording will be made.

If you are invited to and agree to take part in a focus group, a voice recording will be made of everything that is said for convenience of capturing the data. The recording will be password protected, and as soon as it has been transcribed into text it will be deleted. Your comments will be anonymised from this point onwards.

7. What are the possible disadvantages and risks of taking part?

The questionnaire and focus group will take up some of your free time. We do not otherwise anticipate any disadvantages of taking part.

8. What are the possible benefits of taking part?

Whilst there are no immediate benefits for those people participating in the project, it is hoped that this work will be useful for the education department to make future improvements to medical education.

9. What if something goes wrong?

If you would like to make a complaint please contact the researcher above in the first instance, or the research supervisor if you feel that is more appropriate. You may also contact the hospital's Foundation Training Programme Director, who will have given permission for this study to go ahead.

10. Will my taking part in this project be kept confidential?

All the information that we collect about you during the course of the research will be kept strictly confidential. You will not be able to be identified in any ensuing reports or publications.

11. Limits to confidentiality

- Please note that assurances on confidentiality will be strictly adhered to unless evidence of wrongdoing or potential harm is uncovered. In such cases the University may be obliged to contact relevant statutory bodies/agencies.
- Please note that confidentiality will be maintained as far as it is possible, unless during our conversation I hear anything which makes me worried that someone might be in danger of harm, I might have to inform relevant agencies of this.
- Confidentiality will be respected subject to legal constraints and professional guidelines.
- Confidentiality will be respected unless there are compelling and legitimate reasons for this to be breached. If this was the case we would inform you of any decisions that might limit your confidentiality.
- Confidentiality may be limited and conditional and the researcher has a duty of care to report to the relevant authorities possible harm/danger to the participant or others.

12. What will happen to the results of the research project?

The results will be used as part of an assignment on the researcher's Masters in Medical Education programme. A copy will also be delivered to the hospital's education department, and is available to participants on request.

13. Data Protection Privacy Notice

Notice:

The data controller for this project will be University College London (UCL). The UCL Data Protection Office provides oversight of UCL activities involving the processing of personal data, and can be contacted at data-protection@ucl.ac.uk. UCL's Data Protection Officer can also be contacted at data-protection@ucl.ac.uk.

Further information on how UCL uses participant information can be found here:

www.ucl.ac.uk/legal-services/privacy/participants-health-and-care-research-privacy-notice

Your personal data will be used for the purposes outlined in this notice. The categories of personal data used will be as follows:

Name and email address – only if agreeing to take part in a focus group, to be used to schedule the focus group.

Your personal data will be processed so long as it is required for the research project, which will not last beyond May 2019. If we are able to anonymise or pseudonymise the personal data you provide we will undertake this, and will endeavour to minimise the processing of personal data wherever possible.

You have certain rights under data protection legislation in relation to the personal information that we hold about you. These rights apply only in particular circumstances and are subject to certain exemptions such as public interest (for example the prevention of crime). They include:

- The right to access your personal information;
- The right to rectification of your personal information;
- The right to erasure of your personal data;
- The right to restrict or object to the processing of your personal data;
- The right to object to the use of your data for direct marketing purposes;
- The right to data portability;
- Where the justification for processing is based on your consent, the right to withdraw such consent at any time; and
- The right to complain to the Information Commissioner's Office (ICO) about the use of your personal data.

If you are concerned about how your personal data is being processed, or if you would like to contact us about your rights, please contact UCL in the first instance at data-protection@ucl.ac.uk.

If you remain unsatisfied, you may wish to contact the ICO. Contact details, and further details of data subject rights, are available on the ICO website at: <https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/individuals-rights/>

14. Contact for further information

Researcher: Jay Mehta – jay.mehta@nhs.net

Supervisor: Kerry Broadman – postgraduate@rcplondon.ac.uk

Thank you for reading this information sheet and for considering to take part in this research study.