



20020 84 Ave Suite A315, Langley Twp, BC V2Y5K8

Tel: 778-591-5888

INVOICE

GST #74673 3310 RT

File No. 0302-001

Invoice No. 1327

November 14, 2024

Jayper Constantino Sanchez
via email

Via Email: jaypersanchez@gmail.com

Attention: Jayper C. Sanchez

Dear Jay,

RE: 0302-001 - Sanchez, Jayper Constantino - Family Matter - Divorce; Asset Division

Please find enclosed, Invoice No.1327:

- Our total Legal Fees charged before taxes is \$525.00
- In addition to our Legal Fees; there are taxes, Court filing fees, agent fees, disbursements and other out of pocket costs our firm has covered on your behalf, which puts the total amount of this Invoice to \$640.50
- The total amount applied from our Trust Account to Invoice No.1327 is \$640.50
- You have an outstanding balance owing of **\$0.00**
- The remaining funds in our Trust Account is **\$1,218.30**
- We can confirm, per your instructions your file is now **closed** and the remaining retainer funds will be returned to your via international wire transfer. It was our pleasure to work with you, we wish you all the best in the future.

Warm Regards,

HIGHLAND LAW

Per:

A handwritten signature in blue ink, appearing to read 'G. Cheema', is written over the printed name and title.

Guntaaz Kaur Cheema
Barrister & Solicitor
E. & O.E.

Summary of Legal Fees

Name	Total Time Spent	Amount before Taxes
Guntaas Kaur Cheema	2:30	\$525.00

Legal Fees subject to GST & PST

Date	Lawyer	Description	Hours	Rate	Amount
August 31, 2022	GKC	Email Exchange with Client x2 Aug 28 - Client following up on invoice Aug 31 - advising client, been away from office. invoice is in progress. will be sent out this week. **NO CHARGE**	0:12	\$350.00	\$0.00
September 03, 2022	GKC	Email Communication Email Communication from client - stating approve of invoice, considering funds have been debited. Instructed remaining retainer funds be returned to him, will provide again when he wishes to resume work on family matter.	0:06	\$350.00	\$35.00
September 27, 2022	GKC	Email Exchange with Client x5 Sept 8 - Client emailed to say plans had changed, he'd like me to begin divorce (NOFC) Sept 21. - GKC asked client to confirm if NOFC was correct Sept 23 - Client asked since money was tight if he should hold off beginning the process. Sept 23 - GKC indicated there's 1800+ on file and he should provide an additional 1500 for retainer. Sept 23 - Client advised money was tight b/c he's building a house in the Philippines. Didn't want start the process unless he feels he can see it through to the end. Sept 27 - GKC provided brief outline of initial process, so client could make an informed decision	0:30	\$350.00	\$175.00
January 22, 2024	GKC	Email to Client re: status of file - close & bill? last communication was on September 23 & 27, 2022. Asked for response by no later than Jan 25, 2024 at 4pm.	0:06	\$350.00	\$35.00
January 22, 2024	GKC	Email from Client Client informed GKC, 2024 is better than 2023. Client's in process of selling off his Regina property. Wishes to continue file and divorce process. Wants to know how much his last invoice was, how much is owing etc.	0:06	\$350.00	\$35.00
January 29, 2024	GKC	Email to Client Thanked client for prompt response. Last invoice was Sept 2022 for \$3,141. Advised him he owes \$550 for file, has \$1800 in trust, with closing costing \$40. Asked client when he anticipates being in a position to have the file continue?	0:06	\$350.00	\$35.00
July 04, 2024	GKC	Email to Client Following up on January 29, 2024 email as client has	0:06	\$350.00	\$35.00

not responded nor sent any other communication with respect to his file. Asked client to respond asap re: his file & funds in trust.

July 05, 2024	GKC	Email Exchange with Client x2 July 4 - Client replied & apologized. explain his work came to a halt due to the war in Ukraine & the economy downturn. He's only now just getting back on his feet. Has been trying to set aside enough funds to provide towards his file. July 5 - Responded to client. Thanked client. Explained not ideal to have funds in trust without work being done on a file. Understanding wanting to set aside funds - but hard to make saving for legal file a priority. Suggested he start adding small amounts to his trust funds, we can use until we bill & we'll return what we don't use. suggested starting work on his matter soon (8 weeks max) so he can get a sense of where the file is going and costs involved.	0:18	\$350.00	\$105.00
October 24, 2024	GKC	Email to Client Provided letter re GKC leaving firm to client. Client responded - forgot about file. Doesn't have funds for file. Requested funds in trust be returned. **NO CHARGE**	0:06	\$350.00	\$0.00
November 02, 2024	GKC	Email Exchange with Client x5 Informed client invoice prepared, can only return funds via wire transfer. cost is \$25.00 owing balance would then be \$534, remaining balance is \$1,324.00 asked client to let provide instructions. Client replied with wire transfer info. Will get in touch in 2025 Thanked client. Noted will not be available at this firm in 2025. Client responded - keep in touch, this is his main email & ph #. Assured client will. Thanked for contact info. **NO CHARGE**	0:30	\$350.00	\$0.00
November 14, 2024	GKC	Email to Client Provided Final Invoice. File Closed. **NO CHARGE**	0:06	\$350.00	\$0.00
November 14, 2024	GKC	Email Exchange with Client x7 Nov 3-14, 2024 Exchanged 7 emails with client regarding the international wire transfer of remaining retainer funds including requested wire transfer information, re-requested info as client's current address was missed. **REDUCED from 42min (\$245)to 12min (\$70)**	0:12	\$350.00	\$70.00
November 14, 2024	GKC	Closing File Ensured digital file matched physical. As minimal info on file - closing fee waived. **NO CHARGE**	0:06	\$125.00	\$0.00

For Professional Services Rendered	2:30	\$525.00
GST		\$26.25
PST		\$36.75

Taxable Disbursements, Agent Fees and Other Charges

Date	Lawyer	Description	Quantity	Rate	Amount
November 14, 2024	GKC	Wire Transfer arranged for remaining retainer funds in trust be refunded to client in the Philippines via international wire transfer per instructions	1	\$50.00	\$50.00
Total Taxable Charges					\$50.00
GST					\$2.50
PST					\$0.00

Total Invoice GST \$28.75**Total Invoice PST \$36.75**

Total Invoice Amount	\$640.50
Payment Taken from Trust Account	\$640.50
Total Balance Due	\$0.00

Remaining Funds in Trust Account \$1,218.30**Transactions since your last Invoice**

Date	Ref#	Account	Payee	Deposit	Withdrawal
November 14, 2024	To Print	Trust Acct	Highland Law Corporation		\$640.50

PAYMENTS MAY BE MADE BY CHEQUE or INTERAC E-TRANSFER
ALL INVOICES ARE DUE ON RECEIPT
INTEREST CHARGED ON UNPAID INVOICES AFTER 7 DAYS AT 24% PER ANNUM