



Memo no. 2025-10

Date

: April 2, 2025

To

: All Employees

From

: Human Resource Department

Subject

: HOLY WEEK HOLIDAYS

In accordance to the <u>Proclamation No. 727, April 17, 2025 (Maundy Thursday) and April 18, 2025 (Good Friday)</u> has been declared as <u>Regular Holiday</u>, and <u>April 19, 2025 (Black Saturday)</u> has been declared as <u>Special Non-Working Holiday</u>.

We would like to inform you that on April 17, 18, and 19, 2025, <u>Head Office</u> will be closed. <u>All Branches</u> will be operational on April 17 and 19, 2025, and will be completely closed on April 18, 2025.

Please be guided accordingly. Thank you!

If you have questions about this please contact the **Human Resource Department** at **0917-706-5905**.

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