

**Petitioned Subject**

**in Special Class/Tutorial Basis**

08/16/2022

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date

**DR. ROMEO DC. INASORIA, DPA**

Chancellor, Main Campus

Dear Dr. Inasoria:

Greetings!

I am a 4th Year College student of Bachelor of Science in Information Technology as confirmed by the Office of the University Registrar. To complete the requirements of the program, I need to enroll CAP 301 Capstone Project and Research 1 in (Special/Tutorial) basis because last year I have pre-requisite on that subject that’s why I can’t get the Capstone 1.

I am therefore, respectfully requesting your good office to allow me to enroll the above-mentioned subject/s.

I am hoping that my request merits your kind consideration and favorable action.

Thank you.

Respectfully yours,

Faculty to handle the subject: (Name of Faculty)

Christian Harvey V. Santos

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of the Student)

BSIT 4KG2

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Course, Year and Section)

Endorsed: Confirmed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **ALBERT B. VILLENA**

Dean University Registrar

Approved:

**ROMEO DC. INASORIA, DPA**

Chancellor, Main Campus

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -** | | | | | | | | |
| *Note: Email your accomplished Request Letter for Petitioned Subject to your respective College to the email provided below:* | | | | | | | | |
|  |  |  |  | |  | |  |  | |
| College of Architecture and Fine Arts: | [cafa@bulsu.edu.ph](mailto:cafa@bulsu.edu.ph) | College of Engineering: | | | | [coe@bulsu.edu.ph](mailto:coe@bulsu.edu.ph) | | |
| College of Arts and Letters: | [cal@bulsu.edu.ph](mailto:cal@bulsu.edu.ph) | College of Education: | |  | | [coed@bulsu.edu.ph](mailto:coed@bulsu.edu.ph) | | |
| College of Business Administration: | [cba@bulsu.edu.ph](mailto:cba@bulsu.edu.ph) | College of Science | |  | | [cs@bulsu.edu.ph](mailto:cs@bulsu.edu.ph) | | |
| College of Criminal Justice Education: | [ccje@bulsu.edu.ph](mailto:ccje@bulsu.edu.ph) | College of SER | |  | | [cser@bulsu.edu.ph](mailto:cser@bulsu.edu.ph) | | |
| College of Hospitality and Tourism | [chtm@bulsu.edu.ph](mailto:chtm@bulsu.edu.ph) | College of SSP | |  | | [cssp@bulsu.edu.ph](mailto:cssp@bulsu.edu.ph) | | |
| College of Information & Comm. Technology: | [cict@bulsu.edu.ph](mailto:cict@bulsu.edu.ph) | College of Law: | |  | | [collegeoflaw@bulsu.edu.ph](mailto:collegeoflaw@bulsu.edu.ph) | | |
| College of Industrial Technology: | [cit@bulsu.edu.ph](mailto:cit@bulsu.edu.ph) | College of Nursing: |  | |  | | [con@bulsu.edu.ph](mailto:con@bulsu.edu.ph) | | |