



The Research
Foundation for
The State University of New York

University at Albany

ANNOUNCEMENT OF VACANCY

Budget Title:	Sr. Research Support Specialist	Posting No: R13-02
Descriptive Title:	Sr. Research Support Specialist	Grade: E.79
Department:	Center for Human Services Research	Reports to: Director
Salary Range:	Low to mid \$40's	FLSA Status: Exempt
<p><i>Employment is with The Research Foundation for The State University of New York, a private, nonprofit, educational corporation that administers sponsored program activity for the University at Albany.</i></p> <p>Description of Duties: The Center for Human Services Research is seeking a Senior Research Support Specialist to work as part of a team that conducts studies related to domestic violence and state workforce issues.</p> <p>Minimum Qualifications:</p> <ol style="list-style-type: none">1. Master's degree in Public Administration, Sociology, or related field from a college or university accredited by a USDOE recognized organization.2. Experience conducting research on domestic violence and state workforce issues3. Experience designing and conducting on-line surveys4. Knowledge of the NYS child welfare system5. Strong skills with Excel software6. Experience in conducting focus groups7. Excellent communication skills8. Demonstrated ability to work with a culturally diverse population <p>Preferred Qualifications:</p> <p>Experience conducting case record reviews</p>		

Persons interested in the above position should submit a resume along with a cover letter by e-mail to dcarner@albany.edu or mailed to the address below. Please specify Job Number#13-02 in your cover letter.

Name:	Denise Carner
Title:	Project Staff Associate
Address:	135 Western Avenue, Richardson Hall 184, Albany, NY 12222

Closing date for receipt of applications: 2/8/13

Federal law and regulations require notice to all prospective employees regarding crimes that have occurred on campus in the current three year period. Please refer to the following website for the complete Annual Security Report ("Clery Report"): <http://police.albany.edu/asr.htm>

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