

List of Training Resources

This list is to help you to locate resources to train new staff and is based on the requirements outlined in the Best Practice Standards (BPS 10 & 11). It is not an exhaustive list and you may need to supplement it with local materials. If you have a great resource that you would like added to the list, please let Lisa Galatio from PCANY know at lgalatio@preventchildabuseny.org

Orientation

Note: Healthy Families Jamaica developed a power point that provides the framework for all initial training for direct service staff to be done within supervision discussions. Thank you to Samantha Wilson for sharing the template. This power point would need to be updated and customized to fit your program, but we believe it could be an excellent starting point for developing your own orientation training package. *The power point can be found on the HFNY website in the password protected network resources section. It is under the Program Manager tab for Worker Roles.*

HFA Orientation Training Videos:

Orientation to role in HFA (10-2A)

<https://www.youtube.com/watch?v=hUNru1kYGQQ&feature=youtu.be>

MIS Training Code: 1.0

Curriculum, Policies and Procedures, Data Collection (10-2 B)

<https://www.youtube.com/watch?v=MMITPKasJ2k&feature=youtu.be>

MIS Training Code: 1.0

Relationships with Community Resources (10-2 C)

<https://www.youtube.com/watch?v=AVI1lmPlrk&feature=youtu.be>

MIS Training Code: 2.0- Subtopics a, b, c

Child Abuse and Neglect Indicators and Reporting (10-2 D)

<https://www.youtube.com/watch?v=07H9wMc39b0&feature=youtu.be>

MIS Training Code: 3.0

Confidentiality (10-2 E)

<https://www.youtube.com/watch?v=95BGlymBVM4&feature=youtu.be>

MIS Training Code: 4.0

Developing Boundaries (10-2 F)

https://www.youtube.com/watch?v=fXQ_BpvAUXs&feature=youtu.be

MIS Training Code: 5.0

Staff Safety (10-2 G)

https://www.youtube.com/watch?v=FRJOy_pFy-g&feature=youtu.be

MIS Training Code: 5.5

NYS Mandated Reporter Training

https://ocfs.ny.gov/main/cps/Mandated_Reporter_Training.asp

MIS Code:

A recent addition to 10-2 A is that all staff must be oriented to Principles of Ethical Practice.

Sites are encouraged to use an established Code of Ethics, such as codes developed for nurses, social workers, early childhood professionals, or a multi-disciplinary Code of Ethics for Human Service Professionals.

<https://www.nationalhumanservices.org/ethical-standards>

MIS Training Code: 1.0

HFNY Central Administration is currently working on a resource to orient staff to the Multi Site System. An overview of the Multi Site System is given in core trainings. Until the time when a uniform resource is made available, please review the structure and responsibilities of our HFNY Multi Site System with all new employees.

MIS Trainings:

<https://www.hfnymis.org/Pages/TrainingMaterials.aspx>

MIS Training Code: 6.0

Topics available are:

Basic Forms Training

Performance Targets

Performance Indicators

MIECHV

HFA Stop Gap Training for Supervisors

HFA FRS Stop-Gap Training for Supervisors (video and workbook)

<https://www.healthyfamiliesamerica.org/hfa-stop-gap-trainings/#frssupe>

<https://www.healthyfamiliesamerica.org/s/Supervisor-Stop-Gap-Workbook-2017-2018.docx>

MIS Training Code: 12.1

Wrap Around Trainings

Training can be received through a variety of methods including, but not limited to, the following: lecture or interactive presentations by individuals with particular expertise in an area, workshops, college coursework, multi-disciplinary clinical consultations, training presentations by staff members, and self-study with supervisory follow-up. Sites may, but are not required to, use the HFA online trainings (TLC) in conjunction with site-based supervision/training to assure successful knowledge acquisition and understanding of concepts. If not using TLC, sites need to maintain training agendas to demonstrate adherence to the standard. Reports printed from the TLC demonstrating that all staff successfully completed each module will satisfy all evidence required for these standards.

The Learning Center Website (TLC) is:

www.healthyfamielstlc.com

Existing programs have a designated TLC site supervisor who can add new staff to the system. New programs can gain access to the system by making a request for log in privileges to Maritza Noriega, HFA Training and Professional Development Manager, at mnoriega@preventchildabuse.org

FAQs about the HFA Learning Center (TLC) can be found under the Training section of the HFNY website.

Topics found on TLC are:

Course 1: Keeping Babies Safe and Healthy (Standards 11-1.A. and 11-1.B.)

MIS Training Code: 14.0 Subtopic: all letters and 15.0 Subtopic: all letters

Course 2: Preparing Moms for Birth and Beyond (Standard 11-1.C.)

MIS Training Code: 16.0 Subtopic: all letters except h

Course 3: Fostering Infant and Child Development (Standard 11-2.A.)

MIS Code: 17.0 Subtopic: all letters

Course 4: Coaching in Positive Parenting Strategies (Standard 11-2. B.)

MIS Training Code: 19.0 Subtopic: all letters

Course 5: Preventing Child Abuse (Standard 11-3. A.)

MIS Training Code: 20.0 Subtopic: a, b

Course 6: Addressing Domestic Violence (Standard 11-3.B.)

MIS Training Code: 21.0 Subtopic: all letters

Course 7: Recognizing Substance Abuse (Standard 11-3.C.)

MIS Training Code: 22.0 Subtopic: all letters except d

Course 8: Striving for a Smoke Free Environment (Standard 11-3.C.)

MIS Training Code: 22.0 Subtopic: d

Course 9: Optimizing Your Effectiveness (Standard 11-2.C.)

MIS Training Code: 23.0 Subtopic: all letters

Course 10: Responding to Relationships (Standard 11-3.D.)

MIS Training Code: 24.0 Subtopic: all letters

Course 11: Promoting Mental Health (Standard 11-2.D.)

MIS Training Code: 25.0 Subtopic: all letters

Course 12: Recognizing Perinatal Depression (Standards 11-1. C and 11-2.D.)

MIS Training Code: 16.0 Subtopic: h and 25.0

*Culture is an integrated component of each course, therefore completion of all courses satisfies requirements for Standard 11-3.E.

Other Trainings

CHEERS

HFA Webinars

CHEERS

<https://www.youtube.com/watch?v=cSiP7tncpJ0&feature=youtu.be>

MIS Training Code: 32.0

CHEERS: A Deeper Dive

<https://www.youtube.com/watch?v=jubYhtMr8Jw&feature=youtu.be>

MIS Training Code: 32.0

CHEERS Check In Training Package

Instructions for the CHEERS Check In Training Package can be found under the Training section of the HFNY website.

Register here to gain access to the training video:

https://events-na1.adobeconnect.com/content/connect/c1/2518501346/en/events/event/private/2529161971/2548885498/event_registration.html?connect-session=na1breezrxhcd8qng48m7r&sco-id=2561437079& charset =utf-8
MIS Training Code: 46.0

Family Goal Plans

Required within 3 months of date of hire. (If PCANY in-person training is not available in that timeframe, program sites are to provide in-house training using HFNY Supervisor's Guide to In-House FGP Training, and the staff member is to attend PCANY training within one year of hire.)

HFNY Supervisor's Guide for In-House FGP Training:

<https://www.healthyfamiliesnewyork.org/Staff/Documents/SupervisorsGuidetoIn-houseFGPTraining2.19.pdf>
MIS Training Code: 7.1

HFA Webinar:

<https://www.youtube.com/watch?v=tWuTB4m0wOs&feature=youtu.be>
MIS Training Code: 7.1

Prenatal

Required within 6 months of date of hire. (If PCANY in-person training is not available in that timeframe, program sites are to provide in-house training and the staff member is to attend PCANY training within one year of hire.)

HFA Webinar:

<https://www.youtube.com/watch?v=5BOnep2PMUY&feature=youtu.be>
MIS Training Code: 41.0

Domestic Violence

Resource Manual:

<http://www.opdv.ny.gov/help/fss/fss.pdf>

MIS Training Code: 44.0

Working with Families Who May Have Domestic Violence: Guidelines for Home Visitors can be found under the Supervisor section of Worker Roles on the HFNY website.

Perinatal Depression and PHQ-9

Possible video resources:

<https://institutebsp.org/modules/adult-mental-health-part-two-perinatal-depression>

<https://www.psychcongress.com/multimedia/phq-9-gold-standard-depression-assessment>

MIS Training Code: 39.0