**C:\Users\HERRERA\Desktop\jayson.tif**

**JAYSON V. HERRERA**

21 A Blok 2 Lot 16, Balubad St., Brgy. Nangka, Marikina City 1808

jayson182005@gmail.com

0922 745 7080 /0945 380 0088 / 0976 031 7607

**OBJECTIVES**

To acquaint me to real life professional workplace environment, this will help me to explore the relationship between the knowledge and skills acquired in college with those required in the working situations. This will enable me to understand and respond better to market demand and provides me a platform to assess myself.

**EDUCATIONAL ATTAINMENT**

**TERTIARY: PAMANTASAN NG LUNGSOD NG MARIKINA**

Concepcion, Marikina City

SY: 2007-2014

*Bachelor of Science in Marketing Management*

**SECONDARY: ROOSEVELT COLLEGE MARIKINA**

Lamuan Street, Brgy. Malanday, Marikina City

SY: 2002-2007

**PRIMARY: ST. NICHOLAS PAROCHIAL SCHOOL**

Dama De Noche Street, Concepcion Uno, Marikina City

SY: 1996-2002

**EMPLOYMENT HISTORY**

* **Neuron Credit -**  Field Collection Specialist *June 6, 2018 – October 20, 2019*

*Ortigas,Pasig City*

* **Bank of Makati Finance Corp. -** Credit Counselor *April 1, 2016 – June 8, 2017*

#44 Gil Puyat Ave. Makati City

* **Bank of Makati (A Savings Bank) Inc.** – Credit Counselor *July 7, 2014 – May 31, 2016*

#44 Gil Puyat Ave. Makati City

* **Stackers Burger Café (Ausm’ Burgers Corp.) –** Barista/Cook *June 1, 2011 – October 7, 2013*

Venice Piazza, Mc Kinley Hill, Taguig City

* **Tropical Hut Food Marketing Inc. –** Service Crew *April 29, 2008 – October 5, 2009*

Kalawaan Sur, Pasig City

* **Magsaysay Maritime Corporation –** Crew & Family Affairs *– OJT (200hrs)*

520 TM Kalaw St., Ermita Manila City

* **Grand View Travel & Tours Corporation –** Travel Consultant *– OJT (200hrs)*

56 Ligaya St., Santolan, Pasig City

**SKILLS**

* Knowledgeable in MS Word, Power point and Excel
* Articulate with average communication skills
* Knowledgeable in Basic Accounting
* Knowledgeable in SAP
* Adobe Creative Suite

**PERSONAL INFORMATION**

**Nick Name** : Jay **Age**  : 27

**Date of Birth** : April 29, 1990 **Height** : 5`5

**Citizenship** : Filipino **Gender** : Male

**Civil Status** : Single **Religion** : Roman Catholic

**SEMINARS AND TRAINING**

* **Business Forum for Footwear and Leather Goods Manufacturer** – *April 14, 2016*

Sentrong Pangkultura, Kapitan Moy, Marikina City

* **Anti-Money Laundering Act (AMLA)** – *August 20, 2014*

Bank of Makati, Makati City

* **Corporate Orientation and Enrichment Program** – *August 19, 2014*

Bank of Makati, Makati City

* **Basic Counseling Strategies** – *September 22 – 23, 2014*

Bank of Makati, Makati City

* **SME Roving Academy: Gabay-negosyo sa Pag-asenso** – *November 21, 2013*

Sentrong Pangkultura, Kapitan Moy, Marikina City

* **Think Marketing by Josiah Go: Marketing Driven Strategy –** *July**30, 2010*

Marikina Convention Center, Marikina City

**CHARACTER REFERENCES**

|  |  |  |
| --- | --- | --- |
| **Cristopher Azote**  *Regional Manager, Mindanao*  BMI Finance Corp.  09258469670 | **Orlando E. Cortez**  *Accounts Manager, Rizal*  Home Credit  09335856301 | **Levy H. Rebancos**  *Logistics Coordinator, Laguna*  San Miguel Corporation  09954602699 |

I hereby certify that the above information is true and correct in behalf of my knowledge and beliefs.

**JAYSON VALLOTA HERRERA**

**Applicant**