

Resume 8

Name: Kelly Brown

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Objective: Looking for entry-level software engineering opportunities to learn and grow.

Education: B.Sc. in Mathematics – City University, 2020

Skills:

- Customer service and phone communication
- Office administration and filing
- Basic bookkeeping

Experience:

- Customer Service Representative – Call Center (2018–2022)
 - Handled customer inquiries and complaints
 - Processed orders and managed accounts
 - Trained new hires on call procedures
- Cashier – Grocery Store (2016–2018)
 - Managed cash transactions and assisted customers
 - Organized checkout area and inventory

Projects: None