
OCPWizard

User Manual

Version 1.0

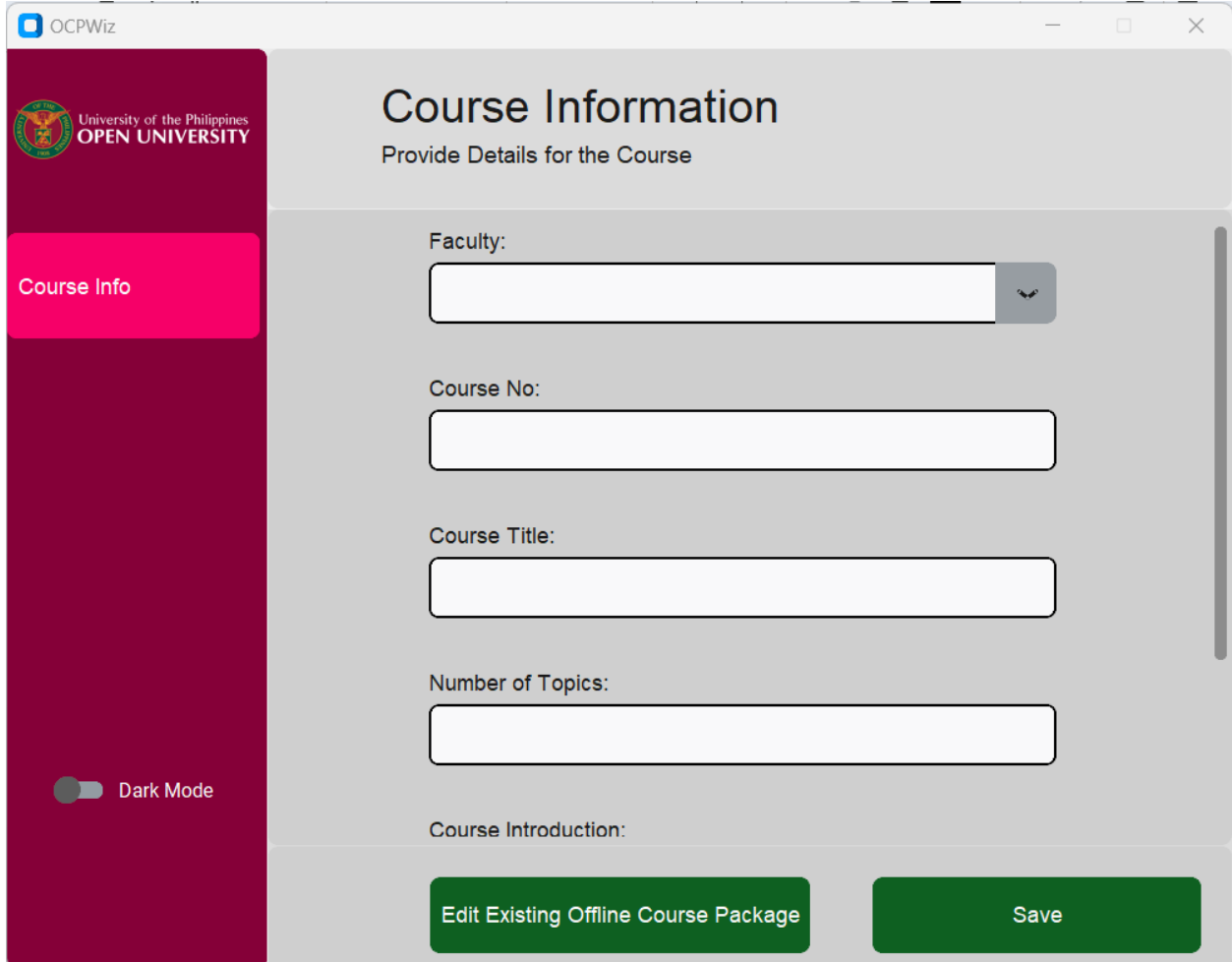
08/17/2023

Table of Contents

1 Getting Started.....	3
2 Editing Existing Offline Course Package.....	4
3 Course Resources.....	5
4 Deleting Resources.....	6
5 Uploading Topics.....	6
6 Creating Quizzes.....	7
7 Create Offline Package.....	8
8 Accessing and Utilizing the Offline Course Package.....	9
9 Dark Mode and Light Mode.....	10

1 Getting Started

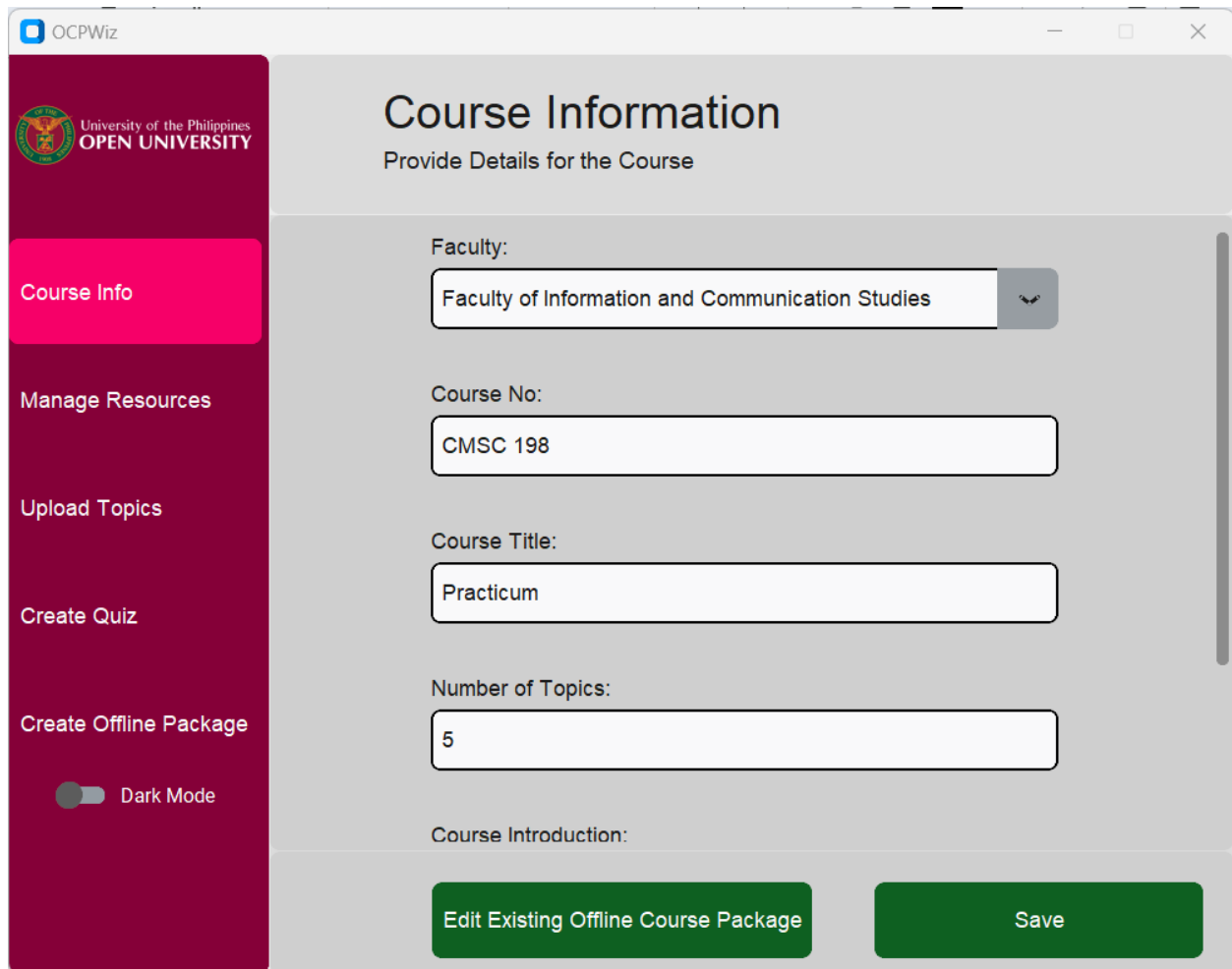
1. Launch the program. The Course Information page will appear automatically.



The screenshot shows a web application window titled "OCPWiz". On the left is a dark red sidebar with the University of the Philippines Open University logo and a "Course Info" button. The main content area is titled "Course Information" with the subtitle "Provide Details for the Course". It contains four input fields: "Faculty:" (with a dropdown arrow), "Course No:", "Course Title:", and "Number of Topics:". Below these is a "Course Introduction:" label. At the bottom are two green buttons: "Edit Existing Offline Course Package" and "Save". A "Dark Mode" toggle is visible in the sidebar.

2. Complete the mandatory fields:
 - Faculty: Select the faculty handling the course.
 - Course Number: Input the course number (e.g., ENG101).
 - Course Title: Specify the course title.
 - Number of Topics: Indicate the total topics in the course.
 - Optional Course Introduction: Optionally, provide a course introduction.
3. Click "Save" after filling the necessary information.

4. Sidebar buttons will become visible.



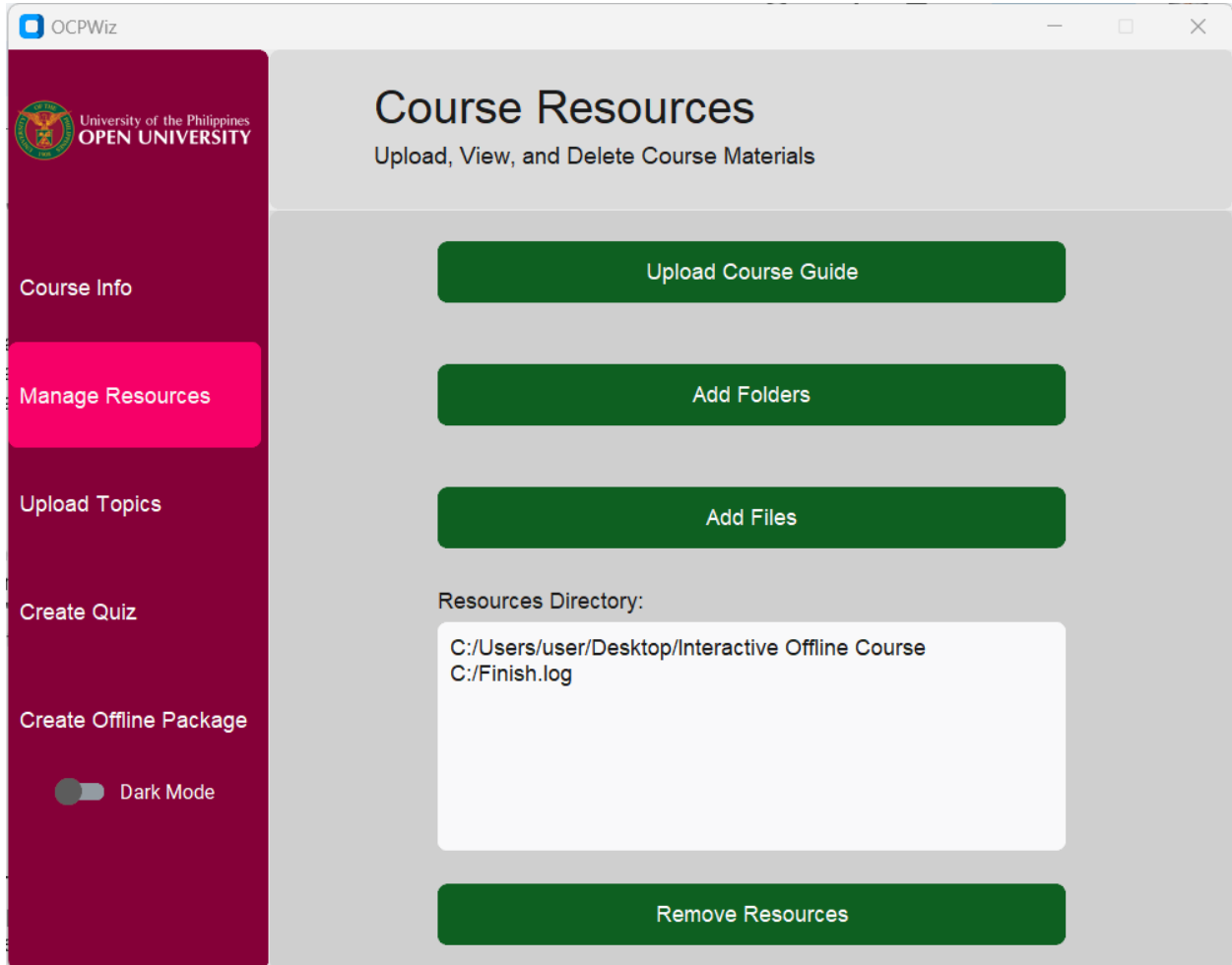
The screenshot shows a web application window titled "OCPWiz". On the left is a dark red sidebar with the University of the Philippines Open University logo and several menu items: "Course Info" (highlighted in pink), "Manage Resources", "Upload Topics", "Create Quiz", and "Create Offline Package". At the bottom of the sidebar is a "Dark Mode" toggle switch. The main content area is titled "Course Information" with the subtitle "Provide Details for the Course". It contains several input fields: "Faculty:" with a dropdown menu showing "Faculty of Information and Communication Studies"; "Course No:" with a text input containing "CMSC 198"; "Course Title:" with a text input containing "Practicum"; and "Number of Topics:" with a text input containing "5". Below these fields is a "Course Introduction:" label. At the bottom of the form are two green buttons: "Edit Existing Offline Course Package" and "Save".

2 Editing Existing Offline Course Package

- If you have a pre-existing offline course package, select "Edit Existing Offline Course Package."
- The presence of a metadata.json file in the folder will determine if details can be retrieved.

3 Course Resources

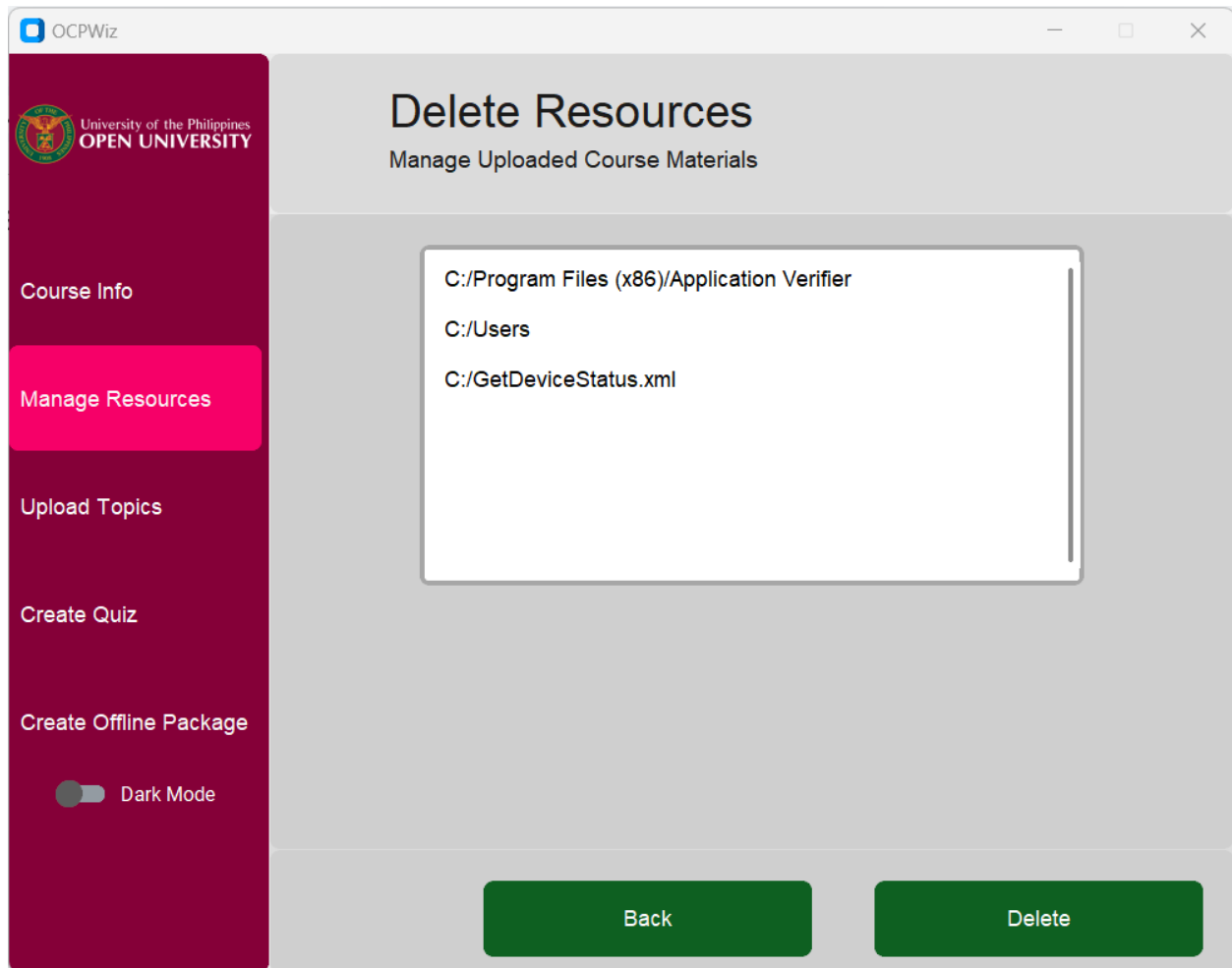
1. Upload the course guide using the "Upload Course Guide" button.



2. Add more resources on this page:
 - Click "Add Folder" to create a new folder.
 - Use "Add Files" to upload materials to the course resources.
 - To delete resources, navigate to the "Delete Resources" section within Course Resources.

4 Deleting Resources

1. On the Course Resources page, find and select the "Delete Resources" button.
2. You'll see a list of directories containing uploaded files and folders.



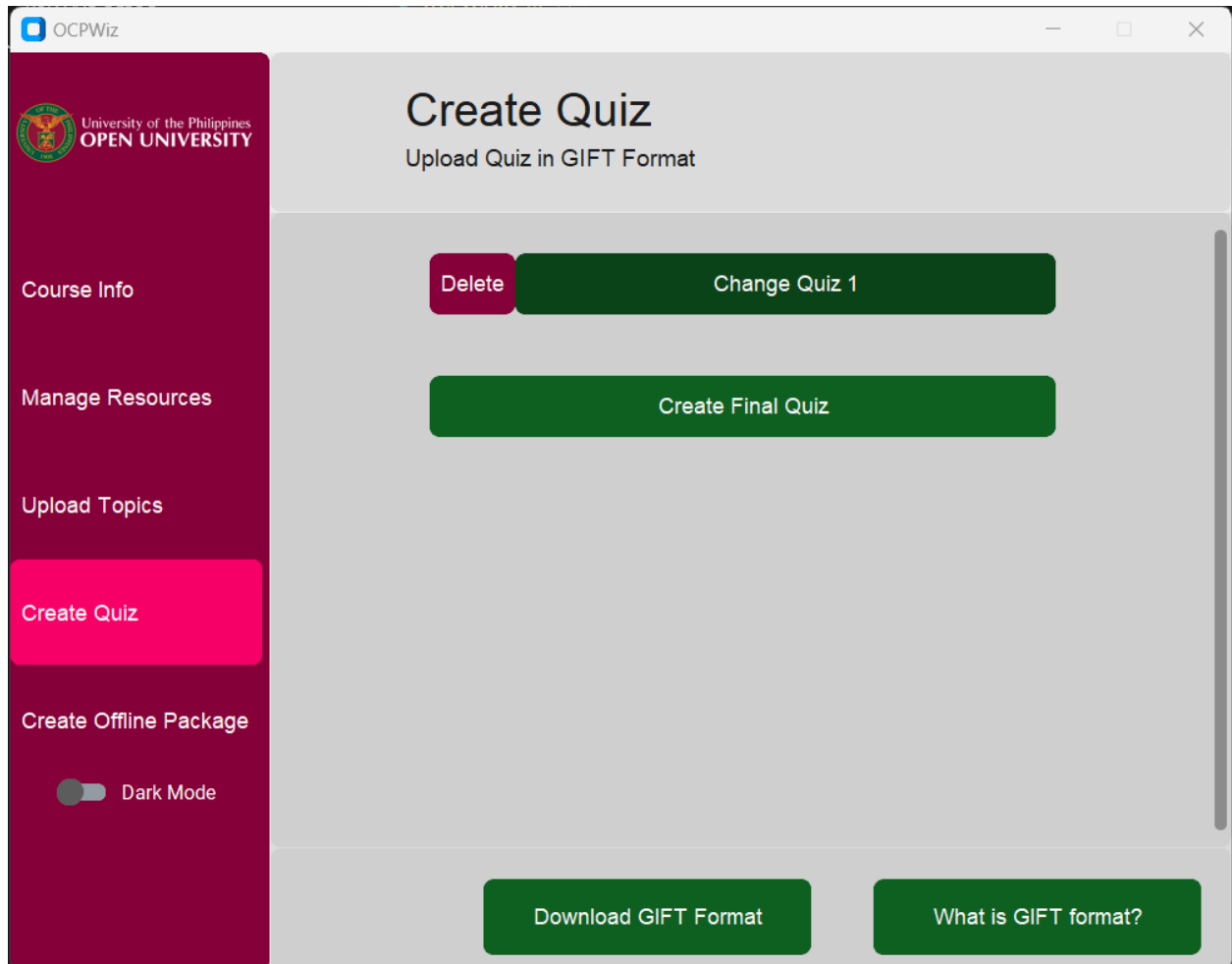
3. Select a directory and click "Delete" to remove files or folders.
4. Return to Course Resources using the "Back" button.

5 Uploading Topics

- Upload a PDF file for each topic by clicking the corresponding button.

6 Creating Quizzes

1. Optionally, upload a text file in GIFT format for each topic to create quizzes.
2. After uploading, a "Delete" button appears.



3. Click "What is GIFT Format" to access an explanatory PDF on GIFT format.
4. Click "Download GIFT Format" to download a template of GIFT Format

7 Create Offline Package

1. On the Create Offline Package page, ensure all details are accurate, including files, folders, PDFs, and quiz questions.
2. Access to the "Create Offline Package" page requires a course guide and topic PDFs.
3. In quiz questions, the correct answers are highlighted in green.

OCPWiz

University of the Philippines
OPEN UNIVERSITY

Course Info

Manage Resources

Upload Topics

Create Quiz

Create Offline Package

Dark Mode

Offline Course Package

Review and Finalize Course Package Details

C:/Users/user/OneDrive/Pictures/Module2.pdf

Topics Directory:

Topic 1: C:/Users/user/OneDrive/Pictures/Module2.pdf

Quiz 1

both a and b

1 + 1

2

3

4

Create OCP

4. Once prerequisites are satisfied, click "Create OCP" to generate the offline course package. The program will ask you where you want to save the OCP.

8 Accessing and Utilizing the Offline Course Package

1. The OCP is now stored in the chosen directory inside the Interactive Offline Course folder. The OCP is now ready for sending.
2. Launch the register.html file inside the folder by clicking it to begin.



The screenshot shows a web browser window titled "Register" with the address bar displaying the file path: `file:///C:/Users/user/OneDrive/Documents/Interactive%20Offline%20Course/CMSC%20191/register.html`. The page features a header with a logo on the left and the text "Faculty of Information and Communication Studies" and "CMSC 191 Practicum" on the right. Below the header is a registration form titled "CMSC 191 Course Access Registration". The form includes a sub-header "Please complete the form below to register and access the CMSC 191 course package." and five input fields: "Email address", "Student Number", "Year Started", "Username", and "Password".

CMSC 191 Course Access Registration

Please complete the form below to register and access the CMSC 191 course package.

Email address

Student Number

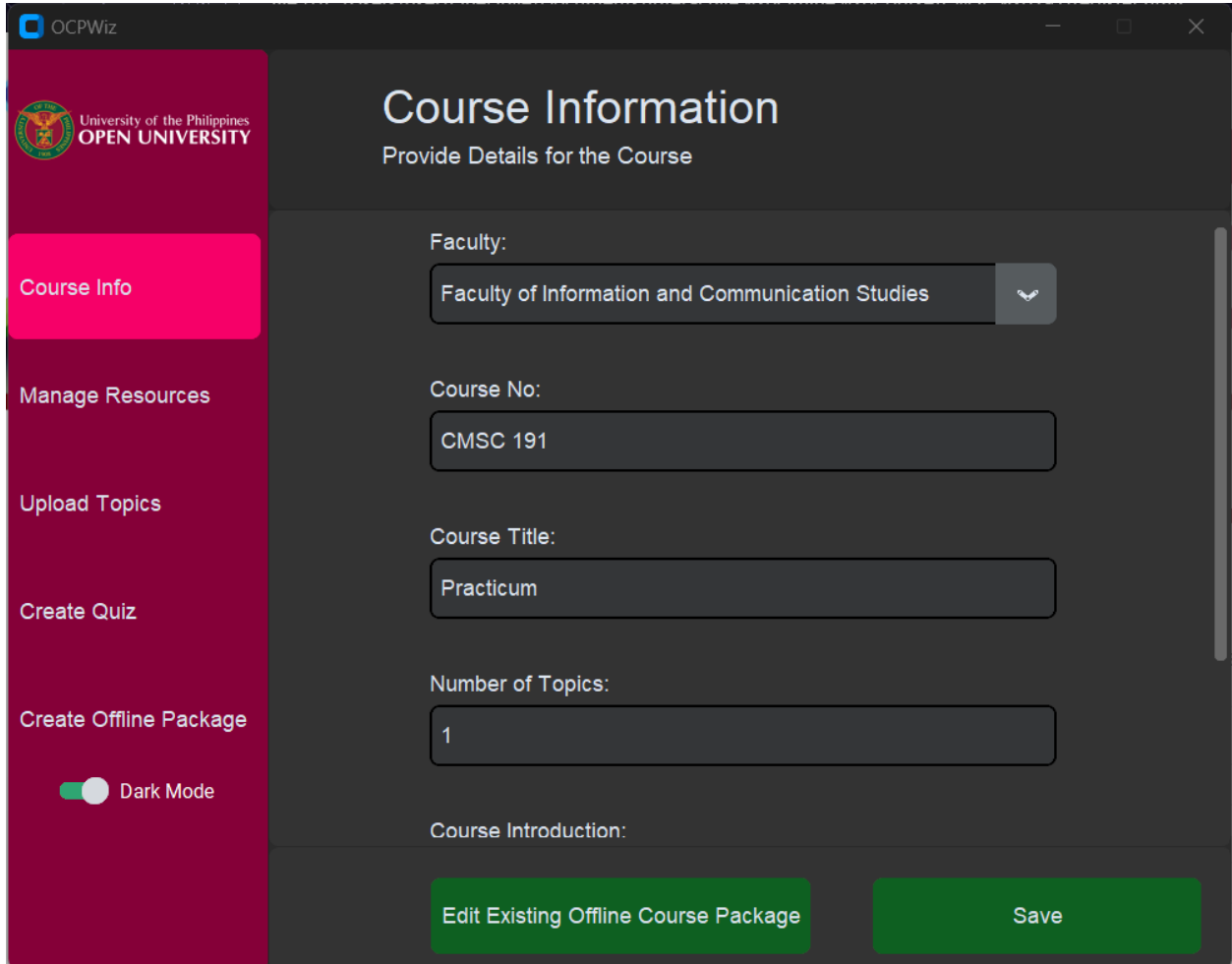
Year Started

Username

Password

9 Dark Mode and Light Mode

1. Click the switch to activate dark mode.



The screenshot shows the OCPWiz application window in dark mode. The title bar at the top left says "OCPWiz" and has standard window controls. On the left is a dark blue sidebar with the University of the Philippines Open University logo and several menu items: "Course Info" (highlighted in red), "Manage Resources", "Upload Topics", "Create Quiz", and "Create Offline Package". At the bottom of the sidebar is a "Dark Mode" toggle switch, which is currently turned on. The main content area has a dark background. At the top, it says "Course Information" and "Provide Details for the Course". Below this are several form fields: "Faculty:" with a dropdown menu showing "Faculty of Information and Communication Studies"; "Course No:" with a text input containing "CMSC 191"; "Course Title:" with a text input containing "Practicum"; and "Number of Topics:" with a text input containing "1". At the bottom of the form area, there are two green buttons: "Edit Existing Offline Course Package" and "Save".

2. To return to light mode, simply click the switch again