

OJT MONITORING SYSTEM

1. The login section allows you to access your account if you have already registered. If you don't have an account yet, you can sign up to create one.



2. Once you click the sign-up button, it will take you to a page where you can choose whether you are a student, a supervisor, or an admin.



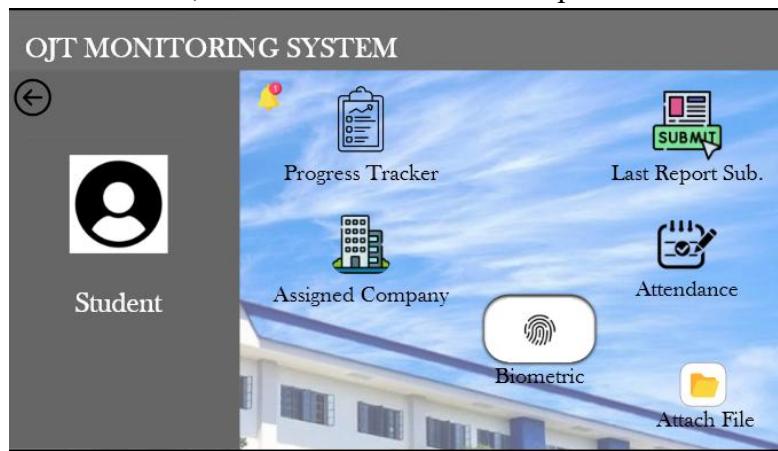
3. Next, when you click your designated user type, you will be taken to a page where you can fill out your personal information, including your username and password, and then click Register. And also they can put their picture.



And then back to the login page.

For student

1. After registering, go back to the login page and log in to your account as a student.
2. This will take you to the student page, where you can access various features such as the progress tracker, last report submitted, assigned company, attendance, student biometrics, file attachment for sending important documents, and a notification bell for updates and announcements.



When you click the **PROGRESS TRACKER**, it brings you this part inside it, there is a required hours that for the student to know how many hours do they need to complete the practicum. The hours they rendered as of their current time, the completion percentage, for them to know how many percentages, and the last is the OJT status.

Note: in this part the admin will fill up the required hours.



Next, is the **ASSIGNED COMPANY**, in this page the admin will put the students for their designated company for their practicum.



Next, is the LAST REPORT SUB., this page contains the task that the supervisor gives to each student, students can also view more information and download it and including the remarks of the task.

Student Name	Student ID	Date Submitted	Report Title	Hours Rendered	Actions
Alice Smith	100001	April 20, 2024	Week 4 - System Maintenance	8 hrs	
John Doe	100002	April 20, 2024	Week 4 - System Maintenance	8 hrs	
Emma Johnson	100003	April 19, 2024	Week 4 Database Optimization	Pending	
Michael Brown	100004	April 19, 2024	Week 4 - System Maintenance	Approved	
Michael Brown	100004	April 19, 2024	Week 4 - System Maintenance	Rejected	

Next is the ATTENDANCE, in this page have a calendar where the students can see the days and by clicking the date they can track their attendance IN and OUT.

Date	Student Id	Student Name	Time In	Time Out	Duration	Biometric Status	Remarks
2025-06-07	2023012456	Juan Dela Cruz	08:02 AM	05:01 PM	8h 59m	Verified	On Time
2025-06-06	2023012456	Juan Dela Cruz	08:15 AM	05:10 PM	8h 55m	Verified	Late In
2025-06-05	2023012456	Juan Dela Cruz	08:00 AM	-	-	No Scan	Missing Time Out
2025-06-04	2023012456	Juan Dela Cruz	08:04 AM	05:05 PM	9h 1m	Verified	Complete
2025-06-03	2023012456	Juan Dela Cruz	-	-	-	No Scan	Absent

Date	Student Id	Student Name	Time In	Time Out	Duration	Biometric Status	Remarks
2025-06-07	2023012456	Juan Dela Cruz	08:02 AM	05:01 PM	8h 59m	Verified	On Time
2025-06-06	2023012456	Juan Dela Cruz	08:15 AM	05:10 PM	8h 55m	Verified	Late In
2025-06-05	2023012456	Juan Dela Cruz	08:00 AM	-	-	No Scan	Missing Time Out
2025-06-04	2023012456	Juan Dela Cruz	08:04 AM	05:05 PM	9h 1m	Verified	Complete
2025-06-03	2023012456	Juan Dela Cruz	-	-	-	No Scan	Absent

And also, they can refresh, print, or download it for their reference.

Next is the BIOMETRIC of the students for their attendance including fingerprint registration.

Next is the ATTACH FILES, Students can send files to the supervisor or the admin. When they click the attachment icon, it allows them to choose the person they want to send the file to.



And click send. I forgot to add a send button.

And lastly, the notification in order to the students to know the announcements and updates.



FOR ADMIN

For the admin page they are the responsible for the monitoring and the other fill ups they are the one who make the accounts of the supervisor and monitor the intern's performance.

In the admin's dashboard includes the total of students, reports submitted, attendance issues, and assigned companies.

- Inside the TOTAL OF STUDENTS, are the list of students who is taking internships.

Name	Student ID	Assigned Company	Hours Rendered	Status
Juan Dela Cruz	2023-012456	ABC Tech Solutions	220 hrs	Ongoing
Maria Santos	2023-008912	XYZ Power Systems	300 hrs	Completed
Mark Villanueva	2023-007834	Globe Telecom	150 hrs	Ongoing
Ana Mendoza	2023-011789	PLDT	310 hrs	Ongoing
John Reyes	2023-010278	Smart Communications	100 hrs	Ongoing

- Next is the REPORTS SUBMITTED, here the admin can view the tasks assigned by the supervisor to the interns. The admin can also download and view more details for additional information.

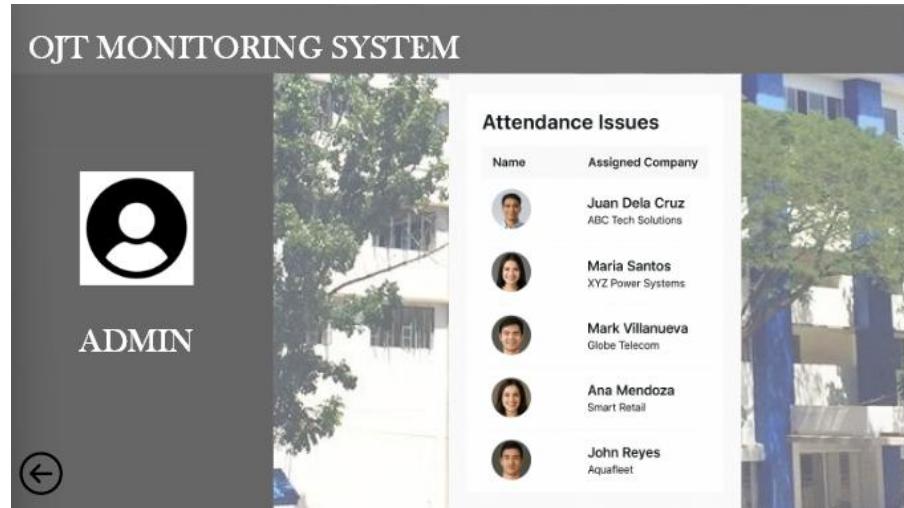
Student Name	Student ID	Date Submitted	Report Title	Hours Rendered	Actions
Alice Smith	100001	April 20, 2024	Week 4 - System Maintenance	8 hrs	Approve Reject
John Doe	100002	April 20, 2024	Week 4 - System Maintenance	8 hrs	Approve Reject
Emma Johnson	100003	April 19, 2024	Week 4 Database Optimization	Pending	Approve Reject
Michael Brown	100004	April 19, 2024	Week 4 - System Maintenance	Approved	Approve Reject
Michael Brown	100004	April 19, 2024	Week 4 - System Maintenance	Rejected	Approve Reject

- Next is the ATTENDANCE ISSUES page, in this page the admin can see the attendance issues of the intern, like missed time in or time out.

Name	Assigned Company	Reported Issue	Reported On	Status
Juan Dela Cruz	ABC Tech Solutions	Missed check-in	April 12, 2024	Open
Maria Santos	XYZ Power Systems	Sensor error	April 9, 2024	Resolved
Mark Villanueva	Globe Telecom	Incorrect data	April 8, 2024	Resolved
Ana Mendoza	PLDT	Smart check-out	April 3, 2024	Open
John Reyes	Smart Communications	Actual checkin	April 3, 2024	Open

- Another one is the ASSIGNED COMPANIES, here the admin can monitor which company the interns are assigned to.

OJT MONITORING SYSTEM



Note: add some other features like download files and more, for important use. Thank you.

FOR SUPERVISOR

In this part the supervisor is the one who give the task that the interns need to accomplish. They are also the one who monitors the students while they are in their internships.

In this dashboard, we can see the assigned students, reports, and the notification bell.

OJT MONITORING SYSTEM

Supervisor Panel

- Assigned Students
- Reports
- Messages

Assigned Students

Student Name	Student ID	Report Status	Hours	%	Actions
Jacob Jones	102345	Approved	120	80 %	View Report
Aria Patel	112567	Pending	96	40 %	Evaluate
Ethan Wright	107890	Rejected	150	100 %	Message
Sophia Kim	115432	Approved	72	60 %	View Report

Reports Review

Pending Reports	Hours Rendered
1	120 hrs

- Inside the assigned students, are the task that the supervisor has given to them, the supervisor can put the remark of the task.

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Student Name	Student ID	Date Submitted	Report Title	Hours Rendered	Actions
Alice Smith	100001	April 20, 2024	Week 4 – System Maintenance	8 hrs	View Edit
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Michael Brown	100004	April 19, 2024	Week 4 – System Maintenance	Rejected	View Edit

- Next is the report, in this page include the report of the intern about their task that the supervisor has given to them. The supervisor can view the report and evaluate it.

SUPERVISOR

Name	ID	Company	Report Period	Hours Rendered	Status
Jacob Jones	102345	Acme Corporation	Jun 1 – Sep 30, 203, 2023	Horusrendered: 100 %	Approved
Aria Patel	112567	Bright Future Tech	Jun 5 – Sep. 1, 201, 2023	Horus endeder: 80 %	Pending
Ethan Wright	107890	City Engineering Works	May 15 – Aug. 15 15, 2023	Horus rendered: 100 %	Rejected
Sophia Kim	115432	Zenith Media	Jul 1 – Sept. 15 15, 2023	Horus rendered: 60 %	Approved

For the evaluation:

Total Students

Name	Student ID	Assigned Company	Hours Rendered	Status
Juan Dela Cruz	2023-012466	ABC Tech Solutions	220 hrs	★★★★★
Maria Santos	2023-008912	XYZ Power Systems	300 hrs	★★★
Mark Villanueva	2023-007834	Globe Telecom	150 hrs	★★
Ana Mendoza	2023-011789	PLDT	310 hrs	★★★★★
John Reyes	2023-010278	Smart Communications	100 hrs	★★

And last is the notification.

And lastly, the notification in order to the students to know the announcements and updates.

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Student

VIEW MORE

Subject: Feedback on Your Week 4 Report

Hi Juan,

I've reviewed your latest report, and I appreciate the effort you put into documenting your tasks this week. Your involvement in workstation setups and network troubleshooting shows great initiative.

For your next report, please include more details on the issues encountered and how you resolved them — this helps us better assess your learning progress. Keep up the good work, and don't hesitate to reach out if you need guidance.

Best regards,
Mr. Santos

Subject: Report Reminder

Please submit your weekly report by Friday, 5:00 PM to avoid penalties.
- OJT Admin

The personal information: click the profile picture to view more information.

OJT MONITORING SYSTEM



Comments

Name	Phone
<input type="text"/>	<input type="text"/>
User Name	Date
<input type="text"/>	<input type="text"/>
Email	
<input type="text"/>	
Company Name	
<input type="text"/>	
Comments	<input type="text"/>
Change Password:	

More Information: (Gender, Birthday, Location, Bio)



P.S.

Kung naa koi mga wala nab utang na mga features sir palihug kog butang kanang mga features na lantaw nimo needed salamat. PASENSYA SA WRONG GRAMMARS HAHAHA