

**Purpose:** Identity document verification confirms the legitimacy and authenticity of an identity document such as a passport, national identity card or driver's license by carrying out a series of checks. Documentchecker provides a database of images, descriptions, and details of key document features updated regularly.

**Directions:** When a Trusted Referee (TR) encounters an unfamiliar document, they will post in their respective HELP channel for a HelpDesk Senior Trusted Referee (STR) to review. The HelpDesk will use the Documentchecker to locate the document and review/compare for authenticity. The findings and decision on whether to **Approve** or **Reject** the document will then be communicated back to the TR via the Slack thread.

- [Logging in](#)
- [For International Documents](#)
  - [Legend](#)
- [For North American documents](#)
  - [Legend](#)
- [Useful Tips & Icon Glossary](#)
  - [Liveblog](#)
  - [Quick MRZ Check](#)
  - [Icon glossary](#)
- [Questions?](#)

## Logging in

Log into your Okta dashboard with your ID.me account credentials. You must be on VPN and/or onsite.

Click to open the **Documentchecker** application in a new tab. Then select either **International** or **North American Identity Documents**, pictured below.

# For International Documents

If you selected **International Identity Documents**, select the country of origin for the document you have a question about.

Then select one of the tabs below for the document you are researching.

After you have selected a document, your screen will look like this. (This example is for a UK passport.)

## Legend

*See the yellow boxes above.*

1. Use these links to select other versions of this document.
2. Name of country & document type
3. Page selection (if applicable)
4. Information tabs
  - **General** provides a broad summary of the document and its features
  - **Data positions** shows the position of data on the document
  - **Security Features** shows magnified images with detailed explanations
  - Click to explore the other options
5. Image controls

# For North American documents

If you selected **North American Identity Documents**, your screen will look like this:

Make a selection from one of the drop-down menus above.

We selected **Virginia** under **United States**. Click to select the document of your choice.

In our example, we selected **Virginia Driver's License / Read ID**.


## Legend

See the yellow boxes above.

1. Region name & series date
2. Document type
3. Click these links to select other 'series' or document designs
4. Information tabs
  - **General** is a broad summary of the document and its features
  - **Security Features** shows magnified images with detailed explanations
5. Image controls

## Useful Tips & Icon Glossary

### Liveblog

- Click the link below for current document news and updates (**North America** only).
- For example:  [LIVE BLOG: Idaho extends date of licence renewals - Keesing Platform](#)

### Quick MRZ Check

Step	(Click to enlarge)
To validate a document MRZ code, click this button.	

Then click the link to <b>Go to the Quick MRZ Check</b> .	
Complete the fields shown, then click <b>Check</b> to corroborate the document.	
The corresponding MRZ code displayed, which you can then compare to the document.	

## Icon glossary

## Questions?

If you identify any missing documents, errors, or other gaps in the Documentchecker, please submit a [Document Criteria Jira ticket](#).

- For **Issue type**, select **New Document Type**.
- Start your **Summary** with **DocumentChecker:**.

Your ticket will be reviewed and escalated as appropriate.