A Template for FAQ's

List of Frequently Asked Questions

> How do I add a new question and answer?

In the code, type:

\question{A question that needs answering}\label{question-label}

The answer to this question.

> Why is there a label in the code for the previous question?

This is not necessary, but it does give you a way of linking to a different question. In order to link to another question you simply need to add the following:

\hyperref[question-label]{click here}

The first part [question-label] is the label name and the second part {click here} is the text that is displayed as link.

> How do I change the title and subtitle?

To change the main title, simply find the "TITLE AND LIST OF QUESTIONS" block and replace "A Template for FAQ's" within it. To change the subtitle find the following command:

\newlistof{questions}{faq}{\large List of Frequently Asked Questions}

and replace the subtitle with one of your choosing.

> Is it possible to change the spacing between the questions in the list of questions?

Yes, simply find the following line:

\setlength\cftparskip{.3em}

and change the .3em to whatever suits your fancy.

> What if I want to hide the page numbers and/or trailing dots next to the question in the list of questions?

To remove the trailing dots to the page numbers, find the line:

%\renewcommand{\cftdot}{}

and uncomment it. To remove the page numbers as well, find the following lines and uncomment them:

%\let\Contentsline\contentsline
%\renewcommand\contentsline[3]{\Contentsline{#1}{#2}{}}

> **Is it possible to number questions?**

Yes, you can refer to the number of the current question with:

\thequestions

For example, this is question 6. You can even incorporate question numbers into the questions and list of questions automatically by adding:

Question \thequestions:

just before each #1 in the \questions definition block in the preamble.

> **Question 7: Can I change the color of the question boxes?**

Just find the following line and change the color specified there:

\todo[inline, color=green!40]{\textbf{#1}}