

# Perubahan Profil Pribadi (Wajib)

Berikut adalah cara mengubah profil pribadi yang bersifat wajib ketika akun pertama kali dibuat:

## 1. Perubahan profil

Silahkan untuk meng-klik pada panah yang di tuju.

The screenshot displays the 'User Management' interface for 'Admin Inventory'. The left sidebar contains links for 'Admin Inventory', 'Dashboard', 'Produksi', 'Help', and 'Logout'. The main content area is titled 'User Management' and includes a 'Profile' tab and a 'Change Password' link. The 'Profile' section contains the following fields:

- Gambar Profil:** A placeholder image labeled '150 x 150' and a 'Choose File' button.
- Username:** a\_inventory
- Nama Pribadi:** Admin Inventory
- Jenis Kelamin:** Laki-Laki (selected from a dropdown)
- Alamat:** Alamat
- No. Telp:** No. Telp
- Email:** @
- Status:** active
- Role:** admin inventory

An 'Activate Windows' watermark is visible in the bottom right corner of the page.

### 1.1 Step awal dalam mengubah profil

Setelah di klik maka akan muncul gambar 1.2

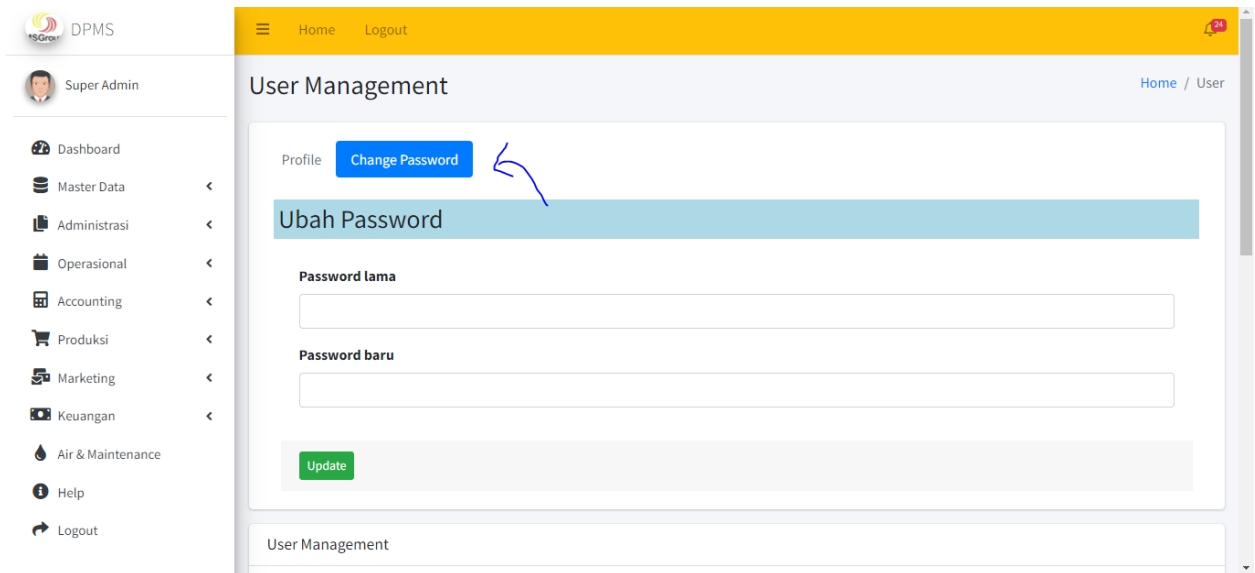
The screenshot shows a web application interface with a sidebar on the left containing links for Dashboard, Produksi, Help, and Logout. The main content area is titled 'Profile' and includes a 'Change Password' link. The form is divided into several sections: 'Gambar Profil' with a placeholder image and a 'Choose File' button (annotated with a blue '1'); 'Username' with a text input field containing 'a\_inventory'; 'Nama Pribadi' with a text input field containing 'Admin Inventory' (annotated with a blue '2'); 'Jenis Kelamin' with a dropdown menu set to 'Laki-Laki'; 'Alamat' with a text input field (annotated with a blue '3'); 'No. Telp' with a text input field (annotated with a blue '4'); 'Email' with a text input field starting with '@' (annotated with a blue '5'); 'Status' with a dropdown menu set to 'active'; and 'Role' with a dropdown menu set to 'admin inventory'. At the bottom left of the form is a blue 'Update' button (annotated with a blue '6'). At the bottom right, there is a 'Activate Windows' watermark.

### 1.2 Mengubah isi data pribadi (wajib)

Pada gambar 1.2, user wajib untuk mengubah data pribadi di mulai dalam:

- mengganti foto profil (1),
- setelah itu mengisi data nama pribadi (2),
- selanjutnya mengisi data alamat (3),
- mengisi data no.telp (4),
- dan wajib untuk mengisi email untuk pemulihan password(5),
- setelah melakukan pengisian data maka tekan tombol update (6).

## 2. Mengganti password



The screenshot displays the DPMS (Dinas Pendidikan dan Kebudayaan) User Management interface. On the left is a sidebar menu with options: Dashboard, Master Data, Administrasi, Operasional, Accounting, Produksi, Marketing, Keuangan, Air & Maintenance, Help, and Logout. The main content area is titled 'User Management' and includes a 'Profile' tab and a 'Change Password' button, which is highlighted with a blue arrow. Below the button is a section titled 'Ubah Password' containing two input fields: 'Password lama' (Old Password) and 'Password baru' (New Password). At the bottom of this section is a green 'Update' button. The top navigation bar shows 'Home' and 'Logout' links, and the bottom status bar indicates 'User Management'.

### 2.1 Mengubah password

Jika ingin mengubah password, silahkan meng-klik button “Change Password”. Masukkan password lama yang benar, jika salah tidak akan mengubah password nya. Ketika selesai, klik tombol “Update”.