REPUBLIC OF THE PHILIPPINES
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
STA. MESA, MANILA

PUPCET 2015
FOR THE FIRST SEMESTER
ACADEMIC YEAR 2015-2016

JAZMINE EUCASION REYES
2015-0006-7797

APPLICANT'S COPY

APPLICATION INFORMATION

Reference Number:	**2015-0006-7797**
Application Date:	**January 14, 2015**
Campus:	**Sta. Mesa, Manila**

STATEMENT SUMMARY

Application Fee	**PHP 500.00**
Bank Service Fee	**25.00**
TOTAL AMOUNT	**PHP 525.00**

This is your copy. Keep this in a safe place.

This voucher is valid only until **JANUARY 27, 2015**

ALL FEES ARE NONREFUNDABLE AND NONTRANSFERABLE; hence, only those who qualify shall apply. You are allowed to apply and take the PUPCET in only one (1) campus and only once this school year. Double application will make your PUPCET result null and void.

I agree to the Terms of Use, have read and understood the Privacy Policy, and confirm that the information I have provided to the University are true and correct. The submission of my PUPCET application form constitutes my consent to the collection and use by the Polytechnic University of the Philippines (PUP) of the information I have provided as well as the transfer for processing and storage at PUP.

Furthermore, I agree and understand that I am legally responsible for the information I entered in the PUP iApply System, and if I violate its Terms of Service, my information shall be removed and shall lead to the termination, without prior notice of my application and everything associated with it.

I also understand that my admission in the University shall be based on passing the PUPCET cut-off score, the interview, and meeting the University/College requirements on a FIRST-COME-FIRST-SERVED basis, subject to the availability of slots.

Applicant's Signature

(*Please refer to Page 2 of this voucher for the next set of procedures*)

This voucher is valid until:	**JANUARY 27, 2015**

BANK'S COPY

Application Fee	**PHP 500.00**
Bank Service Fee	**25.00**

Any branch of LANDBANK OF THE PHILIPPINES (LBP) is authorized to receive payments for PUPCET.

This is the Bank's copy. Detach this part and present it to the Bank Teller (together with the bank's fully-accomplished LBP Payment Slip) when you pay the Application Fee.

ACCOUNT NUMBER	REFERENCE NUMBER	DUE DATE
0682-2220-00	**2015-0006-7797**	**JANUARY 27, 2015**
PLEASE USE THIS NUMBER WHEN PAYING YOUR APPLICATION FEE	THIS IS YOUR REFERENCE NUMBER	PLEASE PAY ON OR BEFORE THIS DATE

This is an auto-generated copy of your Payment Voucher

Pay Fee

Payment can be made through **LAND BANK OF THE PHILIPPINES (LANDBANK / LBP)**:

1. Go to the any LANDBANK Branch to remit payment via ONLINE COLLECTION. (*https://www.landbank.com/branch.asp*)
2. Fill up three (3) copies of LBP OnColl Payment Slip (LBP Payment Slip) with the **APPLICANT'S FULL NAME (NOT the NAME of PARENT, GUARDIAN, or any REPRESENTATIVE)**, Reference Number, PUPCET Account Number, and Amount to be paid (as indicated in the provided payment voucher). Distribution of LBP Payment Slip shall be as follows:

   - Original - Accepting Branch
   - Duplicate and Triplicate - Payer's Copy
3. Detach the Bank Copy of your printed Payment Voucher.
4. Present to the LANDBANK teller the duly accomplished LBP Payment Slip with your payment.
5. After processing your payment, the LANDBANK teller will give you the duplicate and triplicate copies of the LBP Payment Slip. Keep them together with the Applicant's Copy of your printed Payment Voucher.
6. Read your printed Payment Voucher carefully.

Claim ePermit

Please allow five (5) working days after payment to LANDBANK before claiming your ePermit online.

1. Go to the **PUP iApply Claim ePermit** page *http://iApply.pup.edu.ph/ClaimPermit.aspx* and type the required information. Please make sure you type the same information during your online registration. Then click the **Submit** button.
2. After clicking the Submit button, you may encounter either of the following message from the system:

   Application Successful - If you see this message, click the **Download ePermit** button. Click the Save or Open button when your Web browser asks you. This will download your ePermit. Open and print your ePermit in color.

   Note: You will need Adobe Reader to open, view and print your ePermit. Download Adobe Reader from *http://get.adobe.com/reader/*

Problem with your Payment - If you see this message, the information encoded in your LANDBANK payment did not match your online registration details. Please scan a CLEAR COPY of your validated LANDBANK LBP Payment Slip and save it as JPG/JPEG. Select the file and click the **Upload LBP Payment Slip** button. This will upload your digital copy of the LBP Payment Slip to the system, which will be reviewed by a PUPCET Payment Officer. Please allow one to two (1-2) working days for payment verification. After 1-2 days, proceed to Step 1 of the **Claim ePermit** step.

Note: To avoid inconvenience and further delays, please **immediately** upload a scanned clear copy of your LANDBANK LBP Payment Slip.

Problem with your Photo - If you see this message, the photo you uploaded did not meet the proper format (please read the "Guidelines for ePermit Photo" for more information). Select your new photo with the correct format and click the **Upload Photo** button. This will upload your new photo to the system, which will be reviewed by an Admission Officer. Please allow one to two (1-2) working days for photo validation. After 1-2 days, proceed to Step 1 of the **Claim ePermit** step.

Note: To avoid inconvenience and further delays, please upload a scanned clear copy of your photo in the correct format as stated in the "Guidelines for ePermit Photo".

Advisory

1. When you go to Testing Room, you **MUST** have with you:
   a. Hard copy of your picture which is the same photo attached digitally in your Test Permit.
   b. High School I.D currently issued by your school principal (For high school graduating student)

      Certification of graduation issued by the School Registrar/Principal with school dry seal (For high school graduates who did not enroll after graduation.)
2. The test will be given on the day and time indicated on this permit. Change of Test schedule is not allowed.
3. You must REPORT to the Testing Center at least 30 minutes before your time scheduled.

4. NO TEST PERMIT, HARD COPY OF PICTURE, School ID, NO EXAM.
5. LATE COMER Examinee IS NOT ALLOWED TO TAKE THE EXAM ONCE THE TEST BEGIN.
6. Release of PUPCET Result will be announced on the scheduled date of your test. List of Successful Examinees will be posted thru the PUP Website and in the Bulletin Board at the specific PUP campus where you took your test.
7. Print all the instructions together with the following documents and keep this for your reference purposes.
   a. Printed Instructions
   b. Your Test Permit
   c. Your validated duplicate copy of the LANDBANK LBP Payment Slip or Official Receipt from the PUP Cashier
   d. Your original 2 x 2 inch Photo with name tag

Guidelines for ePermit Photo

- 2 x 2 inch, colored photo with white background
- Formal pose with collar and no eyeglasses or any accessories that may cover the facial features
- Taken in the past seven (7) days prior to filing of online application
- With complete, readable name tag following this format: First Name, Middle Name, and Last Name (as indicated in your NSO-copy of Birth Certificate) positioned at the chest

For more info on photo guidelines, go to http://www.pup.edu.ph/iApply/PhotoGuidelines.aspx

Examples:

Juan Santos dela Cruz   Maria Josefina dela Cruz Santos

Reminder: Bring the original photo when you take the College Entrance Test