Jazzmin (Jazz) Pearl Duncan (she/her)

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EDUCATION

Pomona College Expected May 2026

Bachelor of Arts: Media Studies, concentration in Electronic Media; minor in Data Science

Curious and detail-oriented early-career self-starter aiming to leverage my background in media production, creative management, and legal research to contribute to forward-thinking music and entertainment initiatives that bridge creative expression and industry operations with emerging technologies. Eager to gain hands-on experience working directly with artists, media professionals, and legal teams to support content creation, rights management, and production strategy.

Seeking roles in content development and artist advocacy to combine technical expertise with creative direction, oversee licencing processes, manage creative collaborations, and analyze industry trends through legal, technological, and journalistic lenses.

SKILLS

- Digital + Print Production
- Project Management
- Cross-functional Collaboration
- Media Analysis & Critique
- Event Planning
- Written + Verbal Communication
- Presentations & Public Speaking
- Art & Info Curation

- Python + R
- Music Journalism + Legal Research
- Trend Analysis & Visualization
- Artist Advocacy

WORK & LEADERSHIP EXPERIENCE

Production Manager & Founder; Circuits, Internet, Media, & Software (CIMS) Collective

Dec 2023 - Present

- Founded program addressing on-campus gaps in media-tech education, merging digital media, computer science, & digital cultures; marketed across a five-school consortium, garnering 100+ members in one semester (~7% of the student body)
- Facilitates cross-disciplinary collaborations among artists, engineers, & content creators through various art & education projects
- Leading efforts to relaunch the campus' sole, yet inactive, <u>broadcast journalism organization</u> to expand media accessibility & provide learning opportunities in content production, software engineering, & news writing
- Curates & copy-edits multimedia produced across five campuses including poetry, essays, lyrics, data visualizations, visual art, etc.
- for *The Loop*, the collective's zine publication
- Developed & maintained a system for archiving art selections, event recordings, & release forms from contributing artists, ensuring compliance with copyright & print standards
- Ensures seamless execution of all event, print, & visual production timelines by managing reservations, visitor coordination, set-up, promo, & all miscellaneous logistics

Founding Editor & On-hand DJ; The Feedbacker

Oct 2024- Present

- Leading editorial vision & content strategy for new music journalism publication
- Programs & DJs events celebrating developments in the music industry, pop culture events, & cultural niches
- Crafts accessible, compelling narratives to engage & inform music consumers & producers of their rights
- Writes biweekly articles reporting on local bands, music industry history, and general developments in the music sector

Staff Writer; Claremont Journal of Law & Public Policy

Aug 2024 - Dec 2024

- Investigated legal trends in music, technology, & intellectual property; collaborated with legal experts & musicians to develop a long-form report on industry shifts
- Examined music licensing & AI's pending impact on digital intellectual property, analyzing the effects on indie artists & the music industry

Arts & Communications Intern: Abolitionist Sanctuary

May 2023 - Aug 2023

- Assisted in building non-profit's digital archive & social network for audience interested in Social Justice education
- Created engaging visual Instagram content reporting on abolitionist political & artistic news, tailored to a young adult audience
- Independently researched art & music's role in facilitating socio-cultural freedom, using the Ballroom scene & media's role in bolstering the Civil Rights Movement as case studies
- Provided comprehensive administrative support, including newsletter copy-editing & digital archive management