Client Meeting Minutes

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| **Date:** | 10/07/17 (Monday) |
| **Time:** | 6.30pm |
| **Venue:** | SMU Labs Meeting Space |
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| **Attendees:** | Yu Xuan, Yi Xuan |
| **Absentee:** | Clarissa, Sheryl, Huiyan, Jeremy |
| **Agenda:** | 1. Clarifications on Product Catalogue 2. Clarifications on the Product Details Page 3. Clarifications on Product Pricing 4. Clarifications on Filter and Search Function 5. Other matters |

**1. Clarifications on Product Catalogue**

Product catalogue that we are developing is for the customisation of products. Ignore the pre-packaged products and home accessories for now. The product catalogue should show images of a pattern with the pattern name below, along with the base price in this format “Starting from $xxx”.

**2. Clarifications on Product Details Page**

The product details page should have the pattern image, pattern name, pattern base price $xxx and dropdown boxes to select material, colour and size with product info section. For the product info section, it should dynamically change as the customer selects the dropdown. For example, when customer selects cotton in the dropdown, the product info column should change from the pattern description to the description for cotton. For the dropdown, material is determined by pattern and colours are determined by pattern and material. i.e. not all materials or colours are available for all patterns. Dropdown for size is independent from the rest and should have options for “Single, Double, Queen & King size”

**3. Clarifications on Product Pricing**

Each pattern has a base price and each option in the dropdown box has their own price. For example, the dropdown for material can be as follow: Cotton (+$100), Modal (+$120). This applies for colour and size as well.

**4. Clarifications on Filter and Search Function**

Customers should be able to filter the product catalogue by colour, fabric, and collections (e.g. Bestseller, 2018 Summer Designs). Only a simple search function is required now (not a priority for client).

**5. Other matters**

Client have shared the WIX account with one of our emails for access to the current design.

The meeting was adjourned at 7.00pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Yi Xuan

Vetted and edited by,