

Contents

1 Changing the oil in your car.....	5
2 Organizing the workbench and tools.....	7
3 Shovelling snow.....	9
4 Spray painting.....	11
5 Taking out the garbage.....	13
6 Washing the car.....	15
7 Lawnmower.....	17
8 Oil.....	19
9 Paint.....	21
10 Shelving.....	23
11 Snow shovel.....	25
12 Tool box.....	27
13 Tools.....	29
14 Water hose.....	31
15 Wheel barrow.....	33
16 Workbench.....	35

17 Windshield washer fluid..... 37

1 Changing the oil in your car

Once every 6000 kilometers or three months, change the oil in your car.

Changing the oil regularly will help keep the engine in good condition.

1. To change the oil:
 1. Remove the old oil filter.
 2. Drain the old oil.
 3. Install a new oil filter and gasket.
 4. Add new oil to the engine.
 5. Check the air filter and replace or clean it.
 6. Top up the windshield washer fluid.

2 Organizing the workbench and tools

Keep your garage neat by organizing the things you keep in the garage.

3 Shovelling snow

Keep your driveway and sidewalks clear of snow and ice by shovelling after any snowfall.

1. Get the shovel out of the garage
2. Shovel the driveway, starting at the garage door and working out to the street.
3. Shovel the sidewalk in front of your house.
4. Shovel the walk to your front door.

4 Spray painting

When paint is applied using a spray nozzle, it is referred to as spray painting.

The garage is a good place to spray paint.

1. Move the car out of the garage to avoid getting paint on it.
2. Place newspaper, cardboard, or a drop-cloth on the garage floor.
3. Place the object to be painted on the covered area.
4. Follow the directions on the paint can to paint the object.
5. Let the paint dry thoroughly before you move the object.

5 Taking out the garbage

Regular garbage removal is necessary for the proper functioning of a home.

Your municipality collects garbage from homes once a week, usually early in the morning.

1. Find out from the town what day of the week garbage is collected in your neighborhood.
2. The night before collection, place the garbage cans on the curb.
3. After the garbage has been collected, move the cans back into your garage.

6 Washing the car

Keep your car looking great by washing it regularly.

1. Move the car onto the driveway.
2. Attach the water hose to a spout and pull the free end over to the car.
3. Fill a bucket with soapy water.
4. Use a sponge to apply the soapy water to the car and scrub off the dirt.
5. Rinse the car by spraying clean water from the hose.
6. Dry the car using a dampened chamois.



7 Lawnmower

The lawnmower is a machine used to cut grass in the yard.

Lawnmowers can be electric, gas-powered, or manual.

8 Oil

Motor oil keeps your car's engine running smoothly.

Oil should be changed every 6000 kilometers.

9 Paint

Paint is useful for refreshing the look of rooms and furniture.

Store unused paint in the garage.

10 Shelving

Wooden or metal shelving is useful for storing things in the garage.

Shelving also keeps things neat and organized.

11 Snow shovel

Use the snow shovel to clear the drive way and side walk of snow in the winter.

A good snow shovel has a straight, wide scoop and a strong handle. To help snow come off the scoop, spray the scoop with cooking spray.

12 Tool box

A tool box contains many compartments for organizing tools and hardware.

Keep the tool box handy for all sorts of jobs around the house.

13 Tools

Invest in a good set of tools for doing all kinds of tasks around the house.

Useful tools include the following items:

- Hammer
- Screw driver set
- Wrench set
- Nails and screws
- Level
- Saws
- Drill
- Air pressure guage
- Spade
- Rake

Keep your tools organized in a tool box.

14 Water hose

A water hose is useful for cleaning and gardening projects around the yard.

Keep the hose coiled on a large hook near a water spout.

15 Wheel barrow

A good wheel barrow will save your back from extensive trauma when you garden.

16 Workbench

Use the workbench for storing tools and hardware, and for doing small projects.

17 Windshield washer fluid

Windshield washer fluid is required to keep your windshield wipers functioning properly.

Keep your car's windshield washer fluid topped up so you will have a clean windshield whatever the weather or insect population.

