

Annual Report

April 01, 20____ - March 31, 20____

INSTRUCTIONS: Student fills parts A through H and sends the file electronically to the advisor, along with the **TWO** page report (in pdf format) as contribution to part I. The advisor then reviews parts A through I and fills out part J. He/she then signs the form and sends it back to the student for review. The student then signs the form and sends an electronic copy (along with the 2-page report) to the DGS assistant before March 31 of each year. The student also forwards the form and the two page report to all members of his/her Prelim/PhD committee, if the committee has been formed.

A. Student's Name: _____ **Year of Matriculation:** _____

B. Advisor's Name:

C. Course work:

Completed Last Year	Remains in the curriculum	Planned for next Year

D. Other degree requirements:

RCR Credits (remaining to complete)	English Language Courses (yet to be taken)

E. Date you passed (or intend to take) the Preliminary Exam: (MM/YYYY) _____

F. Titles of projects you plan to work on and the time-line for completion : (Discuss with your advisor before completing this part.).

G. At the current pace is it expected you will be able complete all the projects necessary for the PhD within the next year?

If yes, the expected date of defense (MM/YYYY) : _____

H. Give details of progress over the past year:

- a. Total number of papers/preprints published during the past year:**
From the above, list the three most important papers/preprints. Give only journal reference or arXiv numbers.

1. _____
2. _____
3. _____

- b. Total number of conference Talks/Posters presented during the past year:**
From the above, list the three most important talks/posters. Give a short title of the conference, venue, and dates.

1. _____
2. _____
3. _____

- c. Total number of physics presentations/talks given at Duke. You can include group talks, graduate student seminars, and other talks within a course work of more than 10 minutes. From this above, list three most important presentations/talks. Give a short description, venue and date.**

1. _____
2. _____
3. _____

All students are required to give a physics presentation/talk at Duke in the form of either a group talk, or a graduate student seminar, or a presentation within a course etc. Please specify below the forum in which you plan to be presenting your next Duke talk:

- d. Total number of External Funding Applications.**

Type of Funding	List sources (NSF, DOE, NIH, Duke, ...)	Total Applied	Total Successful
Research (external)			
Travel (external)			
Travel (from Duke)	Duke		

- I. Attach a two-page description of research project(s) you worked on during the past year and the projects you plan to work on over the next year. You should explain things at an advanced undergraduate level that is accessible to a wide audience.**

- J. Faculty advisor: Please review the student's response to parts A – I and write a two to three paragraph analysis of the student's performance over the past year and include feedback on how the student can improve in the future. Also please remember to review the student's response to points**

Signature of Advisor

Signature of Student

Signature of DGS