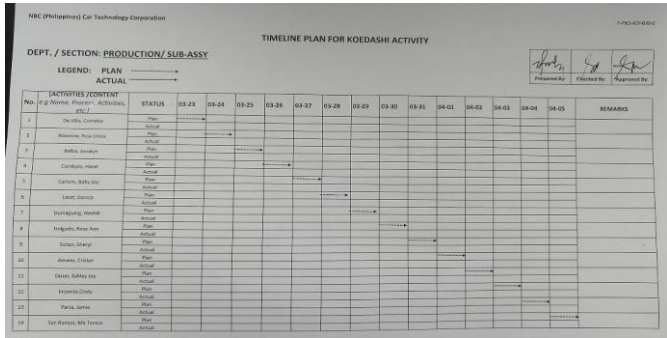



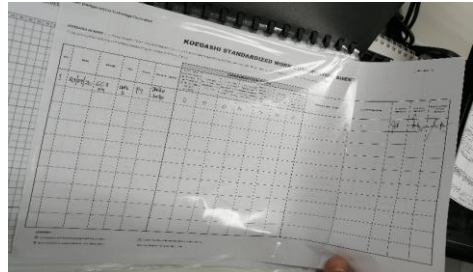




Process Name/ Title:		Document No:	WI-PRO-COM-012	
KOEDASHI ACIVITY				
WORK INSTRUCTION		Effective Date:	March 16, 2020	
Product Code/Name: COMMON	Customer Code: COMMON	Rev. No.: 0	Page No.:	Page 1 of 1

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
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KOEDASHI ACTIVITY - activity wherein the member/operator voice out the process sequence during actual work and the leader is checking the Work Instruction at the same time.

1		<p>Make a Timeline Plan For KOEDASHI Activity with approval of Superior (L->SLL/ASV->SV/Mngr) (Revise the Timeline Plan and if have correction, return again for approval)</p>	TIMELINE PLAN FOR KOEDASHI ACTIVITY (F-PRO-COM-040)
2		Start conducting the Koedashi Activity based on the Timeline Plan	
3		During Koedashi Activity, the Leader will assess the member if can comply with the given confirmation items	KOEDASHI STANDARDIZED WORK CONFIRMATION SHEET (F-PRO-COM-041)
4		If the member did not comply other items, re-orient the member or re-train if needed. If already comply, proceed to next step.	
5		Keep the KOEDASHI Standardized Work Confirmation Sheet and secure the signatories needed.	

Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Prepare	Check	Approve
						C. Diaz	D. Cornero	D. Merin
						Est. date:	03/16/2020	