








	Process Name/ Title:		Document No:	WI-QAD-QAC-128
	<b>PACKING INSTRUCTION</b>		Effective Date:	June 4, 2024
	Product Code/Name:	Customer Code:	Rev. No.:	Page No.:
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No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	<div> <div>△2</div> Put Vinyl Sheet (1250 x 1250) inside carton box. </div>	<div> <div>△2</div>  </div>	Qty/box	120	60pcs * 2bdls
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	2
②	Put first bdl of products. (60pcs/bdl)	<div>  </div>	<div> <div>△2</div> Note : Step number 5 is applicable only in <b>QC FG Inspection</b>. </div>		
③	Put second bdl on upper with opposite direction (60pcs/bdl)	<div>  </div>			
△2 ④	Fold the vinyl sheet.	<div>  </div>			
⑤	Close the flaps and put ID tag (Inner tag at the top of the plastic and Outer tag at the right side of the front of the box) .	<div> <div>△2</div> <div>   </div> <div>           Note : If need to attach 4M tag Put 4M tag at the left side         </div> </div>			

						Prepare	Check	Approve
6/04/2024	2	Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Add note.	J. De La Cruz	D.Dadulla	R.Pascua			
8/27/2022	1	Update step no. 4 regarding 4M, inner tag & outer tag location	M.Garcia	R.Alcantara	A.Arañes			
05/23/2019	0	Initial issue	C.Dimailig	M.Lumbres	E.Mendoza			
Eff./Rev. Date	Rev. No.	Details of change				Est. date:	May 23, 2019	

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