
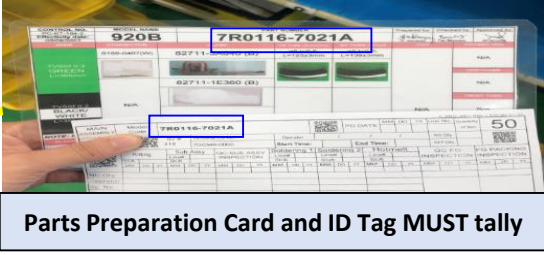
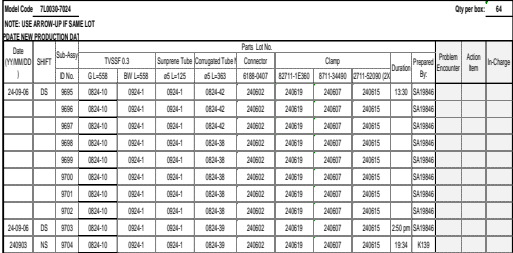
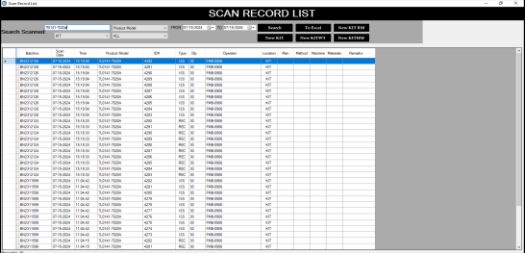
	Process Name/ Title:		Document No:		WI-PRO-KIT-003	
	Kitting Parts Preparation Procedure		Effective Date:		December 19, 2024	
	WORK INSTRUCTION		Product Code/Name:		Customer Code:	
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No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
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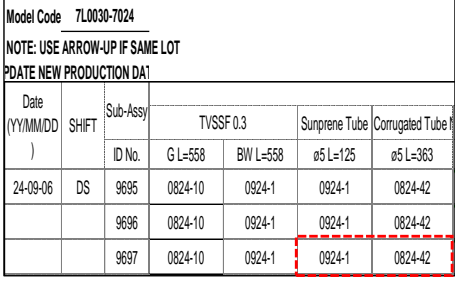

A.Seatbelt

1	<p>Check model allocated to kit based on Sub-assembly plan in Kitting bufferlist monitoring. On monitor, open KITTING FORM → BUFFERLIST → "PRESENT MONTH" → "PRESENT DAY"</p> <table><thead><tr><th>NO.</th><th>LOCATION</th><th>MODEL</th><th>INLINE QTY</th><th>BUFF</th><th>INSERTED</th><th>NR</th><th>DS</th><th>TOTAL</th><th>KITTED</th><th>OUTPUT</th><th>LINES</th><th>TARGET TO KIT</th></tr></thead><tbody><tr><td>1</td><td>SA</td><td>7L0051-7023</td><td>60</td><td>5</td><td></td><td>300</td><td>300</td><td>-5</td><td>2</td><td>120</td><td></td><td>2</td></tr><tr><td>2</td><td>OFFLINE</td><td>7L0054-7025</td><td>44</td><td>13</td><td>9</td><td>1144</td><td>1144</td><td>-30</td><td>24</td><td>1056</td><td></td><td>30</td></tr><tr><td>3</td><td>SA</td><td>7L0085-7024</td><td>50</td><td>7</td><td></td><td>650</td><td>650</td><td>-19</td><td>14</td><td>700</td><td></td><td>14</td></tr><tr><td>4</td><td>SA</td><td>7L0094-7020</td><td>60</td><td>2</td><td></td><td>300</td><td>300</td><td>-8</td><td>4</td><td>240</td><td></td><td>8</td></tr><tr><td>5</td><td>OFFLINE</td><td>7N0001-7020A</td><td>100</td><td>3</td><td>3</td><td>1200</td><td>1200</td><td>-18</td><td>16</td><td>8</td><td></td><td>18</td></tr><tr><td>6</td><td>SA</td><td>7N0124-7020</td><td>36</td><td>8</td><td></td><td>504</td><td>504</td><td>-20</td><td></td><td>0</td><td></td><td>0</td></tr><tr><td>7</td><td>OFFLINE</td><td>7R0101-7020</td><td>100</td><td>0</td><td>6</td><td>1200</td><td>0</td><td>-6</td><td></td><td>0</td><td></td><td>0</td></tr><tr><td>8</td><td>OFFLINE</td><td>7M0583-7020A</td><td>108</td><td>0</td><td></td><td>0</td><td>324</td><td>-3</td><td></td><td>0</td><td></td><td>3</td></tr><tr><td>9</td><td>OFFLINE</td><td>7M0525-7020B</td><td>108</td><td>0</td><td></td><td>864</td><td>864</td><td>-16</td><td>8</td><td>864</td><td></td><td>16</td></tr></tbody></table>	NO.	LOCATION	MODEL	INLINE QTY	BUFF	INSERTED	NR	DS	TOTAL	KITTED	OUTPUT	LINES	TARGET TO KIT	1	SA	7L0051-7023	60	5		300	300	-5	2	120		2	2	OFFLINE	7L0054-7025	44	13	9	1144	1144	-30	24	1056		30	3	SA	7L0085-7024	50	7		650	650	-19	14	700		14	4	SA	7L0094-7020	60	2		300	300	-8	4	240		8	5	OFFLINE	7N0001-7020A	100	3	3	1200	1200	-18	16	8		18	6	SA	7N0124-7020	36	8		504	504	-20		0		0	7	OFFLINE	7R0101-7020	100	0	6	1200	0	-6		0		0	8	OFFLINE	7M0583-7020A	108	0		0	324	-3		0		3	9	OFFLINE	7M0525-7020B	108	0		864	864	-16	8	864		16	1. Verify availability of ID tag. (F-PRO-ASY-026)
NO.	LOCATION	MODEL	INLINE QTY	BUFF	INSERTED	NR	DS	TOTAL	KITTED	OUTPUT	LINES	TARGET TO KIT																																																																																																																								
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6	SA	7N0124-7020	36	8		504	504	-20		0		0																																																																																																																								
7	OFFLINE	7R0101-7020	100	0	6	1200	0	-6		0		0																																																																																																																								
8	OFFLINE	7M0583-7020A	108	0		0	324	-3		0		3																																																																																																																								
9	OFFLINE	7M0525-7020B	108	0		864	864	-16	8	864		16																																																																																																																								


2	<p>Get needed ID tags together with Parts preparation Card for the model to be prepare, maximum 8 tags.</p>   <p>Parts Preparation Card and ID Tag MUST tally</p>	1. Make sure to get the correct ID tag and in FIFO order. 2. Parts Preparation Card and ID tag must have the same model code. 3. No Parts Preparation Card and ID tag, No Run. 4. Always verify that the model code is the latest version.
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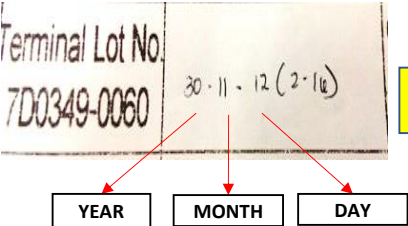









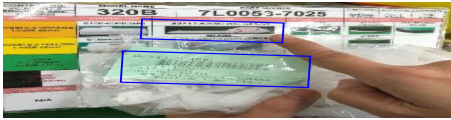




3	<p>Open Daily Operation Report(F-PRO-KIT-001) and Scanlist then conduct verification of correct ID tag by checking last kitted box on the list.</p>  	1. Always conduct checking of ID tag to avoid double or skip ID number. 2. Use the ID tag in searching by scanning it for correct model to be search.
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4	<p>Get CNC parts needed based on the Parts Preparation Card on parts rack location that already indicated in the Parts Preparation Card. If no available parts immediately conduct requisition.</p>   <p>RACK LOCATION OF PARTS</p>	1. Make sure to get the correct CNC parts based on Parts Preparation Card. NOTE: Conduct point checking of part number/code every picking of parts on the rack versus parts
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5	<p>After getting, start preparation of COT and VT with exact quantity per box to be kit. Conduct sampling check of measurement then update Lot No. on the Daily Operation Report(F-PRO-KIT-001).</p>  	1. Make sure to update the correct Lot no. on Daily Operation Reports. 2. Make sure to prepare the exact quantity needed per box. 3. Always conduct checking of quantity needed per item (Ex.X2,X3).  <p>NOTE:Put label "LOOSE PARTS" in excess CNC parts.</p>
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12/19/2024	17	Additional pointers for the raw materials.	C.Recto	C.Calayan	W.Carbillon	Prepare	Check	Approve
09/25/2024	16	General revision. Update procedure based on actual process.	C.Recto	C.Calayan	W.Carbillon			
09/16/2023	15	Change process of preparation in levercon on Page 5 and 6 due to parts from CNC warehouse is already kitted.	B.Maloles	W.Carbillon	O.Merin			
06/30/2023	14	Revision of conducting point checking when getting parts vs. parts label Change photo and additional note for common parts	B.Maloles	W.Carbillon	O.Merin			
Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Est. date:	August 07, 2017	

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6	<p>Prepare the wires after the COT and vinyl. First check the lot no. of 7D0349-0060 (if applicable) to verify terminal expiration is within the month or already expired then remove paper and one piece rubberband on the bundled wires, leaving one rubber band for each bundle. Conduct sampling check of measurement then update Lot No. on the Daily Operation Report(F-PRO-KIT-001).</p> <div></div> <div><p>NOTE:When untangling the wires, up and down motion must be applied on wires especially to the Hotmelted wires to avoid terminal/ hotmelt deformation.</p><table><tr><td colspan="2">Model Code 7L0030-7024</td></tr><tr><td colspan="2">NOTE: USE ARROW-UP IF SAME LOT</td></tr><tr><td colspan="2">DATE NEW PRODUCTION DAY</td></tr><tr><td>Date (YY/MM/DD)</td><td>SHIFT</td></tr><tr><td></td><td>Sub-Assy</td></tr><tr><td></td><td>TVSSF 0.3</td></tr><tr><td></td><td>Sunprene Tube</td></tr><tr><td></td><td>Corrugated Tube</td></tr><tr><td>24-09-06</td><td>DS</td></tr><tr><td></td><td>9695</td></tr><tr><td></td><td>9696</td></tr><tr><td></td><td>9697</td></tr></table></div>	Model Code 7L0030-7024		NOTE: USE ARROW-UP IF SAME LOT		DATE NEW PRODUCTION DAY		Date (YY/MM/DD)	SHIFT		Sub-Assy		TVSSF 0.3		Sunprene Tube		Corrugated Tube	24-09-06	DS		9695		9696		9697	<p>1. Make sure to check Terminal Lot No. (if applicable) to avoid usage of expired terminal</p> <p>2. Make sure to update the correct Lot no. on Daily Operation Reports.</p> <p>3. Make sure to prepare the exact quantity needed per box.</p> <p>4. Always conduct checking of quantity needed per item (Ex.X2,X3).</p> <p>5. Make sure to follow proper handling of wires during preparation.</p> <p>Refer: WI-PRO-CNC-034</p> <div><p>NOTE:Put excess CNC parts on plastic with label "LOOSE"</p></div>
Model Code 7L0030-7024																										
NOTE: USE ARROW-UP IF SAME LOT																										
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	Corrugated Tube																									
24-09-06	DS																									
	9695																									
	9696																									
	9697																									
7	<p>After COT, VT and wire preparation, get exact quantity of raw materials needed on parts rack or in parts pre-counting area (if applicable) using Parts Preparation Card as reference then put the loose parts in blue plastic and record the remaining quantity in Loose Parts Monitoring (F-PRO-KIT-008). Refer to GL-PRO-KIT-007 for raw materials treatment.</p> <div></div> <div><p>17 REMINDER</p><p>Conduct point checking of part number/code every picking of parts on the rack versus parts preparation card.</p><p>If you are using parts from an opened plastic or loose parts, make sure to check the materials one by one.</p><p>Cutting Sponge Tape:</p><p>1. If a specific quantity of sponge tape is needed, call the attention of Freeman or the Leader.</p><p>2. Then Leader must use scissors to cut the sponge tape, ensuring that the edges are not pressed, as this could cause the sponge to peel off.</p><p>Make sure to double-check the pre-counted parts bundle quantity before getting in the box, based on model running.</p></div> <div><p>ILLUSTRATION</p></div> <p>NOTE:Raw materials like 82711-12A80 AND 82711-12B10 was located on Leaders table and be issued by Freeman or Leaders only.</p>																									
8	<p>After getting needed parts, start kitting preparation of first box for checking of Leader or Freeman.</p> <p>Refer: Parts Sampling Check Monitoring (F-PRO-KIT-004).</p> <div></div>	<p>1. Make sure to prepare the exact quantity needed per box.</p> <p>2. Always conduct checking of quantity needed per item (Ex.X2,X3).</p> <div><p>NOTE:</p><p>Put label "FOR CHECK BY: LEADER/FREEMAN" in the box.</p></div>																								

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DCC Stamp


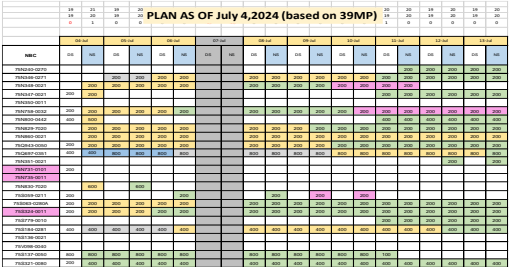


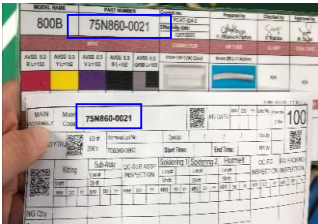
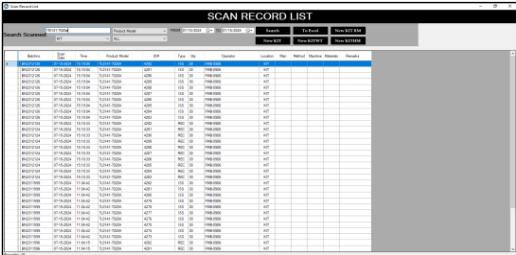
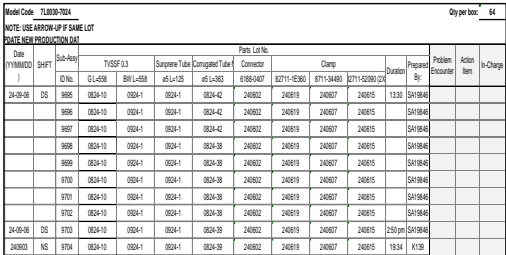
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9	<p>After verification of Leader on the first box, continue preparation of raw materials. Get parts tray (if applicable) then put the raw materials per slot according to the quantity needed per box. Conduct completeness checking of parts inside parts tray. Record the Lot No. on the Daily Operation Report(F-PRO-KIT-001).</p>   <table border="1"> <thead> <tr> <th colspan="10">Model Code: 7L000-702A</th> </tr> <tr> <th colspan="10">NOTE: USE ARROW-UP IF SAME LOT</th> </tr> <tr> <th colspan="10">DATE NEW PRODUCTION DAY</th> </tr> <tr> <th>Date</th> <th>TIME</th> <th>SHIFT</th> <th>Sub-assy</th> <th>TVSSP-013</th> <th>Supreme Tube</th> <th>Comugated Tube</th> <th>Connector</th> <th>Clamp</th> <th>Part Lot No.</th> </tr> <tr> <th>YYMMDD</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>24-09-16</td> <td>DS</td> <td>9995</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> <tr> <td></td> <td></td> <td>9995</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> <tr> <td></td> <td></td> <td>9997</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> <tr> <td></td> <td></td> <td>9998</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> <tr> <td></td> <td></td> <td>9999</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> <tr> <td></td> <td></td> <td>9999</td> <td>0924-10</td> <td>0924-1</td> <td>0924-1</td> <td>0924-42</td> <td>240902</td> <td>240919</td> <td>240907</td> </tr> </tbody> </table>	Model Code: 7L000-702A										NOTE: USE ARROW-UP IF SAME LOT										DATE NEW PRODUCTION DAY										Date	TIME	SHIFT	Sub-assy	TVSSP-013	Supreme Tube	Comugated Tube	Connector	Clamp	Part Lot No.	YYMMDD										24-09-16	DS	9995	0924-10	0924-1	0924-1	0924-42	240902	240919	240907			9995	0924-10	0924-1	0924-1	0924-42	240902	240919	240907			9997	0924-10	0924-1	0924-1	0924-42	240902	240919	240907			9998	0924-10	0924-1	0924-1	0924-42	240902	240919	240907			9999	0924-10	0924-1	0924-1	0924-42	240902	240919	240907			9999	0924-10	0924-1	0924-1	0924-42	240902	240919	240907	<ol style="list-style-type: none"> 1. Make sure to update the correct Lot no. on Daily Operation Reports. 2. Make sure to prepare the exact quantity needed per box. 3. Always conduct checking of quantity needed per item (Ex.X2,X3). 4. Follow proper usage of parts tray. Refer to GL-PRO-KIT-001.
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10	<p>Get empty plastic (if applicable) then put the counted raw materials according to the quantity needed per box. Record the Lot No. on the Daily Operation Report(F-PRO-KIT-001).</p>   <div> <p>NOTE:</p> <p>a. Do not use plastic from raw materials.</p> <p>b. For banclamp, use rubberband if applicable.</p> </div>	<ol style="list-style-type: none"> 1. Make sure to update the correct Lot no. on Daily Operation Reports. 2. Make sure to prepare the exact quantity needed per box. 3. Always conduct checking of quantity needed per item (Ex.X2,X3). 4. Always conduct double checking of empty plastic condition <ul style="list-style-type: none"> >No foreign material inside >No hole that will cause raw materials to overflow 																																																																																																														
11	<p>Get empty box then set the parts inside. Refer to GL-PRO-KIT-008 for set up and sequence during preparation.</p> <div> <p>Sequence for proper setting of parts</p> <p>ATOMELT (YELLOW BOX)</p>      <p>① CLAMP ② CONNECTOR ③ COT AND VT ④ WIRES AND OTHER UNIQUE RAW MATERIALS ⑤ TERMINAL COVER</p> <p>SAKIMELT (BLUE BOX)</p>     <p>① CLAMP ② CONNECTOR ③ COT AND VT ④ WIRES AND OTHER UNIQUE RAW MATERIALS</p> </div>	<ol style="list-style-type: none"> 1. Make sure to set wires on place where terminal will not deform. 2. Always use terminal cover. Refer to WI-PRO-KIT-002 for the proper usage of terminal cover. 																																																																																																														
12	<p>Put the kitted boxes into skateboard.</p> 	<ol style="list-style-type: none"> 1. Make sure to check if there are no parts that will be hit during the arrangement of boxes. 																																																																																																														
13	<p>Get the ID tag and write down the needed information, put dash(-) on not applicable item then update the box number on Daily Operation Report. Attach 4M tag if needed.</p>  	<ol style="list-style-type: none"> 1. Make sure all necessary information was written on the ID tag. 2. Conduct verification of 4M tag attachment to Leader before proceed. <div>  <p>4M TAG ATTACHMENT</p> </div>																																																																																																														




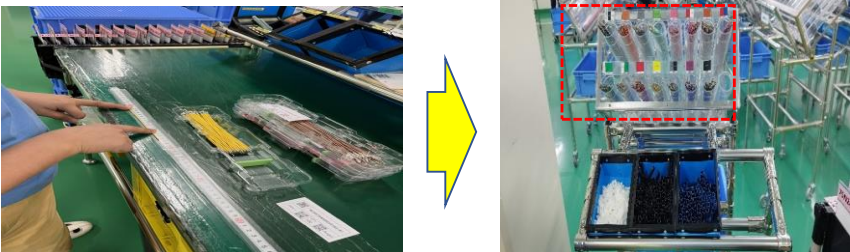
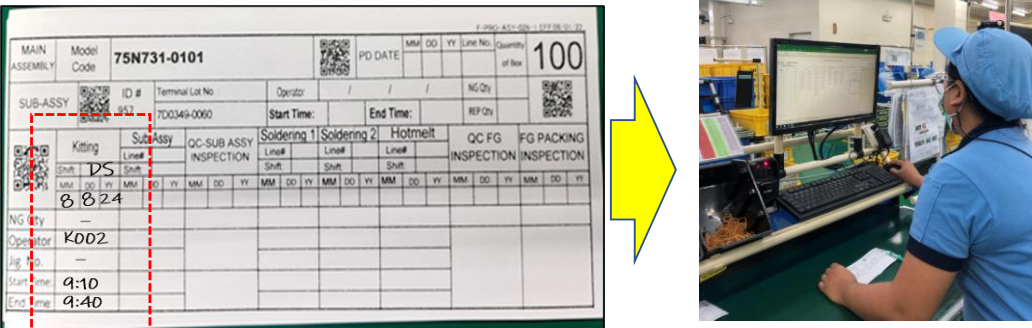
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14	<p>Scan the ID tag then put it in the kitted box. <i>.Refer to GL-PRO-KIT-011 for the Scanning Procedure.</i></p> <div><div>NOTE:If found expiration of terminal is within the 1 month, get terminal expiration label,fill-out necessary information then put on the kitted box.</div></div>	<ol style="list-style-type: none">1.Make sure that location was correct during scanning.2.Conduct checking of scanned box number versus actual number on the ID tag.
15	<p>Put "ALREADY SCANNED" label on the first box from above.Return remaining CNC parts on the designated location.</p> <div></div>	<ol style="list-style-type: none">1.Make sure to return the CNC parts in the correct parts rack location.

B.Steering

1	<p>Check Steering daily plan then request the parts needed to kitting material handler.</p> <div><div>STEERING REQUEST TAG</div></div>	
2	<p>Get the Parts Preparation Card of the model to be kit, then get the delivered CNC parts in the designated area.</p> <div></div>	<ol style="list-style-type: none">1.Make sure Parts Preparation Card and the ID tag attached in the box has same model name/code.2.Always verify that the model code is the latest version. 
3	<p>Open Daily Operation Report(F-PRO-KIT-001) and Scanlist then conduct verification of correct ID tag by checking last kitted box on the list.</p> <div></div>	<ol style="list-style-type: none">1.Always conduct checking of ID tag to avoid double or skip ID number.2.Use the ID tag in searching by scanning it for correct model to be search.

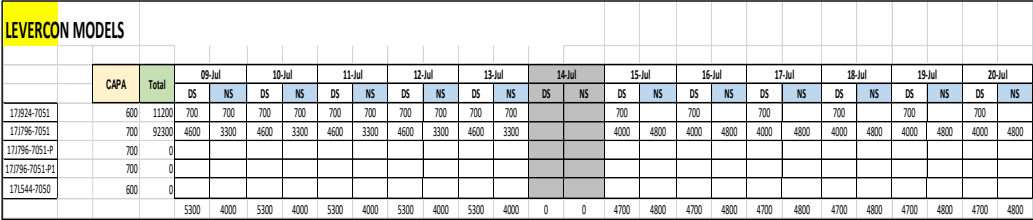
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	ALL	ALL				

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
4	<p>Get the steering empty push cart then start parts preparation.</p> 	<p>1.Ensure that the tube are facing in front of kitting operator.</p> <p>2.Make sure that all container are empty.</p>
5	<p>Get raw materials needed,conduct manual counting using parts tray (if applicable) then put on the designated bin box in the pushcart or directly inside the blue box. Repeat until all raw materials needed are done.Record the lot no. in Daily Operation Report and the sampling check on the Parts Sampling Check Monitoring.</p> 	<p>1.Make sure to update the correct Lot no. on Daily Operation Reports.</p> <p>2.Make sure to get raw materials based on part number/code indicated on parts preparation card.</p> <p>3.Conduct point checking of part number/code every picking of parts on the rack versus parts preparation card.</p>
6	<p>Get vinyl tube, remove rubber band and paper, conduct "taktak" to verify length variation(for vinyl with L=101mm to 155mm only) then put on the designated bin box in the pushcart. Repeat until all vinyl are done.Record the lot no. in Daily Operation Report and the sampling check on the Parts Sampling Check Monitoring.</p> 	<p>1.Make sure to update the correct Lot no. on Daily Operation Reports.</p>
7	<p>Get first bundle of wire, remove rubber band and paper, conduct measurement verification then put on the designated tube in the pushcart. Repeat until all wires are done.Record the lot no. in Daily Operation Report and the sampling check on the Parts Sampling Check Monitoring.</p> 	<p>1.Make sure to update the correct Lot no. on Daily Operation Reports.</p> <p>4.Make sure to follow proper handling of wires during preparation.</p> <p>Refer to WI-PRO-CNC-034.</p>
8	<p>Get the ID tag and write down the needed information,put dash(-) on not applicable item then update the box number on Daily Operation Report.Attach 4M tag if needed.</p> 	<p>1.Make sure all necessary information was written on the ID tag.</p> <p>2.Conduct verification of 4M tag attachment to Leader before proceed.</p>

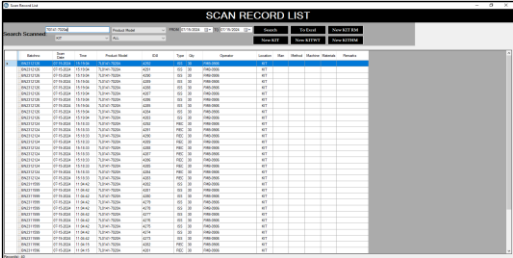
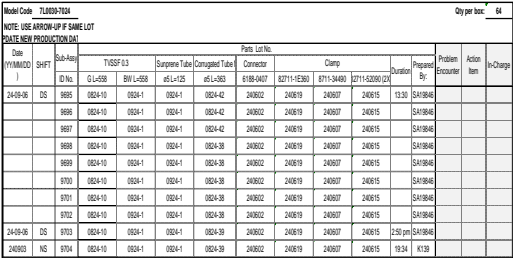
	Process Name/ Title:		Document No:		WI-PRO-KIT-003	
	Kitting Parts Preparation Procedure		Effective Date:		December 19, 2024	
	WORK INSTRUCTION		Rev. No.:		17	
	Product Code/Name:		Customer Code:		Page No.: 6 of 9	
ALL		ALL				


No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
9	<p>Scan the ID tag then put it in the kitted box .<i>Refer to WI-PRO-COM-026 for the Scanning Procedure.</i></p> <div></div>	<p>1.Make sure that location was correct during scanning. 2.Conduct checking of scanned box number versus actual number on the ID tag.</p>


C.LEVERCON



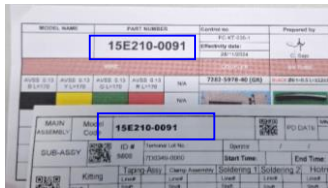
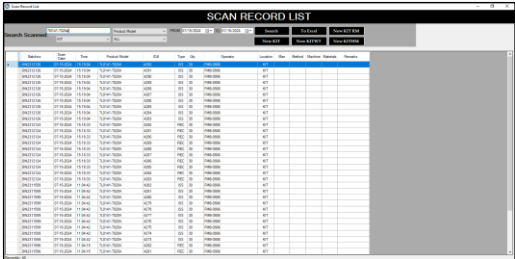
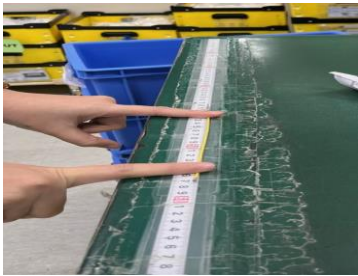




1	<p>Check Levercon daily plan then request the parts needed to kitting material handler.</p> <div></div>	
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2	<p>Get the Parts Preparation Card of the model to be kit, then get the delivered CNC parts in the designated area.Get first the box with label "BOX 1".</p> <div></div>	<p>1.Make sure Parts Preparation Card and the ID tag attached in the box has same model name/code. 2.Always verify that the model code is the latest version.</p> <div></div>
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3	<p>Open Daily Operation Report(F-PRO-KIT-001) and Scanlist then conduct verification of correct ID tag by checking last kitted box on the list.</p> <div></div>	<p>1.Always conduct checking of ID tag to avoid double or skip ID number. 2.Use the ID tag in searching by scanning it for correct model to be search.</p>
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4	<p>Get the Levercon empty push cart then start parts preparation, 3 push cart at a time.</p> <div></div>	<p>1.Ensure that the tube are facing in front of kitting operator. 2.Make sure that all container are empty.</p>
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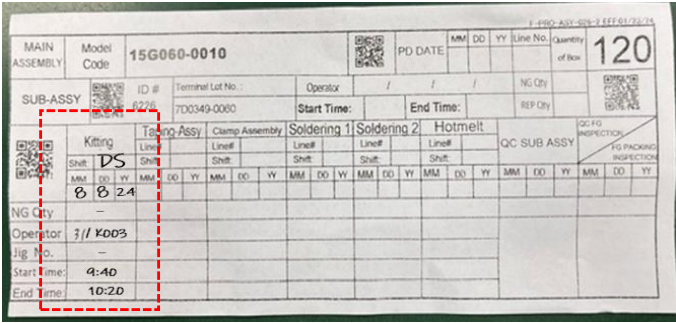


	Process Name/ Title:		Document No:		WI-PRO-KIT-003	
	Kitting Parts Preparation Procedure		Effective Date:		December 19, 2024	
	WORK INSTRUCTION		Product Code/Name:		Rev. No.: 17	
	ALL		Customer Code:		Page No.: 8 of 9	
ALL		ALL				

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers																																																																																																																																																																								
D.HAZARD																																																																																																																																																																										
1	<p>Check Hazard daily plan then request the parts needed to kitting material handler.</p> <div><div>HAZARD MODELS</div><div>LEGEND</div><div>Plan as of August 28,2024</div><table><tr><th rowspan="2">Total</th><th colspan="2">28-Aug</th><th colspan="2">29-Aug</th><th>30-Aug</th><th colspan="2">02-Sep</th><th colspan="2">03-Sep</th><th colspan="2">04-Sep</th><th colspan="2">05-Sep</th><th colspan="2">06-Sep</th><th colspan="2">09-Sep</th><th colspan="2">10-Sep</th></tr><tr><th>DS</th><th>NS</th><th>DS</th><th>NS</th><th>NS</th><th>DS</th><th>NS</th><th>DS</th><th>NS</th><th>DS</th><th>NS</th><th>DS</th><th>NS</th><th>DS</th><th>NS</th><th>DS</th><th>NS</th></tr><tr><td>15E210-0091</td><td>13080</td><td>120</td><td>1320</td><td>1920</td><td>1320</td><td></td><td>960</td><td>1320</td><td></td><td>960</td><td></td><td>960</td><td></td><td>960</td><td></td><td>960</td><td></td><td>960</td></tr><tr><td>15F855-0050</td><td>1650</td><td>825</td><td></td><td></td><td></td><td>825</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>15G060-0010</td><td>15600</td><td>960</td><td></td><td></td><td></td><td></td><td></td><td>1920</td><td>1320</td><td>960</td><td>1320</td><td>960</td><td>1320</td><td>960</td><td>1320</td><td>960</td><td>1320</td><td>960</td></tr><tr><td>15F856-0020</td><td>0</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></div>	Total	28-Aug		29-Aug		30-Aug	02-Sep		03-Sep		04-Sep		05-Sep		06-Sep		09-Sep		10-Sep		DS	NS	DS	NS	NS	DS	NS	DS	NS	DS	NS	DS	NS	DS	NS	DS	NS	15E210-0091	13080	120	1320	1920	1320		960	1320		960		960		960		960		960	15F855-0050	1650	825				825													15G060-0010	15600	960						1920	1320	960	1320	960	1320	960	1320	960	1320	960	15F856-0020	0																																																																									
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3	<p>Open Daily Operation Report(F-PRO-KIT-001) and Scanlist then conduct verification of correct ID tag by checking last kitted box on the list.</p> <div><table><tr><td colspan="10">Model Code : TL000A-T004</td><td colspan="2">Qty per box : 64</td></tr><tr><td colspan="12">NOTE: USE ARROW-UP IF SAME LOT</td></tr><tr><td colspan="12">DATE NEW PRODUCTION DAY</td></tr><tr><th>Date</th><th>Shift</th><th>Sub-Assy</th><th>TS/SP</th><th>Supp. Tube</th><th>Conjugate Tube</th><th>Connector</th><th>Clamp</th><th>Duration</th><th>Problem</th><th>Action</th><th>Is-Charge</th></tr><tr><td>24-09-26</td><td>DS</td><td>9895</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td>13:30</td><td>SA18946</td></tr><tr><td></td><td></td><td>9896</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9897</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9898</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9899</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9700</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9701</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td></td><td></td><td>9702</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td></td><td>SA18946</td></tr><tr><td>24-09-26</td><td>DS</td><td>9703</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td>2:30 pm</td><td>SA18946</td></tr><tr><td>240926</td><td>NS</td><td>9704</td><td>0824-10</td><td>0824-1</td><td>0824-1</td><td>240802</td><td>240819</td><td>240807</td><td>240815</td><td>10:54</td><td>K138</td></tr></table></div> <div></div>	Model Code : TL000A-T004										Qty per box : 64		NOTE: USE ARROW-UP IF SAME LOT												DATE NEW PRODUCTION DAY												Date	Shift	Sub-Assy	TS/SP	Supp. Tube	Conjugate Tube	Connector	Clamp	Duration	Problem	Action	Is-Charge	24-09-26	DS	9895	0824-10	0824-1	0824-1	240802	240819	240807	240815	13:30	SA18946			9896	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9897	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9898	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9899	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9700	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9701	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946			9702	0824-10	0824-1	0824-1	240802	240819	240807	240815		SA18946	24-09-26	DS	9703	0824-10	0824-1	0824-1	240802	240819	240807	240815	2:30 pm	SA18946	240926	NS	9704	0824-10	0824-1	0824-1	240802	240819	240807	240815	10:54	K138	<p>1.Always conduct checking of ID tag to avoid double or skip ID number. 2.Use the ID tag in searching by scanning it for correct model to be search.</p>
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4	<p>Get first bundle of wire,remove paper then conduct sampling measurement verification.Repeat until all wires are done.Record the lot no. in Daily Operation Report and the sampling check on the Parts Sampling Check Monitoring.</p> <div></div>	<p>1.Make sure to update the correct Lot no. on Daily Operation Reports. 2.Make sure to follow proper handling of wires during preparation. Refer to WI-PRO-CNC-034.</p>																																																																																																																																																																								
5	<p>Get bundle of vinyl tube, remove paper, conduct measurement verification by "taktak" process then put on the designated tube in the pushcart. Repeat other vinyl tube.Record the lot no. in Daily Operation Report.</p> <div></div>	<p>1.Make sure to update the correct Lot no. on Daily Operation Reports.</p>																																																																																																																																																																								

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DCC Stamp

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
6	<p>Get raw materials needed, conduct counting then put on the designated bin box in the pushcart. Repeat until all raw materials needed are done.Record the lot no. in Daily Operation Report.</p> <div></div>	<ol style="list-style-type: none">1.Make sure to update the correct Lot no. on Daily Operation Reports.2.Make sure to get raw materials based on part number/code indicated on parts preparation card.3.Conduct point checking of part number/code every picking of parts on the rack versus parts preparation card.
7	<p>Get the ID tag and write down the needed information, put dash(-) on not applicable item then update the box number and other needed information on Daily Operation Report. Attach 4M tag if needed.</p> <div></div>	<ol style="list-style-type: none">1.Make sure all necessary information was written on the ID tag.2.Conduct verification of 4M tag attachment to Leader before proceed.
8	<p>Scan the ID tag then put it in the kitted box .Refer to WI-PRO-COM-026 for the Scanning Procedure.</p> <div></div>	<ol style="list-style-type: none">1.Make sure that location was correct during scanning.2.Conduct checking of scanned box number versus actual number on the ID tag.