






Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-243
WORK INSTRUCTION		Effective Date:	February 04, 2025
Product Code/Name: 7L0128	Customer Code: TRQSS	Rev. No.: 2	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/box	56	28 pcs *2bds
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	2
②	Put first bundle of products. (28pcs/bundle)		Note : Step number 5 is applicable only in QC FG Inspection .		
③	Put second bundles of products in opposite direction. (28pcs/bundle)				
④	Fold the vinyl sheet.				
⑤	Close the flaps and put ID tag (Inner tag at the top of the plastic and Outer tag at the right side of the front of the box) .				
			Note : If need to attach 4M tag Put 4M tag at the left side		

						Prepared	Checked	Approved
02/04/2025	2	Change quantity per bundle from 25pcs to 28 pcs Change total packing quantity from 50 pcs to 56 pcs	A. De Chavez	D.Dadulla	R.Pascua/ O.Merin			
07/05/2024	1	Change document control no. from WI-ENG-PDE-383 to WI-QAD-QAC-243; Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Add note.	J. De La Cruz	D.Dadulla	R.Pascua			
01/17/2022	0	Initial issue	K. Doria	J. Loterte	C. Villanueva			
Eff./Rev. Date	Rev. no.	Details of change	Prepare	Check	Approve	Established. date: January 17, 2022		

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