





	Process Name/ Title:				Document No:		WI-QAD-QAC-136	
	PACKING INSTRUCTION				Effective Date:		June 4, 2024	
	Product Code/Name:		Customer Code:		Rev. No.:		Page No.:	
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No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	② Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/box	90	45pcs *2bdls
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	2
②	Put first bdl of products. (45pcs/bdl)		Note : ② Step number 5 is applicable only in QC FG Inspection.		
③	Put second bdl on upper with opposite direction (90pcs/bdl)				
④	Fold the vinyl sheet.				
⑤	Close the flaps and put NBP Identification tag at the top of the plastic and Warehouse Identification tag at the right side of the front of the box .	  <p>Note : If need to attach 4M tag Put 4M tag at the left side</p>			

Eff./Rev. Date	Rev. no.	Details of change	Prepared	Checked	Approved	Established. date:
06/04/2024	2	Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Add note.	J. De La Cruz	D.Dadulla	R.Pascua	August 23, 2019
08/27/2022	1	Update step no. 4 regarding 4M tag location	M. Garcia	R.Alcantara	A.Arañes	
08/23/2019	0	Initial issue	C.Dimailig	M.Lumbres	E.Mendoza	

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