





	Process Name/ Title:		Document No:	WI-PRO-COM-018	
	Important points during consecutive holidays and construction		Effective Date:	January 7, 2022	
	WORK INSTRUCTION		Rev. No.:	1	
Product Code/Name:	Customer Code:	Rev. No.:	1	Page No.:	Page 1 of 1
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No.	Work Procedure/ Illustration
1	<p>PURPOSE: To avoid equipment and product to get defective due to foreign material attached during consecutive holidays and construction. (To keep safety and quality of equipment and product, make a rule for foreign material prevention during consecutive holidays and construction)</p>
2	<p>PRE-CONDITION:</p> <ul style="list-style-type: none"> Equipment must be grounded. Putting products in the production area while on-going construction (although covered by sheet) is PROHIBITED. <p>REASON: It is not allowed to cover the product with sheet, because it does not prevent static electricity and might damage the product.</p> <p>RULE DURING and AFTER CONSECUTIVE HOLIDAYS (4 days and above):</p> <p>⚠ During consecutive holidays, it is not necessary to cover the production line/area with sheet except for soldering stations, CNC and function test machines. After holidays, it is required to clean the line/area before start the production.</p> <p>RULE DURING and AFTER CONSTRUCTION:</p> <ul style="list-style-type: none"> During construction, cover the equipment by sheet located near at the construction area. Move shooter from construction area where the product is stored. If the storage of parts is not movable during construction, cover the product with sheet. The sheet must not touch the product. (Recommended distance: 5cm away) If the area of production is affected by construction, cover the area with sheet to prevent scattering of dust. After construction, clean the area.

						Prepare	Check	Approve
01/07/2022	⚠	Indicate soldering stations and production machines must be covered with sheet during consecutive holidays. Transfer document to common process from WI-PRO-SHM-037.	A.Ayop	W.Carbillon	O. Merin			
07/01/2017	0	Initial issue	J. Ramilo	O. Merin	T. Sugiyama			
Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Est. date:	07/01/2017	

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