



Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-063
WORK INSTRUCTION		Effective Date:	October 8, 2024
Product Code/Name: 7L0057	Customer Code: TRQSS	Rev. No.: 4	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/box	300	75pcs *4bdls
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	4
②	Put 2 bdls of products with opposite direction. (75pcs/bdl)		Note : Step number 5 is applicable only in QC FG Inspection .		
③	Put 2 bdls of products with opposite direction. (75pcs/bdl)				
④	Fold the vinyl sheet				
⑤	Close the flaps and put ID tag (Inner tag at the top of the plastic and Outer tag at the right side of the front of the box) .	 Note : If need to attach 4M tag Put 4M tag at the left side			

Eff./Rev. Date	Rev. no.	Details of change	Prepared	Checked	Approved	Established. date:
10/8/2024	4	Change quantity per bundle from 60 pcs to 75 pcs Change total packing quantity from 240 pcs to 300pcs	A. De Chavez	D.Dadulla	R.Pascua	 A. De Chavez
6/4/2024	3	Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Modify note.	J. De La Cruz	D.Dadulla	R.Pascua	
8/24/2022	2	Remove "Note: For CSW process disregard step 4 and use Orion box instead of DC box"	M. Garcia	R. Alcantara	A.Arañes	
10/22/2020	1	Change quantity from 120 to 240 pcs. per box	C.Dimailig	M.Lumbres	E.. Mendoza	
10/15/2018	0	Initial Issue : Removal of Silica gel and Bubble sheet	C.Dimailig	M.Lumbres	E.. Mendoza	
			Prepared	Checked	Approved	10/15/2018

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