



Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-062
WORK INSTRUCTION		Effective Date:	October 10, 2024
Product Code/Name: 7L0055	Customer Code: TRQSS	Rev. No.: 4	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers					
①	Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/box	300	75pcs *4bdls			
			Mat'l name	Dim.	Qty.			
			DC carton	1131*781	1			
			Vinyl sheet	1250*1250	1			
			Vinyl bag	420*280	4			
			Note : Step number 5 is applicable only in QC FG Inspection .					
②	Put 2 bdls of products with opposite direction. (75pcs/bdl)							
③	Put 2 bdls of products with opposite direction. (75pcs/bdl)							
④	Fold the vinyl sheet							
⑤	Close the flaps and put ID tag (Inner tag at the top of the plastic and Outer tag at the right side of the front of the box) .	 Note : If need to attach 4M tag Put 4M tag at the left side						
10/10/2024	4	Change quantity per bundle from 60 pcs to 75 pcs Change total packing quantity from 240 pcs to 300pcs	A. De Chavez	D.Dadulla	R.Pascua	 A. De Chavez	 D. Dadulla	 R. Pascua
6/4/2024	3	Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Modify note.	J. De La Cruz	D.Dadulla	R.Pascua			
8/24/2022	2	Remove "Note: For CSW process disregard step 4 and use Oricon box instead of DC box"	M. Garcia	R. Alcantara	A.Arañes			
10/22/2020	1	Change quantity from 120 to 240 pcs. per box	C.Dimailig	M.Lumbres	E.. Mendoza			
10/15/2018	0	Initial Issue : Removal of Silica gel and Bubble sheet	C.Dimailig	M.Lumbres	E.. Mendoza			
Eff./Rev. Date	Rev. no.	Details of change	Prepared	Checked	Approved	Established. date: 10/15/2018		

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