

	Process Name/ Title:		Document No:	WI-PRO-SHM-008
	Proper wearing of ESD uniform		Effective Date:	May 23, 2022
	WORK INSTRUCTION		Rev. No.: 2	Page No.: Page 1 of 1
Product Code/Name: ALL	Customer Code: ALL			

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
2	 <p>Put hair and ear inside cap (To avoid hair falls into the product)</p>	 <p>Wearing Hairnet inside the cap</p>
2	 <p>Zip ESD uniform upper than name plate (To avoid fiber of shirt falls into product)</p>	 <p>Do not roll up sleeve (To avoid body hair and fiber of shirt falls into product)</p>
2	 <p>Make sure that trousers/pants do not touch the ground (To avoid accumulation of waste from outside)</p>	 <p>Make sure the shirt is tucked in (To prevent from static electricity and to avoid fiber of shirt falls into product)</p>
2	 <p></p>	 <p></p>

【Attention points of work area】

1. To avoid any foreign matter (such as hair) comes into product, do not fix hair inside the area (use dressing room).
2. Do not touch hair because hair can attached to gloves and can cause foreign matter.
3. Wear glove after entering the area (process). (There is possibility that foreign matter accumulation if gloves was worn outside.

Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Est. date:
05/23/2022	2	Change Photo using New ESD and include hairnet inside the cap	L. Famodulan	C. Luna	O. Merin	06/01/2017
09/09/2019	1	Transfer to new format, Update ESD uniform and Generalize Customer code	J. Lorzano	D. Cornero	O. Merin	
06/01/2017	0	Initial issue.	A. Yocor	O. Merin	T. Sugiyama	

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