



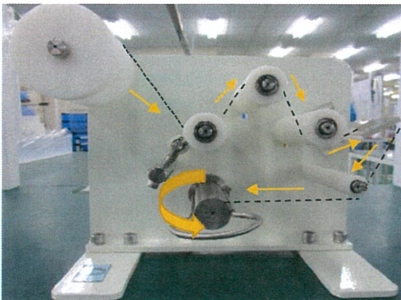




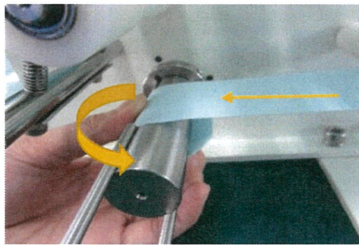
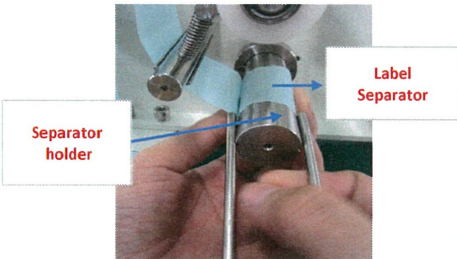
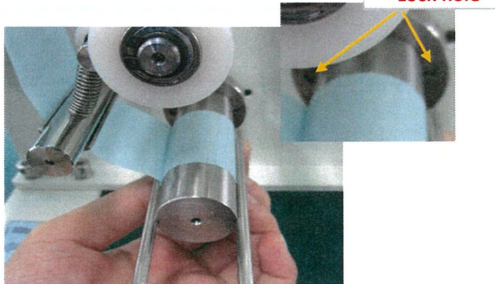
Process Name/Title: <b>LABEL DISPENSER</b>		Document No: <b>WI-PRO-NPI-054</b>
WORK INSTRUCTION		Effective Date: <b>June 7, 2017</b>
Product Code/Name: <b>COMMON</b>	Customer Code: <b>COMMON</b>	Rev.No.: 0      Page No.: <b>Page 1 of 3</b>

No.	Work Procedure/Illustration						Records/Remarks/ Quality Pointers																
1	Dispenser parts							<ol style="list-style-type: none"> <li>1. Beware of the pointed corners of the dispenser since this will cause minor cuts on your hands or finger.</li> <li>2. Clean the dispenser regularly taking into consideration the adhesive that may stick on the rollers.</li> </ol>															
2	Label guide adjustment							<ol style="list-style-type: none"> <li>1. Label should rotate freely on the roll holder.</li> </ol> <div style="border: 1px solid blue; padding: 5px; text-align: center; color: blue;"> <b>NBC (Philippines)</b>  <b>MASTER COPY</b> </div>															
		<table border="1" style="width: 100%;"> <tr> <td>Prepare</td> <td>Check</td> <td>Approve</td> <td>Noted</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>S. Buensuceso</td> <td>R. Alcantara</td> <td>A. Aranes</td> <td>T. Sugiyama</td> </tr> </table>						Prepare	Check	Approve	Noted					S. Buensuceso	R. Alcantara	A. Aranes	T. Sugiyama				
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S. Buensuceso	R. Alcantara	A. Aranes	T. Sugiyama																				
Eff. Date	DRCN No.	Rev. No	Details of Change			Prepare	Check	Approve	Est. date:	June 7, 2017													




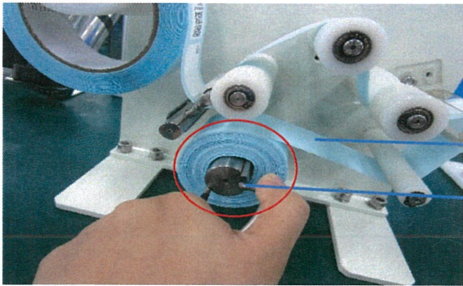
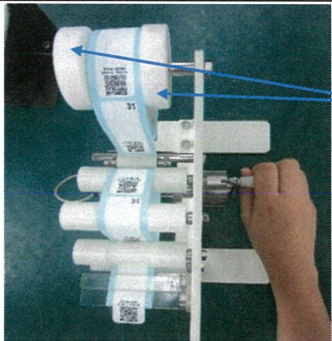


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No.	Work Procedure/Illustration	Records/Remarks/ Quality Pointers
3	<p><b>Label set up</b></p>  <p><b>Label line route</b></p> <p>Follow the label line route to setup the label on dispenser.</p>  <p><b>Step 1.</b></p>  <p><b>Step 2.</b></p>  <p><b>Step 3.</b></p>  <p><b>Step 4.</b></p>  <p><b>Step 5.</b></p>  <p><b>Step 6.</b></p> <p>Set the separator on the holder.</p>  <p><b>Step 7.</b></p> <p>Lock should go thru the lock hole at the end of the holder.</p>	<ol style="list-style-type: none"> <li>1. Check the alignment route.</li> <li>2. No wrong label set up.</li> <li>3. Check the separator holder if properly inserted in the hole.</li> <li>4. Secure the lock.</li> </ol> <div style="border: 1px solid black; padding: 5px; margin-top: 20px;"> NBC (Philippines)  <b>MASTER COPY</b> </div>



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No.	Work Procedure/Illustration		Records/Remarks/ Quality Pointers
4	Dispensing label	 <p><b>Dispensing Handle</b></p> <p>Rotate the handle <u>clockwise</u> to dispense the label.</p>	1.Handle shall be rotated clockwise.
5	Remove separator	 <p><b>Label Separator</b></p> <p><b>Separator lock</b></p> <p>Remove the separator lock when the separator touches any of the dispenser parts that will hinder the normal movement and then set again following the <u>step no.3.</u></p>	1.Separator must properly removed.
6	Loading the label	 <p><b>Label guide</b></p> <p>Load the next label <u>without</u> adjusting the label guide.</p>	<p>1.New label should fit easily on the guide roller.</p> <p><b>NBC (Philippines)</b> <b>MASTER COPY</b></p>