














Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-171
WORK INSTRUCTION		Effective Date:	July 5, 2024
Product Code/Name: 7L0100	Customer Code: TRQSS	Rev. No.: 3	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	<div>③ Put Vinyl Sheet (1250 x 1250) inside carton box.</div>	<div>③</div>	Qty/box	160	40pcs *4bdls
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	4
②	Put first bdl of products. (40pcs/bdl) then next second bundle (40pcs/bdl)	<div>1st Bundle2nd Bundle</div>	Note : ③ Step number 5 is applicable only in QC FG Inspection.		
③	Put third bdl and fourth bdl on the other side with opposite direction (40pcs/bdl)	<div>3rd Bundle4th Bundle</div>			
③ ④	Fold the vinyl sheet				
⑤	Close the flaps and put NBP Identification tag at the top of the plastic and Warehouse Identification tag at the right side of the front of the box) .	<div>③</div>	<div> Note : If need to attach 4M tag Put 4M tag at the left side</div>		

						Prepare	Check	Approve
07/05/2024	3	Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Add note.	J. De La Cruz	D.Dadulla	R.Pascua			
09/20/2022	2	Remove "Note:Step number 4 is applicable only in QC FG inspection"	M. Garcia	R. Alcantara	A. Arañes			
01/20/2022	1	-Change quantity per bundle from 60 to 40 pcs, from 2 to 4 bundles and from 120 to 160 pcs. per box -Update step number #4 and put additional note	M. Garcia	R. Alcantara	A. Arañes			
05/18/2020	0	Initial Issue	C.Dimailig	M.Lumbres	E.. Mendoza			
Eff./Rev. Date	Rev. no.	Details of change	Prepared	Checked	Approved	Established. date: May 18, 2020		

CONFIDENTIAL: ©2017 NBC; all rights reserved. Any misuse or misappropriation, including unauthorized copying, reproduction in any form, disclosure or publishing of this document or any information herein is strictly prohibited.

NBC (Philippines)
MASTER COPY

DCC Stamp