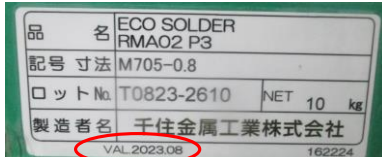

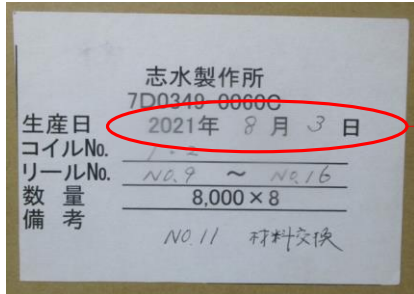


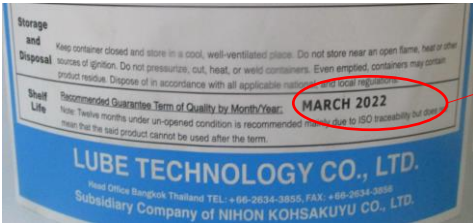
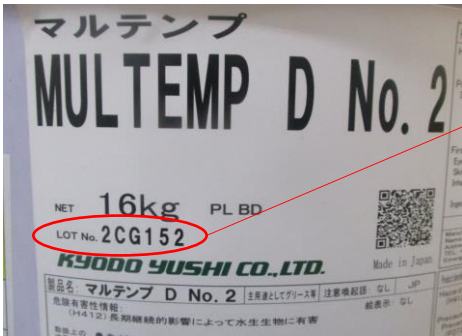


	Process Name/ Title:		Document No:		WI-WHS-RMW-003	
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	WORK INSTRUCTION				June 5, 2024	
	Product Code/Name:		Customer Code:		Rev. No.: 7	
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No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
1	Purpose This W.I. is to clearly identify the expiration of each materials and to avoid material expiration.	
2	Soldering Wire <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <div style="text-align: center; margin-top: 20px;"> <h2>Val.2023.08</h2> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="border: 1px solid black; padding: 2px 10px;">Validity</div> <div style="border: 1px solid black; padding: 2px 10px;">Year</div> <div style="border: 1px solid black; padding: 2px 10px;">Month</div> </div> </div> <p>NOTE : The expiration of the soldering wire can be seen on the outside label of the box and inside label on each roll of soldering wire.</p> <p>Above illustration shows how to read the expiration/validity date of soldering wire.</p>	
3	Terminal <div style="display: flex; align-items: center; margin-top: 20px;">  <div style="margin-left: 20px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">MANUFACTURING DATE</div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">2021</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">8</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">3</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">YEAR</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">MONTH</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">DAY</div> </div> </div> </div> <p>Note : For terminals only 7D0349-0060 have an expiration, which is 6 months from the manufacturing date. Manufacturing date in the label outside the box should be the same label attach on each reel.</p>	
4	Thermelt <div style="display: flex; align-items: center; margin-top: 20px;">  <div style="margin-left: 20px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">QC PASSED INSPECTION STAMP</div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">15</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">11</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">2021</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">DAY</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">MONTH</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">YEAR</div> </div> </div> </div> <p>Note: Expiration of Thermelt is 6 months from the QC STAMP date. This data was adopted from NBS China.</p>	

Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Prepare	Check	Approve
06/05/2024	7	Add Nitto Vinyl Tape Expiration to Item no. 7 Change Item no. 7 to No. 8	E. Sanchez	M. Banaban/ I.Aranas	N.Kitamura			
06/14/2022	6	Change Document control no. from WI-PUM-WHS-011 to WI-WHS-RMW-003	E. Sanchez	M. Banaban	K. Funaki			
01/19/2022	5	Include Blanking Oil/Terminal Oil, and Grease Expiration. Update illustration.	E. Sanchez	M. Banaban	K. Funaki			
08/04/2021	4	Removal of Stator expiration and change document number from WI-PLN-WHS-015 to WI-PUM-WHS-011	E. Sanchez	E. Sanchez	N. De Villa			
07/10/2017	0	Initial issuance.	R. Arcangel	R. Casañas	K. Funaki	E. Sanchez	M. Banaban	N.Kitamura
						Est. date:	*August 07, 2017	

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	Common	n/a				

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
5	<div>Blanking Oil/Terminal Oil</div> <div><div><div>SHELF LIFE</div><div><div>MARCH</div><div>2022</div></div><div><div>MONTH</div><div>YEAR</div></div></div></div> <div><p>Note: Expiration/Shelf Life of Blanking Oil/Terminal Oil can be seen at the bottom side of the container label Above illustration shows how to read the expiration of Blanking/Terminal Oil</p></div>	
6	<div>Grease (Multemp D No. 2)</div> <div><div><div>MANUFACTURING DATE</div><div><div>2</div><div>C</div><div>G</div><div>152</div></div><div><div>YEAR 2020</div><div>MONTH MARCH</div><div>PRODUCTION FACTORY</div><div>MONTHLY PRODUCTION ORDER</div></div></div><div><div><div>1st character in Lot No. Year Indication</div><div>1 = 2019 6 = 2024 2 = 2020 7 = 2025 3 = 2021 8 = 2026 4 = 2022 9 = 2027 5 = 2023</div></div><div><div><div>2nd character in Lot No. Month Indication</div><div>A = JANUARY G = JULY B = FEBRUARY H = AUGUST C = MARCH J = SEPTMBER D = APRIL K = OCTOBER E = MAY L = NOVEMBER F = JUNE M = DECEMBER</div></div></div><div><p>Note: Expiration of Grease is in closed condition after manufacturing. It will be stored in good condition for 1 year. Above illustration shows how to read the manufacturing date of Grease</p></div></div></div>	
7	<div>Nitto Vinyl Tape (All Colors and size)</div> <div><div><div>[INDICATION OF LOT NO.]</div><div>Lot No. is an abbreviation of production date and indicated as follows.</div><div><div><div><div></div><div></div></div><div><div></div><div></div></div><div><div></div><div></div></div><div><div></div><div></div></div></div><div><div>Day</div><div>The last digit of year</div><div>Month</div><div>Control No.</div></div></div></div></div>	

	Process Name/ Title:		Document No:		WI-WHS-RMW-003	
	Materials with Expiration				Effective Date:	
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No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers												
8	<p>[WARRANTY PERIOD AND SHELF LIFE] The warranty period of the tape is 6 months after delivery. The shelf life of the tape is 24 months after manufacture date.</p> <p>[STORAGE CONDITION] Tape should be stored indoors at normal temperature (5~35℃) and normal humidity (45~85%RH) as delivery-packaged in the place where direct sunlight does not affect.</p> <p>Not FIFO expiration date received from supplier</p> <p>> Upon receipt of the material with expiration and identified that the expiration are not in FIFO, Receiving PIC/Refiller PIC shall report immediately to leader/Supervisor.</p> <table><tr><th>Shipdate</th><th>Receive date</th><th>Expiration date</th><th></th></tr><tr><td>Example 2021 01 25</td><td>Feb. 25 2021</td><td>May 25 2021</td><td>- 1st delivery</td></tr><tr><td>2021 01 30</td><td>Feb. 30 2021</td><td>April 30 2021</td><td>- 2nd delivery</td></tr></table> <p>> Leader/Supervisor shall inform Quality team thru email, encountered received materials not in FIFO.</p> <p>> Earliest expiration shall be issued first even if it is the latest delivery, and leader shall apply 4M change immediately. Then submit to QA.</p> <p>> In case warehouseman encounter expired materials, inform immediately to leader/Supervisor.</p> <p>> Leader/Supervisor shall prepare the list of expired materials and coordinate to Quality team for the disposition of the expired materials.</p>	Shipdate	Receive date	Expiration date		Example 2021 01 25	Feb. 25 2021	May 25 2021	- 1st delivery	2021 01 30	Feb. 30 2021	April 30 2021	- 2nd delivery	
	Shipdate	Receive date	Expiration date											
Example 2021 01 25	Feb. 25 2021	May 25 2021	- 1st delivery											
2021 01 30	Feb. 30 2021	April 30 2021	- 2nd delivery											

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