










Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-126
WORK INSTRUCTION		Effective Date:	December 18, 2024
Product Code/Name: 17J796-705□-P1	Customer Code: TRP	Rev. No.: 3	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers		
		Qty/Box	200 pcs.	25 pcs * 4 bndls
①	Spread vinyl sheet inside carton box 	MATERIAL NAME	DIMENSION	QUANTITY
		Carton Box	365 * 270 * 240	1 pc.
		Vinyl sheet	1520 * 1500	1 pc.
		Plastic Vinyl Bag	420 * 280	8 pcs.
		Box must have no damage.		
②	Put products (25 pcs. per bundle * 4 bundles with 17J796-705□-P1 NBP identification tag inside vinyl bag)  1st Layer	 2nd Layer ** Bundles per layer should be in opposite direction of the preceding layer		
③	Put products (25 pcs. per bundle * 4 bundles with 17J796-705□- P1 NBP identification tag inside vinyl bag)  3rd Layer	 4th Layer ** Bundles per layer should be in opposite direction of the preceding layer		
④	Fold the vinyl sheet 	Parts must have same orientation and should be handled properly.		
⑤	Fold the flaps then tape the two sides and the top portion. Put tags on the front side of the box 	Warehouse identification tag should be on the right side and Kanban tag on the left side.		

Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Prepared	Checked	Approved
12/19/2024	3	Change packaging illustration inside the plastic & Include in remarks "Connector must be in slanted/tilted position inside the plastic"	S. Malabuyoc	D. Dadulla	R. Pasqua			
10/11/2022	2	Add descriptions in the illustrations of steps no. 2 and 3. Include remarks "Box must have no damage" and "Parts must have same orientation and should be handled properly"; Put all the notes in the remarks/pointers column	D. Dadulla	R. Alcantara	A. Arañes			
08/17/2021	1	Update location of tags in step number 5 and change the product code format from 7050-P1 to 705□-P1	C.Dimailig	M.Lumbres	E. Mendoza			
05/23/2019	0	Initial Issue	C.Dimailig	M.Lumbres	E. Mendoza			

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