











Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-245
WORK INSTRUCTION		Effective Date:	June 4, 2024
Product Code/Name: 7L0143	Customer Code: TRQSS	Rev. No.: 1	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	① Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/ box	80	40pcs *2bdl
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	2
②	Put first bundle of products. (40pcs/bundle)		<div>①</div> Note : Step number 5 is applicable only in QC FG Inspection.		
③	Put second bundle on the other side with opposite direction (40pcs/bundle) Total of 2 bundles/box				
④	Fold the vinyl sheet				
⑤	Close the flaps and put NBP Identification tag at the top of the plastic and Warehouse Identification tag at the right side of the front of the box .	 Note : If need to attach 4M tag Put 4M tag at the left side			

						Prepared	Reviewed	Approved
06/04/2024	1	Change document control no. from WI-ENG-PDE-717 to WI-QAD-QAC-245; Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Modify note.	J. De La Cruz	D.Dadulla	R.Pascua			
08/08/2023	0	Initial Issuance	M. Ariola	J. Loterte	C. Villanueva	J. De La Cruz	D.Dadulla	R.Pascua
Eff./Rev. Date	Rev. no.	Details of change	Prepared	Reviewed	Approved	Established. date:	August 8, 2023	