

ı	Process Name/ Title:
	QR code scanning for receive and issuance
	of products and materials

WI-PRO-COS-063

October 6, 2020

WORK INSTRUCTION

Product Code/Name: Customer Code:
ALL ALL MODELS

Effective Date: Rev. No.:

0

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			ALL	ALL MODELS	Rev. No.:		0		Page No.:	Page 1 of 7
No.	Work Procedure/ Illustration								ecords/Remarks/ Quality Pointers	
	A. RECEIV	'ING	OF PRODUCTS							quanty i onitoro
1	Receive th		duct from movers (Sub Assy) the sliding door.	at		BH TO	NBC NBC			
2	Open the	e QR	code scan "receive" from the desktop.	isseawe	COCCOS SCAN BRIGHT NOS TYPE: RECEIVE LOCATION: CSW Operator: LD II: Rtem: LDty: Remarks:	Overgo Type	Disa Product Ma	obi Gy		
3			ode of in-charge assist, this w cted in operator portion.	Location: CSW	EIVE V :-0446					
4	Scan th	ie QR	R code in ID tag to receive the product.			Table Tabl	Charles of the Control of the Contro	PE A P	alread if scar double	otification " item by added " will appear nning of product ed. indowsApp1 × em already added!
5			tification tag will be reflected on the code of ID tag scanned		16	ChangeType	55 7h0030-7020 56 7h0030-7020 49 7h0030-7020 54 7h0030-7020 53 7h0030-7020	City N 10 10 110 110 110 110 110 110 110 110	Make tag.	sure to scan all ID
6		Save	e the data once done.	Oberga Type 1 2 3 GR CODE SC Do you want	020	Ozy 10 10 10 10 10 10 10 10 10 10 10 10 10		AAy 2020 [9"	tags a scanr produ	maximum of 8 ID are allowed to be led for received cts prior saving. e sure to save the before closing the m.
7	Transi	fer the	e product to WIP controller.				No.		Prepare	Check Αρρητονο
<u></u>									(V)	. 0/
									Mill	Moreno
Eff./Rev. Date	Rev. No.		Details of	f change		Revise	Check	Approve	A:Myop Est. date:	D. Cornero Ø.Merin



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Fill up the Daily Operation Report in reference to the ID tag of FG box. (see below steps on how to accomplish DOR)



Daily Operation Report ()

F-PRO-COM-002-3 EFF:03/01/19

	Part Gode.													
PARTS LOT NO.														
DATE	LOT NO.	BOX NO.	PERSON	QTY	SLIDER	ног	OLDER CONT	CONTACT	STATOR		TERMINAL	TERMINAL VALIDITY	Line No.	REMARKS
			INCHAROL	* *							Lot No.			
(1		2	(3)	(4)			8			(5)	(6	D	7	
h		J	{	·					 	 ·····	·	l		

DOR must be filled up first prior scanning of FG product.

① Date produced and lot number are the same.



② Line number where product is produced

Stator lot number and date of expiry is posted in incoming parts area.

3



® Parts lot are posted at the end of the line where FG box is located.



Actual filled up DOR based on the details provided.

If two (2) lot numbers of parts were mixed in a FG box, other lot number will be recorded in the next column.

							PARTS LOT NO.								
DATE	LOT NO.	BOX NO.	PERSON INCHARGE	QTY	SLIDER	HOL	DER	CONTACT		STATOR		STATOR VALIDITY	TERMINAL	TERMINAL VALIDITY	Line
													Lot No.		No.
7-24-20		267	CSW094	108	2020-1-18		2020-2-24		00219019			2020-6-19		2020-8-14	11
									00219020						

If old and new parts lot number mixed in one FG box it should be re-written on the next column for easy traceability of where it was used.



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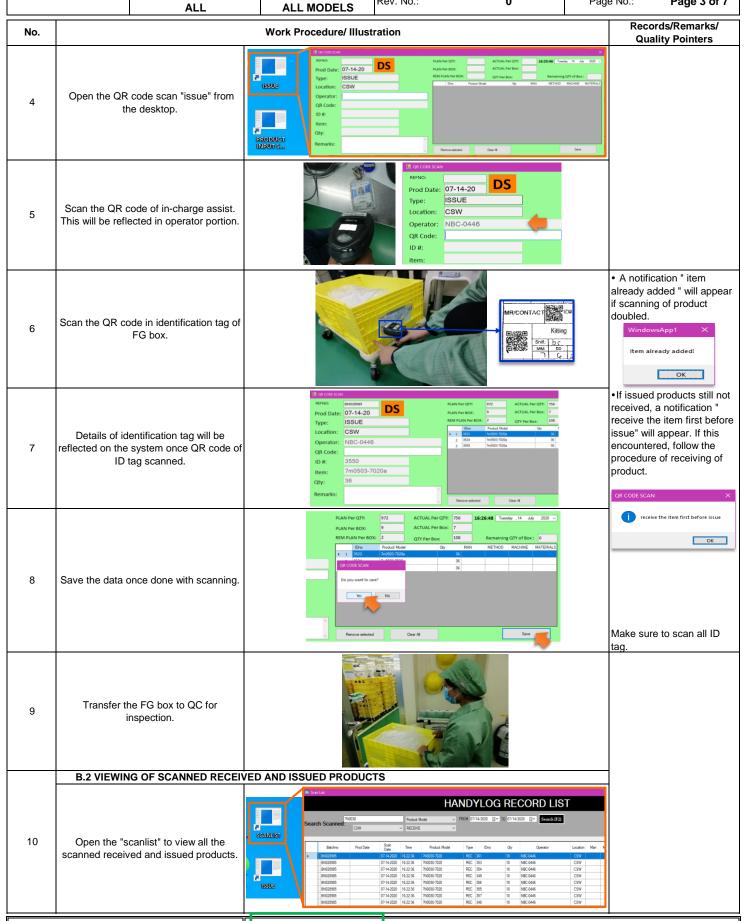
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No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
	ECEIVING OF PARTS	Parts will receive by Assist
	Upon receiving the parts, Assist must record the parts details in Parts requisition monitoring prior scanning.	(Parts prep) from warehouse and check the actual vs. Kanban Card
	NBC (PHILIPPINES) CAR TECHNOLOGY CORPORATION PARTS REQUISITION MONITORING F-PRO-COS-007A-2 EFF: 02/08/19 CONTACT SWITCH ASSEMBLY	prior endorsing to Assist (BK) for QR code scanning and recording of parts in
1	Silder Stator PARTS BREAKDOWN Date Requested TK0575-0010 TK0575-0010 TK0575-0020A DOPRATION TK0639-0021A DOPRATION TK0675-0030B TK0575-0031 TC0349-0040 Requestor Verified by	Parts Requisition monitoring.
	Actual forms used to record received parts NBC (PHILIPPINES) CAR TECHNOLOGY CORPORATION PARTS REQUISITION MONITORING F-PRO-COS-007A-2 EFF: 02/08/19	
	CONTACT SWITCH ASSEMBLY PARTS BREAKDOWN	
2	Slider Stator Holder Contact NK0575-0010 7K0575-0022A DIPIRATION 7M0011-0020H EXPRATION 7K0633-0021A DIPIRATION 7K0575-0030B 7K0575-0031 7D0349-0040 Requestor Verified by	
_	Requested OTY LOT NO OTY LOT NO DATE OTY LOT NO DATE OTY LOT NO DATE OTY LOT NO DATE OTY LOT NO OTY	
	For CSW parts	
	PARTS REQUISITION MONITORING MR SWITCH ASSEMBLY F-PRO-MRS-004-3 EFF-05/13/18	
	PART'S BREAKDOWN	
	Date Slider Housing Plate Spring Magnet Nut Requested Company	
0	Qty Lot No.	
3		
	For MR CSW parts	
	PLASTIC REQUISITION MONITORING F-PRO-COS-007B-2 EFF:03/01/19	
	MR / CONTACT SWITCH ASSEMBLY PARTS BREAKDOWN	
	Plastic for Plastic for Plastic for	
4	Contact (per MR/Contact MR/Contact Partition Board	
4	Date Requested piece) (per lot) (output) Requestor	
	30*190*0.035mm 280*420*0.03mm 1500*1500*0.02mm 13.5*20mm	
	For received plastic	



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ALL MODELS ALL Records/Remarks/ No. Work Procedure/ Illustration **Quality Pointers SCANNING OF RECEIVED PARTS** BRIGHT KEEPER WOLAS To scan the received parts, open the 1 "BrightKeeper" from the desktop then BrightKeeper click "Manual input". 2 Choose "Receive Stock Manual Input". X Close 3 Receive stock window will open. Scan the QR code of in-charge assist. It 4 will be reflected in operator portion Scan the CSW QR code for the location 5 of production. Scan the QR code of the parts from 6 kanban request card.

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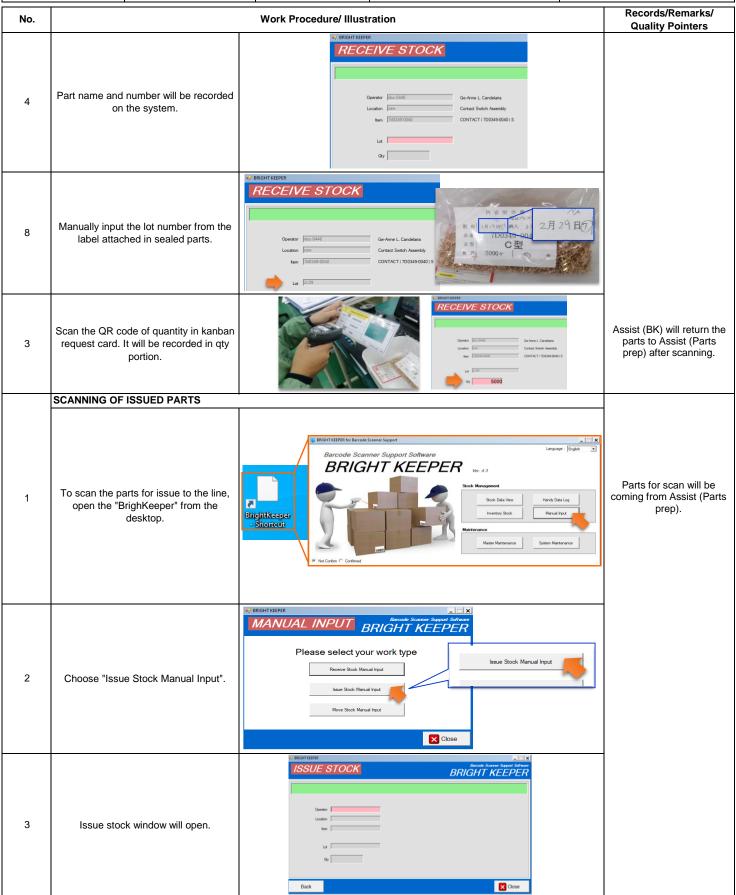
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Records/Remarks/

Quality Pointers

Scan the QR code of in-charge assist. It will be reflected in operator portion.



Work Procedure/ Illustration



2 Scan the CSW QR code for the location of production.



Scan the QR code of the parts from kanban request card.



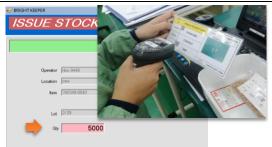
Part name and number will be recorded on the system.



5 Manually input the lot number from the label attached in sealed parts.



Scan the QR code of quantity in kanban request card. It will be recorded in qty portion.



Assist (BK) will return the parts to Assist (Parts prep) after scanning.

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