









	Process Name/ Title: <b>PACKING INSTRUCTION</b>		Document No: <b>WI-QAD-QAC-094</b>	
	<b>WORK INSTRUCTION</b>		Effective Date: <b>June 21, 2024</b>	
	Product Code/Name: <b>7M0584</b>	Customer Code: <b>TRJ</b>	Rev. No.: <b>4</b>	Page No.: <b>Page 1 of 1</b>

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers																				
①	Spread Vinyl sheet inside oricon box		<table border="1"> <tr> <td>Qty/box</td> <td>432</td> <td>9pcs* 48bcls</td> </tr> <tr> <td>Mat'l name</td> <td>Dim.</td> <td>Qty.</td> </tr> <tr> <td>Oricon box</td> <td>388*55*243</td> <td>1</td> </tr> <tr> <td>Vinyl sheet</td> <td>1250 *1250</td> <td>1</td> </tr> <tr> <td>Vinyl bag</td> <td>300*200</td> <td>48</td> </tr> <tr> <td>Partition board</td> <td>343*510</td> <td>3</td> </tr> </table>	Qty/box	432	9pcs* 48bcls	Mat'l name	Dim.	Qty.	Oricon box	388*55*243	1	Vinyl sheet	1250 *1250	1	Vinyl bag	300*200	48	Partition board	343*510	3	Note : 1. Step number 6 is applicable only in <b>QC FG Inspection</b> .	
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Partition board	343*510	3																					
②	Put products (9pcs*12bcls)																						
③	Lay out partition board. Put products (9pcs*12bcls) on 2nd layer.	 																					
④	Lay out partition board. Put products (9pcs*12bcls) on 3rd layer.	 																					
⑤	Lay out partition board. Put products (9pcs*12bcls) on 4th layer.	 																					
⑥	Fold the vinyl sheet. Put NBP Identification tag at the top. Then Warehouse Identification tag at lower right side of the box.	  <p>If need to attach 4M tag Put 4M tag at the upper left side of the box</p>																					

Eff. Date	Rev. No.	Details of change	Prepared	Checked	Approved
6/21/2024	4	Change bundle qty to 9 pcs ; Change vinyl sheet size to 1250x1250; Change vinyl bag size to 300 to 200	M. Garcia	R. Pascua	O. Merin
5/11/2023	3	Update 4M tag Attachment	M. Garcia	R. Alcantara	R. Alcantara
4/29/2021	2	Change standard quantity from 324 to 432pcs. (Additional 6bundles and 1 partition board)	C.Dimallig	M.Lumbres	E. Mendoza
03/15/2019	1	Removal of small vinyl bag	C.Dimallig	M.Lumbres	E. Mendoza
11/28/2018	0	Initial issue :Separate Packing Instruction from WI-QAD-QAC-035	C.Dimallig	M.Lumbres	E. Mendoza

Prepared	Checked	Approved
M. Garcia	R. Pascua	O. Merin
Establish Date: November 28 2018		

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