










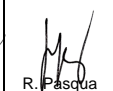


	Process Name/ Title:				Document No:		WI-QAD-QAC-250		
	LEVERCON-FG INSPECTION				Effective Date:		January 15, 2025		
	WORK INSTRUCTION				Rev. No.:		2		
	Product Code/Name:		Customer Code:		Page No.:		1 of 3		
LEVERCON		TRP							






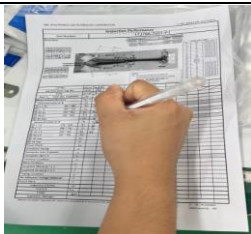
No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers								
①	Place in "Before Inspection" area.	 	<p>► Every start of the shift review the work Instructions and inspection standard.</p> <p>► Applicable inspection standard should also be reviewed every change of product type.</p> <table border="1"> <thead> <tr> <th>PRODUCT TYPE</th> <th>INSPECTION STANDARD CONTROL NUMBER</th> </tr> </thead> <tbody> <tr> <td>Levercon - 17J796</td> <td>IS-QAD-QAC-005</td> </tr> <tr> <td>Levercon - 17J924</td> <td>IS-QAD-QAC-006</td> </tr> <tr> <td>Levercon - 17L544</td> <td>IS-QAD-QAC-014</td> </tr> </tbody> </table>	PRODUCT TYPE	INSPECTION STANDARD CONTROL NUMBER	Levercon - 17J796	IS-QAD-QAC-005	Levercon - 17J924	IS-QAD-QAC-006	Levercon - 17L544	IS-QAD-QAC-014
PRODUCT TYPE	INSPECTION STANDARD CONTROL NUMBER										
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Levercon - 17L544	IS-QAD-QAC-014										
②	Check the condition of box and plastic before inspection	  <p>Turn the box upside down to make sure that there is no foreign object adhere or present inside/outside the box.</p> <p>Turn vinyl plastic upside down to check if there is no foreign material inside</p>	<p>► Make sure to cover the aluminum frame before inspection start.</p> <p>► Check if the Master Sample, Inspection Performance, Packaging Checklist and Packing Instruction of the corresponding model given by TP man are same to the parts to be inspect.</p> <p>► Fill in the Daily Inspection Record (F-QAC-393) the required details prior start of the inspection.</p>								
③	Check the ID tag details versus the actual	<p>Identification Tag</p> 	<p>► Ensure that the details in production ID Tag versus actual parts has no discrepancy (eg. Quantity, revision level, part no., etc.)</p> <p>► Fill in the Daily Inspection Record and Inspection Performance the Lot Number, ID tag Number, Date and Revision</p>								
④	Get the parts in the box	  <p>Pick up and count 25 pieces of product inside the box</p> <p>Put 25 pieces on the top of the table after counting.</p>	<p>► Inspection will be conducted every 25 pieces until it completed the required quantity per box.</p>								
⑤	Conduct Dimension/Visual Inspection	<p><b>DIMENSION CHECKING</b></p> <p>Dimension checking is being conducted in the <b>first unit only</b> for every box.</p>   <p>Record the result in the inspection Performance Checksheet</p>	<p>► Fill-in inspection performance checksheet is based on the first piece inspection</p> <p>► Dimension Check - data should be written after measuring each dimension checkpoint n=1pc/box</p> <p>► Visual check - the result will be written after comparison of the first piece with the master sample n= 100% inspection</p>								
1/15/2025	2	Change Lot No. in Inner tag and Outer Tag from current month and year to production date. Add on remarks: For Verification of Deformed connector lock	A. de Chavez	D. Dadulla	R. Pasqua	O. Merin	Prepare	Check	Approve	Noted	
6/27/2024	1	- Correct the word "uninspected" to inspected in no. 8 - Include remarks in No. 8 for tilting the parts in packing after inspection. - Remarks that only the Levercon Pass Thru Model will conduct Pokayoke Scanning.	A. de Chavez	M. Garcia	R. Pasqua	O. Merin					
2/14/2024	0	Initial Issuance	M. Garcia	D. Dadulla	R. Pasqua	O. Merin	A. de Chavez	D. Dadulla	R. Pasqua	O. Merin	
Eff./Rev. Date	Rev. No.	Details of change	Revise	Check	Approve	Noted	Est. date:	February 14, 2024			


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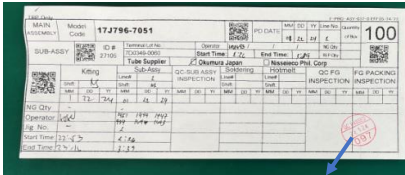
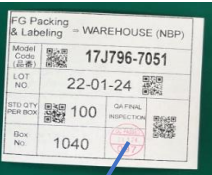













  

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers
⑥	Comparison with the master sample		<p>► Check the appearance and accessories of parts.</p>
⑦	Conduct Inspection while comparing with the master sample		<p>► Use a magnifying lamp or microcamera, depending on the model requirement.</p>
⑧	Separate the parts for inspect from the inspected parts	<p>Before Inspection "For Inspect"</p> <p>Separator</p>  <p>After Inspection Area "Inspected Parts"</p> <p>Every inspected five pieces, packed the parts tilted inside the plastic vinyl bag to prevent deformation of connector.</p>	<p>► If the inspected part is GOOD, place the part in "After Inspection" area.</p> <p>► If the inspected part is NG, press the alarm button to call the attention of the Leader. Then, follow the Control of Non-conforming and Corrective Action Procedure (NBP-OP-003).</p> <p>► If found deformed connector lock, press the alarm button to call the attention of the Leader. Then refer to <b>VR-QAD-QAC-019 Connector Lock Checking using Half Connector Jig</b> <sup>2</sup></p> <p><b>REFERENCE GUIDELINES</b></p> <p><b>GL-QAD-QAC-017</b> Handling Defect and Abnormality Treatment Flow</p> <p><b>GL-QAD-QAC-018</b> QC Replenish Requisition Flow</p> <p><b>GL-QAD-QAC-034</b> Recording and Traceability of 4M Change Application</p>
⑨	Stamp the inner tag and placed it inside the vinyl bag	 	<p>► For QC stamping, it shall follow the format date-month-year</p> <p>► Lot number in inner tag should be production date (dd-mm-yy) <sup>2</sup></p> <p>► Check the details of ID tag and Inner tag if no discrepancy before stamp.</p>
⑩	Fill in the Inspection Performance Checksheet the result of inspection	 <p>*** Write the total inspected quantity and judgment***</p>	<p>► Write legibly and correctly.</p>



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No.	Work Procedure/ Illustration	Records/Remarks/ Quality Pointers
11	<p>Stamp the ID tag and Outer tag</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Identification Tag</p>  <p>QC STAMP</p> </div> <div style="text-align: center;"> <p>Warehouse/ Outer Tag</p>  <p>QC STAMP</p> </div> </div>	<p>► Parts should be place in the box located in after inspection</p> <p>► Lot number in outer tag should be production date (dd-mm-yy) <span style="border: 1px solid black; padding: 2px;">2</span></p> <p>► Check the details of ID tag and Warehouse tag if no discrepancy before stamp.</p>
12	<p>Conduct Pokayoke Scanning</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Scan Identification tag</p>  </div> <div style="text-align: center;"> <p>Scan Inner tags inside of the box</p>  </div> <div style="text-align: center;"> <p>Scan Outer tag</p>  </div> </div>	<p>► If encountered NG in scanning, press the alarm button to call the attention of the Leader. Then, follow the Control of Non-conforming and Corrective Action Procedure (NBP-OP-003).</p> <p>► Applicable only on Levercon Pass Thru Model 17J796 - -P1 17J796 - -P</p>
13	<p>Fill in the required details in packaging checklist.</p> 	<p>► Ensure to get the Packaging Checklist of the corresponding model</p> <p>► FG tag no.'s must be in sequential order.</p>
14	<p>Pack the inspected parts</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>17J796-7051</p>  </div> <div style="text-align: center;"> <p>17J796-7051-P1</p>  </div> <div style="text-align: center;"> <p>17J796-7051-P</p>  </div> </div>	<p>► Refer to packaging Checklist of each model for packaging checkpoints.</p> <p>► Refer to packing Instruction of each model for standard packaging</p>
15	<p>Conduct proper tagging of tags</p> <div style="display: flex;"> <div style="flex: 1;"> <p><b>17J796-7051</b></p> <p>Inner Tag</p> <p>4M/ID Tag</p> <p>Warehouse/ Outer Tag</p> </div> <div style="flex: 1;">  </div> <div style="flex: 1;">  </div> </div> <div style="display: flex;"> <div style="flex: 1;"> <p><b>17J796-7051-P1</b></p> <p>Inner Tag</p> <p>4M/ID Tag</p> <p>Warehouse/ Outer Tag</p> </div> <div style="flex: 1;">  </div> <div style="flex: 1;">  </div> </div> <div style="display: flex;"> <div style="flex: 1;"> <p><b>17J796-7051-P</b></p> <p>Inner Tag</p> <p>4M</p> <p>ID Tag</p> <p>Warehouse/ Outer Tag</p> </div> <div style="flex: 1;">  </div> <div style="flex: 1;">  </div> </div>	

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