



Process Name/ Title: PACKING INSTRUCTION		Document No:	WI-QAD-QAC-203
WORK INSTRUCTION		Effective Date:	October 28, 2024
Product Code/Name: 7L0124	Customer Code: TRQSS	Rev. No.: 2	Page No.: Page 1 of 1

No.	Work Procedure/ Illustration		Records/Remarks/ Quality Pointers		
①	Put Vinyl Sheet (1250 x 1250) inside carton box.		Qty/box	64	32pcs *2bdl's
			Mat'l name	Dim.	Qty.
			DC carton	1131*781	1
			Vinyl sheet	1250*1250	1
			Vinyl bag	420*280	2
②	Put first bundle of products. (32pcs/bundle)		Note : Step number 5 is applicable only in QC FG Inspection .		
③	Put second bundle on the other side with opposite direction (32pcs/bundle) Total of 2 bundles/box				
④	Fold the vinyl sheet.				
⑤	Close the flaps and put ID tag (Inner tag at the top of the plastic and Outer tag at the right side of the front of the box) .	 Note : If need to attach 4M tag Put 4M tag at the left side			

						Prepare	Check	Approve
10/28/2024	2	Change quantity per bundle from 25pcs to 32 pcs Change total packing quantity from 50 pcs to 64 pcs	A. De Chavez	D.Dadulla	R.Pascua/ O. Merin			
6/4/2024	1	Change document control no. from WI-ENG-PDE-382 to WI-QAD-QAC-238. Change Vinyl Sheet Size from 1520x1500 to 1250x1250; Change picture of no. 1; Modify no. 4 and Addition of no. 5; Add note.	J. De La Cruz	D.Dadulla	R.Pascua			
8/27/2022	0	Initial issuance	M. Garcia	R. Alcantara	A. Arañes			
Eff./Rev. Date	Rev. no.	Details of change	Prepared	Checked	Approved	Established. date:		

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