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| Process Name/ Title: | | Document No: | WI-QAD-QAC-132 |
| PACKING INSTRUCTION | | Effective Date: | March 03, 2021 |
| Product Code/Name: | Customer Code: | Rev. No.: | Page No.: |
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| No. | Work Procedure/ Illustration | | Records/Remarks/ Quality Pointers | |
|-----|--|--|---|-----------------------------|
| ① | NBC Blue danpla box |   | QTY/BOX | 240 pcs. 30 pcs x 8 bundles |
| | | | MAT'L NAME | DIMENSION |
| | | | NBC Blue danpla box | 492 x 332 x 146 |
| ② | Put 30 pcs. inspected parts inside the Vinyl bag to complete 1 bundle | ARRANGEMENT OF PARTS AND LABEL INSIDE THE PLASTIC VINYL BAG     <p>1. Put the 30 pcs. inspected parts inside the Vinyl bag.</p> <p>2. Put the ID tag on the lower part of the Vinyl bag.</p> <p>3. Fold (2x) the vinyl bag together with the ID tag as shown</p> <p>4. Fold the sides of the vinyl bag to pack the parts tightly</p> | QTY. | 1 |
| | | | Vinyl bag | 420 x 280 |
| | | | <p>** Inner tag should not stick/attach to the part's adhesive. **</p> | |
| ③ | Put products (30 pcs. x 2 bundles) on the 1st layer. |  | | |
| ④ | Put products (30 pcs. x 2 bundles) on the 2nd layer with opposite direction. |  | | |
| ⑤ | Put products (30 pcs. x 2 bundles) on the 3rd layer with opposite direction. |  | | |
| ⑥ | Put products (30 pcs. x 2 bundles) on the 4th layer with opposite direction. |  | | |
| ⑦ | Put Outer tag in front of the box |  | | |

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|---------------|----------|--|-------------|------------|--------------|------------------|------------|--------------|------------|
| March 3, 2021 | 2 | Change procedure 2 and add quality pointer; Correct the vinyl bag quantity to 8. | J. Basañez | D. Dadulla | R. Alcantara | Prepared | Checked | Approved | Noted |
| Sept. 2, 2019 | 1 | Specify the standard packaging procedure in no.2 | C. Dimallig | M. Lumbres | E. Mendoza | | | | |
| July 9, 2019 | 0 | Initial issue | C. Dimallig | M. Lumbres | E. Mendoza | J. Basañez | D. Dadulla | R. Alcantara | A. Arantes |
| Eff. Date | Rev. No. | Details of change | Prepared | Checked | Approved | Establish Date : | | | |

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