

**ANCAC Board Meeting**  
**Monday, September 22, 2008, 1:00 pm**  
**Phenix City, Alabama**  
**MINUTES**

- The Board meeting was called to order at 1:35 pm eastern standard time by President Emilyn Gipson.
- Role was called by Jannah Bailey and a quorum was established; Members present: Susan Martin, Kim Beavis, Brooks Place; Kathy Smyth, Butler County; Lori Lumsden, Cherokee County; Emilyn Gipson, East Alabama; Leslie Guthrie, Marshall County; Joe Nabors, Calhoun/Cleburne; Jerry Haase, CARE House; Jannah Bailey, Child Protect; Randy Parker, Cramer Center; Elizabeth Wheatley, Dekalb County; Stephanie Jackson, Escambia County; Sarah Wilhite, James Barrie Center; Jane Orton, NCAC ; Nancy Green, Palmer Place; Mona Watson, Pike Regional; Mary Murphy, Prescott House; Nekia Moore, Central AL Regional; Lynn Hart, Russell County; Helen Rardin, Owens House; Sherryl Walker, Southeast AL; Timothy Birt, Tri County; Paul Young, West AL; Teresa Young, Morgan County; Mary English, Regional; Members Absent: Debbi Land, Bessemer Cut-Off; Pat Guyton, Mobile; Pam Kelley, St. Clair County; Patti Steele, Tuscaloosa.
- Julie Pape with National Children's Alliance was introduced as being the site visitor for ANCAC; Kim Bevis was introduced by Susan Martin as the new director of Brooks Place.
- Minutes were approved with a few changes noted by JJ Moody; JJ is going to send out the corrected minutes.
- Susan Martin was recognized for her 11 years of service to ANCAC and her retirement from Brooks Place; Emilyn Gipson was recognized for her service as president of the board for the last 2 years.
- **Financial:** Lynn Hart gave the financial report; as of 8-31-08 \$95,004.71 in revenue, \$99,668.03 in expenses (see attached financials for detail report); Susan Martin motioned to accept the financial report; Joe Nabors seconded.
- **State Office Report: JJ Moody** reported the online reporting has been sent out; E.O.Y. instructions for the online system were made available; JJ gave a brief overview of the report; **Amy Hinton** gave information on the Strategic Planning Retreat in November; December 4 SRCAC will be supporting a Grant Writing and Fundraising training facilitated by Mona Watson and James Dupree ; Amy participated in the Alabama Alliance for Drug Endangerment of Children; Amy is co-chairing the State Q&A Committee for the Alabama Department of Human Resources; has not heard back from the Verizon Grant for training; Communications has been opened up with the Athens/Limestone CAC to apply for membership with ANCAC; Amy will be starting Phase I of the ANCAC Mentoring Program.
- **Executive Committee Report:** Financial Committee recommends equally distributing left over funding to all centers; Timothy Birt suggested funds for

pending projects, rainy day funds or start up funding for new centers; Joe Nabors said any extra funding will be particularly needed this year for the CAC's already in service; Sherryl Walker suggested membership dues be taken out of the funding that is going back to the centers; Joe moved to accept the executive committee's recommendation, Tim second.

- **Committee Reports:**

- **Legislative:** Emilyn Gipson reported that the funding bill that James Dupree presented to ANCAC was being looked at by an ad hoc committee, Joe, Chris and Sherryl; whatever is sent to the legislature 100% of ANCAC membership needs to be in agreement with; Sherryl pointed out that the 5-6 years ago the step plan was good if the funding was still there but with funding like it is now, needs to stay as is and look at the bill again next year for 09-10.
- **Standards:** Emilyn gave the report for Debbi Land; Morgan County has requested to be allowed full membership by 2010; had a site visit in 2008; requesting full funding in 10-11 year.
- **Publicity:** Sherryl suggested that ANCAC and other CAC's participate in the pinwheels during April for blue ribbon month; discussion ensued; Sherryl motioned that ANCAC purchase pinwheels for the number of forensic interviews conducted; Helen second; CAC's are to let JJ know if they want to order and participate.
- **Long Range Planning:** Jerry and Tim gave handouts of the draft for the retreat in November; one of the goals is to come out of the retreat with assignments for board, president to make assignments, board to adopt; Jannah encouraged board to give comments, insights, etc prior to the retreat so recommendations could be voted on in January; Amy had written the ACJF grant for capacity building and the retreat stipulates a strategic plan, by-laws and policy and procedure manual; Julie Pape will facilitate training.
- **Personnel:** Emilyn excused the ANCAC staff: Jannah read the recommendation:
  - **"Due to the current and expected financial constraints, the executive committee recommends a restructure of the state office and the dissolution of the state coordinator position as currently defined; and with referral made to the Long Rang Planning Committee for restructuring the state office. Due to the dissolution of the state coordinator position as of September 22, 2008, Amy Hinton will no longer be employed by the Alabama Network of Children's Advocacy Center. The executive committee recommends that Mrs. Hinton be compensated through October 6, 2008. To compensate JJ Moody for her outstanding performance appraisal, it is recommended that she receive a 15% increase in pay effective October 1, 2008."**

\*\*\*There was MUCH discussion on the subject\*\*\*

Emilyn: ANCAC has to look at funding issues and be good stewards of the funding; the office must have a support person, a “JJ”; it is the consensus of the executive committee to move in this direction; Jerry: is there a financial problem?; it looks like ANCAC is ok financially; needed further explanation of the financial crisis; Emilyn: ADECA loss is \$25,000; the Education Fund is going into proration; funding to disperse to the centers is going to be cut because the state is going to need the extra funds; Jerry: there are discretionary funds in the ANCAC office that could be used for staff; Tim: there are financial issues and personnel issues; ANCAC needs someone in the office to help with fundraising, etc, this is the 3<sup>rd</sup> coordinator we have had in the past several year with challenges; what is the problem?; Jannah read the job description of the coordinator and pointed out that the duties were being fulfilled by the administrative assistant and the legislative consultant, not the state coordinator; Emilyn: there is a personnel issue with Mrs. Hinton not fulfilling her duties but delegating them to the administrator; closing the office on Fridays; lease situation; Jerry: we do not need to cripple the state office; Randy: do we owe the employee 15 days?; in the wording of the terms of dismissal, are they eligible for unemployment?; will this impact the site visit?; what is the future of hiring another coordinator?; Liz: we don’t want duplication of services; Mary Murphy: what about the state organizations that ANCAC sits on their boards/committees?; Lynn: JJ has been handling all of the financial responsibility; Jerry made the motion to accept the proposal as written above, Tim second; majority vote of the board.

- **The next executive committee will be Monday January 12, 2:00 pm and the board meeting will be Tuesday, January 13, 10:30 am. Randy moved to adjourn; adjourned at 4:49 pm eastern standard time.**

In the absence of the secretary Pam Hendrick-Kelley, the minutes were recorded by incoming president, Jannah Bailey.