

ACORD™ PROPERTY LOSS NOTICE										DATE 4/15/2025	
PRODUCER PREMIER INSURANCE AGENCY CONTACT: SARAH JOHNSON PHONE: (555) 432-1098 EXT 204 PAX (555) 432-1099 CODE: PA-5543 AGENCY CUSTOMER ID: SB00723		PHONE (A/C, No, Ext): (555) 432-1098 EXT 204		MISCELLANEOUS INFO (Site & location code) COMMERCIAL PROPERTY			DATE OF LOSS AND TIME 4/10/2025 2:15 PM			PREVIOUSLY REPORTED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
POLICY TYPE		COMPANY AND POLICY NUMBER CO: NORTHEAST INSURANCE CO POL: CPP 876 543-22				NAIC CODE 12345		POLICY DATES EFF: EXP:			
PROP/ HOME		FLOOD						EFF: EXP:			
WIND								EFF: EXP:			
INSURED										CONTACT	
NAME AND ADDRESS OF INSURED REVERTOWN COFFEE SHOP LLC 123 MAIN STREET SUITE 101 REVERTOWN, ST 12345 RESIDENCE PHONE (A/C, No) (CELL) (555) 987-6543 BUSINESS PHONE (A/C, No, Ext) (555) 789-4321				DATE OF BIRTH SOC SEC # OR FEIN: 81-5432109		NAME AND ADDRESS OF INSURED MICHAEL CHEN (OWNER) 123 MAIN STREET, SUITE 101 REVERTOWN, ST 12345 MICHAEL@REVERTOWNCOFFEE.COM					
NAME AND ADDRESS OF SPOUSE (IF APPLICABLE) OWNER@REVERTOWNCOFFEE.COM MANAGER@REVERTOWNCOFFEE.COM				DATE OF BIRTH SOC SEC # OR FEIN:		RESIDENCE PHONE (A/C, No) BUSINESS PHONE (A/C, No, Ext)		WHEN TO CONTACT AFTER AFTERNOONS 1:00 PM			
LOSS											
LOCATION OF LOSS 123 MAIN STREET, SUITE 101 REVERTOWN, ST 12345						POLICE OR FIRE DEPT TO WHICH REPORTED N/A					
KIND OF LOSS		FIRE		LIGHTNING		FLOOD		WIND		OTHER (explain) WATER DAMAGE	
THEFT		HAIL		WIND						PROBABLE AMOUNT ENTIRE LOSS \$8,750	
DESCRIPTION OF LOSS & DAMAGE (Use separate sheet, if necessary) WATER PIPE BURST IN CEILING ABOVE STORAGE ROOM CAUSING DAMAGE TO CEILING TILES, DRYWALL, AND INVENTORY STORAGE SHELVING. APPROXIMATELY 200 SQ. FT. AFFECTED. WATER WAS SHUT OFF WITHIN 30 MINUTES OF DISCOVERY. COMMERCIAL DEHUMIDIFIERS CURRENTLY IN USE TO DRY AFFECTED AREA (200 SQUARE FEET)											
POLICY INFORMATION											
MORTGAGEE NO MORTGAGEE											
HOMEOWNER POLICIES SECTION 1 ONLY (Complete for coverages A, B, C, D & additional coverages. For Homeowners Section II Liability Losses, use ACORD 3.)											
A. DWELLING		B. OTHER STRUCTURES		C. PERSONAL PROPERTY		D. LOSS OF USE		DEDUCTIBLES		DESCRIBE ADDITIONAL COVERAGES PROVIDED	
										ON	
SUBJECT TO FORMS (Insert form numbers and edition dates, special deductibles)											
FIRE, ALLIED LINES & MULTI-PERIL POLICIES (Complete only those items involved in loss)											
ITEM		SUBJECT OF INSURANCE		AMOUNT		% COINS		DEDUCTIBLE		COVERAGE AND/OR DESCRIPTION OF PROPERTY INSURED	
		BLDG <input type="checkbox"/> CNTS <input type="checkbox"/>									
		BLDG <input type="checkbox"/> CNTS <input type="checkbox"/>									
		BLDG <input type="checkbox"/> CNTS <input type="checkbox"/>									
SUBJECT TO FORMS (Insert form numbers and edition dates, special deductibles)											
FLOOD POLICY		BUILDING:		DEDUCTIBLE:		ZONE		PRE FIRM		DIFF IN ELEV	
		CONTENTS:		DEDUCTIBLE:				POST FIRM		FORM TYPE	
WIND POLICY		BUILDING		DEDUCTIBLE		CONTENTS		ZONE		FORM TYPE	
										GENERAL DWELLING	
REMARKS/OTHER INSURANCE (List companies, policy numbers, coverages & policy amounts)/NY ONLY: PREVIOUS ADDRESS OF INSURED & WIFE'S MAIDEN NAME											
CAT #		FICO #		ADJUSTER ASSIGNED				ADJUSTER #		DATE ASSIGNED	
REPORTED BY MICHAEL CHEN		REPORTED TO SARAH JOHNSON		SIGNATURE OF INSURED Michael Chen				SIGNATURE OF PRODUCER Sarah Johnson			
ACORD 1 (2000/01) NOTE: IMPORTANT STATE INFORMATION ON REVERSE SIDE © ACORD CORPORATION 1988											

AGENCY CUSTOMER ID: SB00723

LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

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AGENCY <u>PREMIER INSURANCE AGENCY</u>		NAMED INSURED <u>RIVERTOWN COFFEE SHOP LLC</u>	
POLICY NUMBER <u>CPP-876543-22</u>		<u>MICHAEL CHEN (OWNER)</u>	
CARRIER <u>NORTHEAST INSURANCE COMPANY</u>	NAIC CODE <u>12345</u>	<u>MICHAEL@RIVERTOWNCOFFEE.COM</u>	
ADDITIONAL REMARKS		EFFECTIVE DATE: <u>09/01/2024</u>	

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 1 FORM TITLE: PROPERTY LOSS NOTICE

## AFFECTED INVENTORY INCLUDES:

- 1) COFFEE BEANS (10 BOXES) - EST. VALUE \$1,200
- 2) PAPER PRODUCTS (CUPS, SLEEVES, ETC.) - EST. VALUE \$950
- 3) STORAGE SHELVING UNITS (3) - EST. VALUE \$1,500
- 4) ELECTRICAL EQUIPMENT (1 COFFEE GRINDER, 1 SMALL REFRIGERATOR)  
- EST. VALUE \$2,100
- 5) BUILDING MATERIALS (CEILING, DRYWALL, FLOORING)  
- EST. VALUE \$3,000

TOTAL ESTIMATED DAMAGES: \$8,750

INITIAL EMERGENCY MITIGATION SERVICES PROVIDED BY  
FAST DRY RESTORATION SERVICES (555-111-2222). BUILDING  
OWNER HAS BEEN NOTIFIED. BUSINESS REMAINS PARTIALLY  
OPERATIONAL WITH LIMITED SERVICE IN FRONT OF STORE.