

COMPLETED SAMPLE ACORD 3 - LIABILITY NOTICE OF OCCURRENCE / CLAIM

AGENCY INFORMATION

DATE: 01/18/2025

PRODUCER: Eastern Insurance Brokers

CONTACT: Sarah Johnson

PHONE: (617) 555-7200

FAX: (617) 555-7201

E-MAIL: sjohnson@easternins.com

CODE: EI3948

SUBCODE: 0012

AGENCY CUSTOMER ID: HCS-23782

POLICY INFORMATION

CARRIER: Summit Insurance Company

NAIC CODE: 44728

POLICY NUMBER: GL-23578-B

LINE OF BUSINESS: Commercial General Liability

INSURED LOCATION CODE: 004

DATE OF LOSS AND TIME: 01/17/2025, 10:45 AM

INSURED INFORMATION

NAME OF INSURED: Harrison Construction Services, LLC

DATE OF BIRTH: N/A

FEIN: 84-6729135

PRIMARY PHONE #: (617) 555-9876 [X] BUS

SECONDARY PHONE #: (617) 555-9877 [X] CELL

INSURED'S MAILING ADDRESS: 1425 Industrial Parkway, Boston, MA 02128

PRIMARY E-MAIL ADDRESS: michael@harrisonconst.com

SECONDARY E-MAIL ADDRESS: office@harrisonconst.com

CONTACT INFORMATION

[X] **CONTACT INSURED**

NAME OF CONTACT: Michael Harrison

PRIMARY PHONE #: (617) 555-9876 [X] BUS

SECONDARY PHONE #: (617) 555-4321 [X] CELL

WHEN TO CONTACT: Business hours (8am-5pm)

CONTACT'S MAILING ADDRESS: 1425 Industrial Parkway, Boston, MA 02128

PRIMARY E-MAIL ADDRESS: michael@harrisonconst.com

SECONDARY E-MAIL ADDRESS: N/A

OCCURRENCE INFORMATION

LOCATION OF OCCURRENCE:

STREET: 288 Newbury Street

CITY, STATE, ZIP: Boston, MA 02116

COUNTRY: USA

DESCRIBE LOCATION OF OCCURRENCE IF NOT AT SPECIFIC STREET ADDRESS:

Commercial construction site at retail shopping center

POLICE OR FIRE DEPARTMENT CONTACTED: Boston Police Department

REPORT NUMBER: BPD-25-01749

DESCRIPTION OF OCCURRENCE:

Construction crane operated by insured's employee collapsed at approximately 10:45 AM on 01/17/2025. The crane boom fell onto the roof of an adjacent occupied retail building, causing significant structural damage and interior water damage due to broken water pipes. Two customers and one employee of the retail store suffered injuries when ceiling materials collapsed. Equipment failure is suspected but investigation is ongoing. OSHA has been notified and has commenced investigation. Site has been secured and temporary supports installed to prevent further collapse.

TYPE OF LIABILITY

PREMISES: INSURED IS

☐ OWNER

☐ TENANT

☒ OTHER: Contractor

TYPE OF PREMISES: Commercial construction site

OWNER'S NAME & ADDRESS: Newbury Street Holdings, LLC, 500 Boylston Street, Suite 1400, Boston, MA 02116

PRIMARY PHONE #: (617) 555-3300 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: rmanning@newburyholdings.com

SECONDARY E-MAIL ADDRESS: N/A

PRODUCTS: INSURED IS

[] MANUFACTURER

[] VENDOR

[X] OTHER: Operator

TYPE OF PRODUCT: Construction crane (Superior Crane Systems model SCS-450HD)

MANUFACTURER'S NAME & ADDRESS: Superior Crane Systems, Inc., 8700 Industrial Boulevard, Pittsburgh, PA 15220

PRIMARY PHONE #: (412) 555-8900 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: support@superiorcranes.com

SECONDARY E-MAIL ADDRESS: N/A

WHERE CAN PRODUCT BE SEEN? At incident site (288 Newbury Street, Boston, MA)

INJURED / PROPERTY DAMAGED

INJURY #1

NAME & ADDRESS: Emily Chen, 45 Commonwealth Ave, Apt 3B, Boston, MA 02116

PRIMARY PHONE #: (617) 555-2389 [X] CELL

SECONDARY PHONE #: (617) 555-2390 [X] HOME

PRIMARY E-MAIL ADDRESS: echen@email.com

SECONDARY E-MAIL ADDRESS: N/A

AGE: 34

SEX: F

OCCUPATION: Marketing Manager

EMPLOYER'S NAME & ADDRESS: Boston Digital Marketing, 150 State Street, Boston, MA 02109

PRIMARY PHONE #: (617) 555-7700 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: hr@bostondigital.com

SECONDARY E-MAIL ADDRESS: N/A

DESCRIBE INJURY: Head laceration requiring 15 stitches, concussion, shoulder contusion

WHERE TAKEN: Massachusetts General Hospital

WHAT WAS INJURED DOING? Shopping in retail store when ceiling partially collapsed

INJURY #2

NAME & ADDRESS: Robert Williams, 173 Marlborough Street, Boston, MA 02116

PRIMARY PHONE #: (617) 555-3456 [X] CELL

SECONDARY PHONE #: (617) 555-3457 [X] HOME

PRIMARY E-MAIL ADDRESS: rwilliams@email.com

SECONDARY E-MAIL ADDRESS: N/A

AGE: 52

SEX: M

OCCUPATION: Accountant

EMPLOYER'S NAME & ADDRESS: Williams & Associates, 200 Clarendon Street, Boston, MA 02116

PRIMARY PHONE #: (617) 555-8800 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: info@williamsaccounting.com

SECONDARY E-MAIL ADDRESS: N/A

DESCRIBE INJURY: Fractured right tibia, multiple contusions, back strain

WHERE TAKEN: Brigham and Women's Hospital

WHAT WAS INJURED DOING? Customer in retail store when ceiling partially collapsed

INJURY #3

NAME & ADDRESS: Sarah Martinez, 67 Beacon Hill Drive, Cambridge, MA 02139

PRIMARY PHONE #: (617) 555-6543 [X] CELL

SECONDARY PHONE #: (617) 555-6544 [X] HOME

PRIMARY E-MAIL ADDRESS: smartinez@email.com

SECONDARY E-MAIL ADDRESS: N/A

AGE: 28

SEX: F

OCCUPATION: Retail Sales Associate

EMPLOYER'S NAME & ADDRESS: Newbury Street Boutique, Inc., 290 Newbury Street, Boston, MA 02116

PRIMARY PHONE #: (617) 555-2200 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: hr@newburyboutique.com

SECONDARY E-MAIL ADDRESS: N/A

DESCRIBE INJURY: Minor cuts from falling debris, sprained ankle

WHERE TAKEN: Treated on scene, later visited urgent care

WHAT WAS INJURED DOING? Working in retail store when ceiling partially collapsed

PROPERTY DAMAGE #1

DESCRIBE PROPERTY: Retail building at 290 Newbury Street - Two-story commercial structure

ESTIMATE AMOUNT: \$875,000

WHERE CAN PROPERTY BE SEEN?: 290 Newbury Street, Boston, MA 02116

NAME & ADDRESS (OWNER): Newbury Street Holdings, LLC, 500 Boylston Street, Suite 1400, Boston,

MA 02116

PRIMARY PHONE #: (617) 555-3300 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: rmanning@newburyholdings.com

SECONDARY E-MAIL ADDRESS: N/A

PROPERTY DAMAGE #2

DESCRIBE PROPERTY: Interior fixtures, inventory, and business equipment

ESTIMATE AMOUNT: \$225,000

WHERE CAN PROPERTY BE SEEN?: 290 Newbury Street, Boston, MA 02116

NAME & ADDRESS (OWNER): Newbury Street Boutique, Inc., 290 Newbury Street, Boston, MA 02116

PRIMARY PHONE #: (617) 555-2200 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: ishapiro@newburyboutique.com

SECONDARY E-MAIL ADDRESS: N/A

WITNESSES

WITNESS #1

NAME AND ADDRESS: James Wilson, 215 Boylston Street, Apt 7C, Boston, MA 02116

PRIMARY PHONE #: (617) 555-4321 [X] CELL

SECONDARY PHONE #: (617) 555-4322 [X] HOME

PRIMARY E-MAIL ADDRESS: jwilson@email.com

SECONDARY E-MAIL ADDRESS: N/A

WITNESS #2

NAME AND ADDRESS: Diane Park, 188 Newbury Street, Apt 3, Boston, MA 02116

PRIMARY PHONE #: (617) 555-8765 [X] CELL

SECONDARY PHONE #: (617) 555-8766 [X] HOME

PRIMARY E-MAIL ADDRESS: dpark@email.com

SECONDARY E-MAIL ADDRESS: N/A

WITNESS #3

NAME AND ADDRESS: Officer Thomas Reynolds, Boston Police Department, District D-4, 650 Harrison Avenue, Boston, MA 02116

PRIMARY PHONE #: (617) 555-0000 [X] BUS

SECONDARY PHONE #: N/A

PRIMARY E-MAIL ADDRESS: treynolds@bpd.gov

SECONDARY E-MAIL ADDRESS: N/A

REMARKS

Initial investigation indicates possible mechanical failure of crane hydraulic system. Crane had been inspected two weeks prior to incident with no issues noted. Construction site was properly permitted and cordoned off, but the crane boom extended beyond safety barriers when it collapsed. Immediate actions taken include securing the site, installing temporary structural supports, water shut-off to prevent further damage, and 24/7 security posted. Insurance carrier adjuster has been dispatched and is expected on site within 24 hours.

REPORTED BY: Michael Harrison, Owner

REPORTED TO: Jessica Thompson, Claims Representative