

Drylogs Install Workflow Guide

TECH USER: Complete an Install

Login: Open app → Enter email/password → Sign In

Start: Find job in Preinstall phase → Click "Start Install"

Workflow Steps (1-14)

1. Office Prep (Optional) - Review job details → Continue

2. Arrival (Updated - Tabs)

Use tabs: **Arrival** (time, travel, safety) | **Photos** (truck, property) | **Environmental** (temp, RH%, meter) → Checkmarks on complete tabs

3. Customer Intro - Complete checklist → Mark concerns → Continue

4. Cause of Loss - Select source type & category → Take photos → Continue

5. Unaffected Baseline (NEW - IICRC S500)

Add 1-2 unaffected rooms → Record dimensions, moisture, photos

6. Room Assessment (Updated - Cards)

For each room: Basic Info | Moisture | **Materials (tap cards, not checkboxes)** | Pre-existing | Photos (4+)

7. Drying Chambers - Create chambers → Assign rooms → Save

8. Partial Demo (Optional) - Log materials + photos

9. Equipment - Review calculated needs → Scan/place equipment

10. Billable Work (Optional) - Add extra services

11. Final Photos + Equipment (Updated - Expand/Collapse)

For each room: **Photos Tab** (4+ photos) | **Equipment Tab** (expand cards one-at-a-time)

Dehumidifiers: inlet/outlet temp & RH, running, photo | Air movers: running only

Use Previous/Next navigation

12. Schedule - Add future visits with dates/types → Save

13. Communicate Plan - Review plan with customer → Continue

14. Complete - Enter departure time → Add notes → Click "Complete Install Workflow"

Result: Job moves to next phase, returns to Tech Dashboard

PSM USER: View Initial Report

Login: Enter PSM credentials → Sign In

Access Dashboard: Click "PSM Dashboard" in navigation

Generate Report: Find completed job → Click "Generate Initial Inspection Report" button → Report opens

Use Report: Print | Save as PDF | Email to customer/adjuster

Questions? Contact your supervisor or IT support.