**To be completed by the instructor after every sprint**

**Sprint:**

**Team:**

**Members:**

**Issues Management**

Every open issue is assigned to a developer; if issue is a coding task, then assignees must be a pair.

Issues closed via pull request (if a coding task). Reviewers are assigned, there is thoughtful discussion, and tests have been created for the committed code.

Issues are grouped into a milestone, and PM is clearly identified.

Wiki updated as design is refactored.

**Comments:**

**Score:**

**Code Reviews**

Code evaluated for bugs, coupling/cohesion, clear interfaces, etc.

Documentation and comments

Adherence to coding conventions (e.g., PEP8 for Python, Google for Java, Airbnb for JavaScript)

**Comments**:

**Score:**