



Iowa Recovery Health Information Technology (IRHIT) IDPH and Provider Responsibilities

IDPH Responsibilities

1. IDPH will provide funding for provider implementation (per IRHIT amendment/contract) including Recovery web portal training, user licenses and enhancements.
 2. IDPH will manage the Iowa Solutions (Recovery web portal) Contract to include: Web portal development; Hosting; License fees; Maintenance; Training (Recovery web portal – user/administrative)
 3. Facilitate monthly IRHIT Learning Collaborative calls/meetings
 4. Facilitate one annual face-to-face IRHIT Learning Collaborative meeting
 5. Educate Magellan/Medicaid as to benefits of reimbursement for Substance Use Disorder distance treatment
 6. Enter GPRA data into SAIS website to meet award requirements
 7. Provide monthly GPRA status and Participant Activity reports
 8. Provide at least monthly reminders of IRHIT participant activities coming due (GPRA follow-up, TxSI, GAIN-SS).
 9. Provide on-going training and technical assistance as requested/needed
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Provider Responsibilities

1. Submit to IDPH staff names and contact information and assigned responsibilities of IRHIT activities (July of each year), including designation of an IRHIT coordinator.
 - IRHIT Coordinator will:
 - Act as resource to other staff in utilizing online tool.
 - Monitor project to insure all outpatient clients are apprised of IRHIT availability as part of intake process.
 - Monitor project processes to insure all clients enrolled in IRHIT project complete the required GPRA questionnaires (Intake, 6 months follow-up, and Discharge), including GPRA ID assignment.
 - Assures GPRA questionnaires are received by IDPH within 5 business days of completion. GPRA Questionnaires can be faxed or emailed (securely).
 - Manage GPRA Follow-up Incentives
 - Monitor project processes to insure all IRHIT participants complete monthly GAIN-SS and TxSI (counselor, participant, and at least one family member) at intervals determined by IDPH. Both assessment tools will be available online



and self-administered by counselors, participants, or participant family members.

2. Designate staff to complete IRHIT Provider reports as directed/requested by IDPH and manage provider's www.recovery.org site.
3. Complete an agency-wide walkthrough to include readiness/assessment of the use of health information technology for communication with clients prior to the implementation of "live" IRHIT services.
 - The walkthrough will identify any process problems, "bottlenecks" in work flow, and barriers to rapid implementation and client and IRHIT participant service process.
4. Submit updated provider policy and procedures for the provision of IRHIT services
5. Participate in training and technical assistance, including, but not limited to:
 - Monthly (or as requested by IDPH) IRHIT Learning Collaborative Calls
 - Annual IRHIT Learning Collaborative Meeting in Des Moines (June, or as scheduled)
 - 1:1 calls with IDPH as scheduled/determined necessary by IDPH
6. Manage \$30 client incentive reimbursements for GPRA follow-up participation
7. Incorporate an IRHIT Participant "screening" into the client assessment process, determining client eligibility and willingness (including family members) to participate in IRHIT services.
8. Educate and orient all IRHIT participants and willing family members on available IRHIT Services and the use of the Recovery web portal and its tools.

Sample Client HIT Intake Process

1. When a client contacts a participating provider, agency staff (clinical or support according to provider best practice) will inform the eligible client of the availability of IRHIT services offered by provider.
2. If a client is interested in IRHIT services as a treatment option, the staff will give them a brief overview of the project and determine their eligibility (including ability to access online/web-based services).
3. If the staff deems the client eligible and appropriate, and the client consents to services, the staff will enroll the client in the project.
4. Designated Staff member reviews and has client sign IRHIT Voluntary Consent, and then completes the GPRA questionnaire (intake) with the IRHIT Participant.
5. IRHIT Participant begins receiving web-based services as determined appropriate in discussion between the client and counselor in the participant's treatment plan.

For more information about the IRHIT Project, contact Rebecca Swift at 515.242.6514 or rebecca.swift@idph.iowa.gov.