Julie Bell 806-241-4898 juliebell14@gmail.com

OBJECTIVE

 Accomplished honors graduate with experience in retail.
Seeking a path into management with a company that shares my values.

SKILLS

- Highly efficient, productive, and committed former college athlete.
- Hardworking, reliable, and conscientious with the capacity to manage time and plan ahead to reach superior results.

ACCOMPLISHMENTS

- Two-time NJCAA national champion and All-American in tennis at Tyler Junior College in 2010 and 2011
- Member of the National College Athlete Society
- Member of the International Honor Society Beta Gamma Sigma

EXPERIENCE

Accounting Representative • PCCA • February 2018 - November 2018

Supervisor • costco • November 2017- February 2018

 Responsible for running up to 30 employees' breaks, accountable for front end closing procedures, and ensuring warehouse is show-time ready

Cashier • costco • January 2017 - November 2017

Provided friendly member service while ringing up orders in an accurate and efficient way

Administrative backup • costco • may 2015 - January 2017

Backed up vault, sales audit, expense clerk, and payroll positions

Assistant manager • Hollister co. • June 2014 - February 2015

 Supervised associates, dealt with customer relations, managed sales goals for each day and week, coordinated staffing requirements with sales levels, basic accounting

EDUCATION

University of South Carolina Upstate 2011 - 2013

- Bachelor of Science in Business Administration
- Graduated Magna Cum Laude (3.86 GPA)

Tyler Junior College - 2010-2011

- Back to back National Champions in Tennis

Frenship High School • 2009

- Graduated top 10%