



Republic of the Philippines
Department of Social Welfare and Development

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FOR : **GEMMA B. GABUYA**
Regional Director
DSWD Field Office III

ATTENTION : **ASSISTANT REGIONAL DIRECTOR FOR OPERATIONS**
REGIONAL PROGRAM COORDINATOR, SLP

FROM : **THE DIRECTOR**
Sustainable Livelihood Program – National Program Management Office

SUBJECT : **BUB MISSION IN PAMPANGA**

DATE : 24 May 2016

This has reference to the BUB Mission attended by the representative from the National Program Management Office in Pampanga last 19-22 April 2016. Below are some of the key agreements, for your reference:

1. *Joint Resolution 2015-001 (JR)*
The JR took effect this year, 29 January 2016, and CSO beneficiaries and implementers must be accredited by the Standards Unit to be eligible to receive government funds. Based on the DSWD Memorandum Circular 13 series of 2015 on the provision of the Seed Capital Fund through the Sustainable Livelihood Program, the Field Office may opt to nominate an officer of the association together with the PDO and the MSWDO as the co-signatories and include in the Constitution-and-by-laws that the nominated person will disburse the fund to the individual members of the group. The field PDOs should provide guidance and technical assistance to the LGUs who directly transfer funds to the association. The association's account may be used for the repayment, while a nominated person's account may be used to receive the funds.
2. *Skills Training and One-Town-One-Product Scheme*
The SLP is guided by the resource-based and market-driven principles. Thus, the skills training provided to the participants should be based on opportunities offered by prospective employers or on the products and/or services in demand in the area.
3. *Commodity Cluster Model*
One of the strategies of SLP is the formation of commodity clusters, whereby internal and external markets are catered to by organized SLP associations. Most of the produce of the SLP associations or even individual enterprises may engage with the Supplementary Feeding Program of the LGUs, and this can be one of the arrangements explored for BUB-funded SLP projects.
4. *Sheltered Workshop*
In order to maximize existing government facilities, the SLP will explore and collaborate with the Protective Services Bureau on how to make use of the Sheltered Workshops for the training and/or processing centers for the SLP associations.
5. *Product Development*
The PDOs should engage with DTI for assistance on product development (including improvements on labeling and packaging) to increase competitiveness and explore viability for exporting SLP products.

All guidance notes and memoranda are attached as additional references.

Thank you and we are looking forward to your usual cooperation.


GIL DENNIS A. RAPOSA

BVP/RBC/CDR