



Republic of the Philippines
Department of Social Welfare and Development
SUSTAINABLE LIVELIHOOD PROGRAM

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INTRA-OFFICE MEMORANDUM		REFERENCE NO.: MST/RBC/CDR/GDAR
FOR	: CATHERINE D. RACHO Deputy Program Manager for Operations	DATE : 10 May 2016
FROM	: OPERATIONS UNIT - CLUSTER A Sustainable Livelihood Program	
SUBJECT	: MINUTES OF MEETING OF CLUSTER A	
<p>This is to provide you with the proceedings of the 5th meeting of Cluster A held last 6 May 2016 at the DSWD Mahusay Building (see attachment).</p> <p>The agenda of the meeting are as follows: (a) updates on weekly and monthly workplans, (b) tasks for the month of May, (c) request for additional staff in Cluster A, (d) schedule of performance assessment activities for the 1st semester, (e) physical and financial accomplishments of the regions under Cluster A, (f) administrative concerns, and (g) others.</p> <p>For your reference.</p> <p>CLUSTER A</p> <p>Cc: Ms. Angela An Mari F. Ferrer, Head of Cluster C</p>		