

Jahnvi Canakapalli

johndoe@ucsd.edu | (123)-456-7890 | 123 House Dr, La Jolla CA 92092

Education

UC San Diego, CA

2022 - Present

Molecular and Cell Biology // Minor: Psychology

Work Experience

Barnes & Noble - Menlo Park NJ, Temporary Bookseller

July 2023 - September 2023

- Provided customers with a positive experience by welcoming guests, answering questions, making book recommendations, and locating items.
- Assisted customers with checkout, scanned and bagged items, processed returns, and resolved customer issues.
- Communicated with coworkers to help assist customers and recovered the book floor after closing.

UC San Diego Admissions Office, Campus Ambassador

January 2023 - Present

- Lead walking tours of the campus to guests, present information on various aspects of UCSD, and communicate with guests to answer any campus-related questions.
- Set up for tours and participate in student panels, greet guests, and give presentations of the overview of the campus.

AE2 Learning, Tutor

September 2021 - December 2022

- Communicated with students of various grade levels to improve their Math and English skills, including SAT tutoring.
- Taught concepts from multiple subjects like Biology, Algebra 1/2, and Precalculus, and helped students develop study and test taking skills for assessments.
- Organized class material into files, updated student spreadsheets, and graded practice tests.

Activities

Waksman Student Scholars Program, Student Researcher

September 2021 - May 2022

- Participated in a research project focusing on isolating and analyzing DNA sequences from a *Landoltia punctata* cDNA Library in order to determine similarities to genes from other organisms.
- Gained experience practicing biology laboratory protocols like DNA purification, PCR, restriction digests, and agarose gel electrophoresis.

JPS Marching Band - Color Guard, Captain

August 2018 - May 2022

- Junior Officer for the 2020 school year and Guard Captain for 2021 school year.
- Lead stretches and exercises, hosted sectionals, demonstrated proper techniques, and taught choreography to other members.

Community Service

Liberty Science Center, Volunteer

June 2019 - March 2020

- Supervised exhibits, organized activities like arts and crafts, puzzles, and games for kids.
- Communicated with guests, answered questions, and provided information for exhibits and activities.

Skills

- Excellent oral and written communication skills.
- Proficient in Microsoft Word & Excel.
- Basic Knowledge on Figma, HTML, & JavaScript.