

# Jeff Bostick

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## Profile

I am an Agile Project Manager with over 3 years experience as a Certified Scrum Master and Certified Product Owner. I have over 10 years of professional experience, the past seven in the Human Capital/SaaS industry.

## Experience

### **AGILE PROJECT MANAGER II, CAREERBUILDER, LLC; CHICAGO, IL/BROOKLYN, NY (REMOTE) – 2014-PRESENT**

On the Employer Site & Content Team, I improved team delivery by coaching agile practices, facilitating prioritization and continuous delivery of features with product owners, and removing process overhead and impediments that prevented timely feature delivery.

### **SR. PROJECT MANAGER, CAREERBUILDER, LLC; CHICAGO, IL – 2010-2014**

On the Source & Screen Team, I managed enterprise-level client relationships for high-value candidate recruitment initiatives, by efficiently allocated human and capital resources. I managed a recruitment budgets of over \$1 million between several clients.

### **ADMISSIONS RECRUITER, CAREER EDUCATION CORPORATION; HILLSIDE, IL – 2010**

Developed and managed prospective student relationships, converted leads to full-time students through marketing secondary education in medical assisting, health information management, diagnostic medical and cardiovascular sonography.

### **ADMISSIONS RECRUITER, DEVRY, INC.; CHICAGO, IL – 2009-2010**

Developed and managed prospective student relationships, converted leads to full-time students through marketing secondary education in business management, information technology and health information management.

### **CLINICAL RECRUITER, MEDFOCUS, LLC; CHICAGO, IL – 2008-2009**

Established innovative and effective full life cycle recruitment strategies to achieve success with client talent acquisition initiatives in clinical research and biotechnology.

### **SR. HEALTHCARE RECRUITER, MAXIM HEALTHCARE SERVICES; AKRON, OH/OAK PARK, IL – 2006-2008**

Recruited and managed a healthcare staff of over 90 certified professionals for clients. Developed new business by prospecting and consulting with key healthcare leadership professionals.

## Education

### **INDIANA UNIVERSITY**

Master's, Business Administration, 2013

### **KENT STATE UNIVERSITY**

Bachelor's, Business Management, 2004

## Skills

Strong familiarity with Jira, as well as VersionOne and Mingle