```
In [ ]: import os
        import numpy as np
        from glob import glob
        import re
        import time
        import shutil
        from tqdm import tqdm
In [ ]: centre = 'rccc'
        number_of_weeks_to_keep = 25
In [ ]: directory_map = {
            'rccc': {
                 'search_string': r'\\monacoda\FocalData\RCCC\1~Clinical\*~*\demographic.*',
                'holding': r'\\monacoda\FocalData\ToBeArchived',
                'archived': r'\\UTILSVR\PhysBack\MONACO_ARCHIVE_1'
            },
             'nbcc': {
                'search_string': r'\\nbccc-monaco\Users\Public\Documents\CMS\FocalData\NBC
                'holding': r'\\nbccc-monaco\Users\Public\Documents\HoldingDirectory',
                'archived': r'\\nbccc-monaco\Archive\Patients'
In [ ]: patient_demographic_files = np.array(glob(directory_map[centre]['search_string']))
        patient_demographic_files
In [ ]: patient_directories = np.array([
            os.path.dirname(item)
            for item in patient_demographic_files])
        patient directories
In [ ]: corresponding_number_of_weeks_ago = []
        for current_patient_directory in patient_directories ==
            files_and_folders_one_level = glob(os.path.join(current_patient_directory, '*')
            all_date_modified = np.array([
                os.path.getmtime(item) for item in files_and_folders_one_level])
            number_of_weeks_ago = (time.time() - all_date_modified) / (60 * 60 * 24 * 7)
            minimum_number_of_weeks_ago = np.min(number_of_weeks_ago)
            corresponding_number_of_weeks_ago.append(minimum_number_of_weeks_ago)
In [ ]: corresponding_number_of_weeks_ago = np.array(corresponding_number_of_weeks_ago)
        corresponding_number_of_weeks_ago
In [ ]: archive_reference = corresponding_number_of_weeks_ago > number_of_weeks_to_keep
        directories_to_be_archived = patient_directories[archive_reference]
        directories_to_be_archived
```

```
In [ ]: corresponding_number_of_weeks_ago[archive_reference]
In [ ]: len(corresponding_number_of_weeks_ago[archive_reference])
In [ ]: patient_folder_name = [
            os.path.basename(item) for item in directories_to_be_archived]
        patient_folder_name
In [ ]: test_archive_directory = directory_map[centre]['archived']
        test_location_to_move_to = [
            os.path.join(test_archive_directory, item) for item in patient_folder_name]
        test_location_to_move_to
In [ ]: for i in tqdm(range(len(directories_to_be_archived))):
            assert os.path.exists(directories_to_be_archived[i]), "Error {} doesnt exist an
            assert not(os.path.exists(test_location_to_move_to[i])), "Error {} exists alrea
            print("{} => {}".format(directories_to_be_archived[i], test_location_to_move_to
In [ ]: archive_directory = directory_map[centre]['holding']
        location_to_move_to = [
            os.path.join(archive_directory, item) for item in patient_folder_name]
        location_to_move_to
In [ ]: for i in tqdm(range(len(directories_to_be_archived))):
            assert os.path.exists(directories_to_be_archived[i]), "Error {} doesnt exist an
            assert not(os.path.exists(location_to_move_to[i])), "Error {} exists already!".
            print("{} => {}".format(directories_to_be_archived[i], location_to_move_to[i]))
In [ ]:
In [ ]: location_to_move_to
In [ ]: for i in tqdm(range(len(directories_to_be_archived))):
            assert os.path.exists(directories_to_be_archived[i]), "Error {} doesnt exist an
            assert not(os.path.exists(location_to_move_to[i])), "Error {} exists already!".
            print("{} => {}".format(directories_to_be_archived[i], location_to_move_to[i]))
            shutil.move(directories_to_be_archived[i], location_to_move_to[i])
            assert not(os.path.exists(directories_to_be_archived[i])), "The move failed to
            assert os.path.exists(location_to_move_to[i]), "Failed to archive!"
            print("
                       Done\n")
```

Move the the result across to its final location via system tools

Use system tools to move across the data within \monacoda\FocalData\ToBeArchived to \\UTILSVR\PhysBack\MONACO_ARCHIVE_1 then verify that the data was successfully moved by running the following.

```
for i in tqdm(range(len(directories_to_be_archived))):
    assert not(os.path.exists(directories_to_be_archived[i])), "The move failed to
    assert not(os.path.exists(location_to_move_to[i])), "The move failed to delete
    assert os.path.exists(test_location_to_move_to[i]), "File not found within arch
    print(" Done\n")
```

