

Policy Analyst Cover Letter

Jo Charbonneau

Cover Letter

01-28-2024

Hiring Committee United for a New Economy

Dear hiring committee,

I'd like to reach out and apply for the Policy Analyst position available at United for a New Economy (UNE). Being a Statistics major, I have gotten numerous opportunities to familiarize myself with research and data analytics. With this experience, I would be happy to contribute my skills towards the movement towards economic and racial equality.

In my previous work, I have worked with teams to accomplish many tasks. Specifically during my time at Barnes and Noble, I worked heavily with my coworkers to address company and customer needs and concerns. Through this experience, I have the ability to work with individuals from all walks of life with many different ideas.

My educational background in Statistics and Data Analytics has involved extensive quantitative research, many of which apply to real life scenarios. Through my first few years at University of Nebraska-Lincoln, I have learned of many different kinds of studies and methods to gain a better understanding of the world around us. I'm particularly drawn to UNE's approach to researching the economic disparities amongst racial groups in the United States, and am eager to apply this knowledge towards these issues.

Additionally, I bring proficiency in both R and Python coding languages. Specifically, I am very skilled in R in order to analyze data. I am also very familiar with Microsoft Office, Word, and PowerPoint, and have been using them for years to convey information and research.

I am very excited to use my experience towards advocating for policies that prioritize people over profit, and working for an organization that continues to make movements towards equal economic opportunities for people of all races, ethnicities, genders, and sexualities. I feel my passion for this would make me an excellent choice for the Policy Analyst Position.

Thank you very much for considering me for this opportunity. I look forward for the possibility of working with UNE in the future and am excited to hear from you.

Sincerely,

Jo Charbonneau