Team Assignment 01 – Weekly Activity Report

**Team Name:**  BluSh3ll

**Team Members:** Hunter Rowlette, Mitch Palmer, Andrew Chapin, Andre Herrera, Carl Bai

**Team Weekly Lead:** Mitch Palmer

**Accomplishments/Activities/Meetings**

* Meeting with Faculty Mentor - 09/26/19@1500
  + Reviewed Team Plan/Work Breakdown Structure
* Scheduled Meeting with Matt Murray (SME/Customer)

**Issues**

* Have yet to refine requirements with SME/Customer

**Open Action Items**

* Revised Work Breakdown Structure with input from SME/Customer
* Draft Proposal for SME/Customer

**Plans for Next Week**

* Meeting with SME/Customer – 10/01/19@1400
* Team Meeting – 10/03/19@1630

**Individual Applied Hours Matrix**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Team Member** | **Wk5** | **Wk6** | **Wk7** | **Wk8** | **Wk9** | **Wk10** | **Wk11** | **Wk12** | **Wk13** | **Wk14** | **Avg** |
| Andrew Chapin | 4 |  |  |  |  |  |  |  |  |  | 4 |
| Andre Herrera | 3 |  |  |  |  |  |  |  |  |  | 3 |
| Hunter Rowlette | 2 |  |  |  |  |  |  |  |  |  | 2 |
| Mitch Palmer | 1 |  |  |  |  |  |  |  |  |  | 1 |
| Carl  Bai | 1 |  |  |  |  |  |  |  |  |  | 1 |