|  |  |
| --- | --- |
| **John (Jack) Quarles** | 639 Brookfield Lane Roanoke, VA  jackq@vt.edu  (540) 632 - 9100 |
|  | |
| **OBJECTIVE:** Seeking full-time employment following graduation in December 2019. | |
|  | |
| **EDUCATION** | |
| Virginia Tech   * Major: Business Information Technology (Decision Support Systems) * August 2016 – December 2019 * GPA: 2.95 | |
|  | |
| **Coursework** | |
| * Introduction to Programming in Java: learned basic skills for developing Java programs * Project Management: agile project management, work breakdown structures, cost-estimates, conflict management * Introduction to Business Analytics Modeling: advanced excel with VBA programming and interface development * Web-Based DSS: designing webpages using HTML with CSS, JavaScript, JQuery, Bootstrap, PHP | |
|  | |
| **SKILLS** | |
| * Advanced Excel: Lookup Functions, Financial Functions, Database Functions, Pivot Tables and Pivot Charts, Data Analysis Tools and What-If Analysis * Basic introductory Java, Python, HTML, CSS, JavaScript, JQuery, Bootstrap, PHP and VBA programming skills * Basic knowledge of networking concepts * Communication and customer service | |
|  | |
| **EXPERIENCE** | |
| Information Technology Intern  Robertson Marketing  May 2019 – August 2019   * Responsible for assisting in the integration of Endtest, an automated testing tool used to create test scripts for web and mobile applications. * Assisted in migrating UPS and Carilion Magento 1.9 web stores to Magento version 2.3. * Developed automated tests for Google, Cisco, UPS, Carilion, BWXT company web stores   Chick- fil - A Team Member  Chick - fil - A  May 2015 – August 2018   * Gained experience in conflict resolution and working with others in a group setting as well as developed my communication and leadership skills. Gained experience working in a fast-paced environment. | |
|  | |
| **ACTIVITIES** | |
| Service Chairman of the Virginia Zeta Chapter of the Phi Kappa Psi Fraternity  January 2018 – December 2019   * Responsible for organizing and leading various community service events for the chapter to participate in. * Participating in weekly trips to the Christiansburg Boys & Girls Club to tutor middle-schoolers. | |
| **HONORS & AWARDS**   * **King Family Memorial Scholarship** – Received $10,000 scholarship | |