

## TEAM PERFORMANCE ASSESSMENT

This Team Performance Assessment is designed to create an objective discussion about team performance during the course of doing the artifacts in CS 191 Software Engineering 1. It helps team members work out how well they are working at the moment and identify the areas they want to address to help them perform better in the implementation, test and release of the software (CS 192 Software Engineering 2).

This assessment has four areas of concentration in terms of team performance, namely,:

*Purpose and Shared Direction.* A team that has a shared understanding of what they are trying to achieve, why and what success looks like, produces best outcomes. They show the way and model right behaviors- both in terms of direction and how people behave and work together.

*Result-oriented.* A team pays attention to the things that matter and their proper direction. They make tough calls and consciously divide their time and stay focused on their joint goals.

*Joint Accountability.* A team's members take responsibility for their own part in delivering the team's goals and helping others to achieve them. Failing to deliver or letting others down is not OK.

*Team relationships.* Everyone treats each other with respect, is open on uncomfortable issues and takes time to understand others' needs. It's OK to admit mistakes and weaknesses.

### INSTRUCTIONS:

- 1.) Use the descriptions below to score your personal assessment of the way that your team worked together. For each statement, give a rating from 0 to 4.
- 2.) Share your individual assessment with other team member to come up with an overall team assessment, calculating the average score for each category.
- 3.) The team should reflect on the results and develop an action plan to improve overall effectiveness in working together in the implementation and testing phase.

Team Member's Name: Angelika Galang

Group No.: 1

Project Title: SARAPP

Sprint No.: 3

## PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a checkmark on the response which applies to your team. Be honest and go with your first response

**4 = Always    3 = Usually    2 = Sometimes****1 = Rarely    0 = Never**

PURPOSE AND SHARED DIRECTION	4	3	2	1	0
1. We have a clear and shared understanding of the team's mission and purpose.	✓				
2. We have a clear and shared understanding of what we are trying to achieve.	✓				
3. We agree on how we behave with each other.	✓				
4. We understand how the work of the team fits into the larger picture.	✓				
5. We all agree on what success looks like and how we will know when we have achieved it.	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

RESULT-ORIENTED	4	3	2	1	0
1. We make the tough calls about priorities.	✓				
2. We divide our time well to accomplish team goals.	✓				
3. We make sacrifices willingly (such as budget, turf, headcount) for the good of the team.	✓				
4. We pay attention to what really matters most.	✓				
5. We sort out any failures to reach team goals	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

JOINT ACCOUNTABILITY	4	3	2	1	0
1. We understand individual roles and what is expected by each individual team.	✓				
2. We are clear about what individual strengths each member of the team brings.		✓			
3. We are clear about commitments and areas of accountability.	✓				
4. We look out for each other. No one is left to struggle on their own.	✓				
5. We do what we say we will do.	✓				

<b>TOTAL</b>	<b>19/ 20</b>
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TEAM RELATIONSHIPS	4	3	2	1	0
1. We accept and use the team member's different experiences, skills and gifts.	✓				
2. We trust and are open with each other.		✓			
3. We share unspoken reservations or unexpressed feelings about the team and its issue.		✓			
4. We take time to understand each other's needs and concerns in each new situation.	✓				
5. We celebrate successes and spends time to learn from failure.		✓			
<b>TOTAL</b>	<b>17/ 20</b>				

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

<b>1</b>	We have a clear and shared understanding of the team's mission and purpose.
<b>2</b>	We do what we say we will do.
<b>3</b>	We accept and use the team member's different experiences, skills, and gifts.

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

<b>1</b>	We are clear about what individual strengths each member of the team brings.
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2	We trust and are open with each other.
3	We celebrate successes and spends time to learn from failure.

Team Member's Name: Troy Valdez

Group No.: 1

Project Title: SARAPP

Sprint No.: 3

## PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a checkmark on the response which applies to your team. Be honest and go with your first response

**4 = Always    3 = Usually    2 = Sometimes****1 = Rarely    0 = Never**

PURPOSE AND SHARED DIRECTION	4	3	2	1	0
1. We have a clear and shared understanding of the team's mission and purpose.	✓				
2. We have a clear and shared understanding of what we are trying to achieve.	✓				
3. We agree on how we behave with each other.	✓				
4. We understand how the work of the team fits into the larger picture.	✓				
5. We all agree on what success looks like and how we will know when we have achieved it.	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

RESULT-ORIENTED	4	3	2	1	0
1. We make the tough calls about priorities.	✓				
2. We divide our time well to accomplish team goals.	✓				
3. We make sacrifices willingly (such as budget, turf, headcount) for the good of the team.	✓				
4. We pay attention to what really matters most.	✓				
5. We sort out any failures to reach team goals	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

JOINT ACCOUNTABILITY	4	3	2	1	0
1. We understand individual roles and what is expected by each individual team.	✓				
2. We are clear about what individual strengths each member of the team brings.	✓				
3. We are clear about commitments and areas of accountability.	✓				
4. We look out for each other. No one is left to struggle on their own.	✓				
5. We do what we say we will do.	✓				

<b>TOTAL</b>	<b>20/ 20</b>
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TEAM RELATIONSHIPS	4	3	2	1	0
1. We accept and use the team member's different experiences, skills and gifts.	✓				
2. We trust and are open with each other.		✓			
3. We share unspoken reservations or unexpressed feelings about the team and its issue.		✓			
4. We take time to understand each other's needs and concerns in each new situation.	✓				
5. We celebrate successes and spends time to learn from failure.		✓			
<b>TOTAL</b>	<b>17/ 20</b>				

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

<b>1</b>	We pay attention to what really matters the most.
<b>2</b>	We all agree on what success looks like and how we will know how to achieve it.
<b>3</b>	We do what we say we will do.

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

<b>1</b>	We share unspoken reservations or unexpressed feelings about the team and its issue.
<b>2</b>	We trust and are open with each other.

<b>3</b>	We accept and use the team member's different experiences, skills and gifts.

Team Member's Name: Richelle Yap

Group No.: 1

Project Title: SARAPP

Sprint No.: 3

## PART 1. INDIVIDUAL ASSESSMENT

INSTRUCTIONS: Using the scale below, place a checkmark on the response which applies to your team. Be honest and go with your first response

**4 = Always    3 = Usually    2 = Sometimes****1 = Rarely    0 = Never**

PURPOSE AND SHARED DIRECTION	4	3	2	1	0
1. We have a clear and shared understanding of the team's mission and purpose.	✓				
2. We have a clear and shared understanding of what we are trying to achieve.	✓				
3. We agree on how we behave with each other.	✓				
4. We understand how the work of the team fits into the larger picture.	✓				
5. We all agree on what success looks like and how we will know when we have achieved it.	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

RESULT-ORIENTED	4	3	2	1	0
1. We make the tough calls about priorities.	✓				
2. We divide our time well to accomplish team goals.	✓				
3. We make sacrifices willingly (such as budget, turf, headcount) for the good of the team.	✓				
4. We pay attention to what really matters most.	✓				
5. We sort out any failures to reach team goals	✓				
<b>TOTAL</b>	<b>20/ 20</b>				

JOINT ACCOUNTABILITY	4	3	2	1	0
1. We understand individual roles and what is expected by each individual team.	✓				
2. We are clear about what individual strengths each member of the team brings.	✓				
3. We are clear about commitments and areas of accountability.	✓				
4. We look out for each other. No one is left to struggle on their own.	✓				
5. We do what we say we will do.	✓				



<b>TOTAL</b>	<b>20/ 20</b>
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TEAM RELATIONSHIPS	4	3	2	1	0
1. We accept and use the team member's different experiences, skills and gifts.	✓				
2. We trust and are open with each other.		✓			
3. We share unspoken reservations or unexpressed feelings about the team and its issue.		✓			
4. We take time to understand each other's needs and concerns in each new situation.	✓				
5. We celebrate successes and spends time to learn from failure.	✓				
<b>TOTAL</b>	<b>18/ 20</b>				

Review your scores for the statements above. In the boxes below write three (3) statement you scored highest and which you believe are the most important.

1	We understand individual roles and what is expected by each individual team
2	We pay attention to what really matters most.
3	We do what we say we will do.

Review your scores for the statements above. In the boxes, below write three (3) statement you scored lowest and which you believe are the most important to address to enhance the effectiveness of your team.

1	We trust and are open with each other.
2	We celebrate successes and spends time to learn from failure.

<b>3</b>	We share unspoken reservations or unexpressed feelings about the team and its issue.

Sprint No.: 1

**PART 2: GROUP REVIEW**

From the 3 important statements of each individual assessment, discuss and agree with your teammates the three (3) most important statement to your team. Write them down.

1	We pay attention to what really matters the most.
2	We do what we say we will do.
3	We all agree on what success looks like and how we will know how to achieve it.

From the 3 lowest scored statements of each individual assessment, discuss and agree with your teammates the three (3) lowest statement of your team. Write them down.

1	We trust and are open with each other.
2	We share unspoken reservations or unexpressed feelings about the team and its issue.
3	We have a clear and shared understanding of what we are trying to achieve.

Decide as a team the level of strength the team has for each area of team effectiveness. Place a checkmark at the appropriate level of strength.

	<b>Strong</b>	<b>Mixed</b>	<b>Weak</b>
Purpose and Shared Direction	✓		
Result-oriented	✓		

Joint Accountability	✓		
Team Relationship		✓	

Having reviewed your groups answers and data, reflect and write down the team's thoughts in response to the following questions:

<p>What are the key strengths of the team that you want to acknowledge and build upon?</p> <p>We do what we say we will do</p>	<p>Why is this important?</p> <ul style="list-style-type: none"><li>- Because this ensures completions of all requirements and steady flow of the development process without much departures from the original sprint plan.</li></ul>
<p>What are the key areas you does the team want to focus to enhance the performance of the team?</p> <p>We have a clear and shared understanding of what we are trying to achieve.</p>	<p>Why is this important?</p> <ul style="list-style-type: none"><li>- This is important because we need to ensure that all the members have a unified view on how to achieve their goals.</li></ul>

Where will the team start?

Enhancing team performance can take time- often there's a mix of changing what you do and how you do it. Look at the key areas for your team. What concrete steps will help the team move forward to CS 192 Software Engineering?

- Start coding early so that no procrastinations will occur
- Have a clear understanding of all the steps needed to complete the development process.

Previous Velocity: 38

Current Velocity:  $21 + 55 + 34 = 110$  ;  $100/3 = 36.67$

What can the group say about the group's performance based on the team's velocity? Will you increase or decrease your velocity? Why?

- Our velocity decreased, but only a little. Our current velocity is just right and for the following sprints, we will maintain or increase this.