START

Person from company will communicates to BDO Staff.

BDO Staff will add the information of person, company and project for the record.

Customer Care will receive the information/s added by BDO Staff for the approval.

Is Customer Care Approve the information/s?

**N**

Data will successfully created.

**Y**

DB

BDO Staff and Customer Care

can Add Remarks

END

Is Customer Care will merge iton existing record?

**N**

DB

BDO Staff and Customer Care

can Add Remarks

Data will successfully created.

Merge on existing record.

**Y**