

Student Name	Student ID	Course-Section

Term:	Date:	Assessment Type:
		Introductory [ ]      Developing [ ]      Mastery [ ]

## Aviation Maintenance - Documentation

The Aviation Maintenance student will demonstrate competency in accurately documenting because proper paperwork is a critical part of aviation maintenance and parts are tracked for the life of the item. Aircraft documentation is used in defending the work done.

Activities	Beginning	Developing	Competent	Accomplished
<b>Assessment Measure</b>	<b>Correctly fill out a parts tag using correct nomenclature and include all necessary information such as, part name and number, Aircraft registration number and servicability of part, time in service of aircraft and part.</b>			
	The student could locate part information in parts catalog.	The student could use catalog information to correctly fill out a parts tag.	The student could complete a parts tag, requisition form and contact part vendor.	The student could order, track and receive parts, and close out requisition form.
<b>Assessment Measure</b>	<b>Read, comprehend, and apply information contained in FAA and manufacturer aircraft maintenance specifications, data sheets, manuals, publications, and related Federal Aviation Regulations, and Airworthiness Directives.</b>			
	The student could locate information in AMM, TCDS and FARs.	The student could interpret information as it pertains to a specific aircraft.	The student could correctly interpret information in SB, AD and other regulations.	The student could complete log book entries to comply with FAA standards for completeness.

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 Instructor/Assessor