

**RULE VII**  
**MINIMUM QUALIFICATIONS**

**A. Police Officers**

Applicants must possess the following qualifications at the time of application for the position of police officer:

1. Applicants must be at least 20 years and 6 months of age by the date of the written examination.
2. A person who is 45 years of age or older may not be certified for a beginning position in a police department.
3. Applicants younger than 21 years of age may be eligible, if the applicant is at least 18 years of age and has:
  - a. Successfully completed and received credit for at least sixty (60) hours of study at an accredited college or university; or
  - b. Received an Associate Degree from an accredited college or university; or
  - c. Received an honorable discharge from the United States Armed Forces after at least two (2) years of active military service.
4. Applicants must not have any of the disqualifying items listed below on their record:
  - a. Conviction of any offense above the grade of Class B misdemeanor, or other crime involving moral turpitude.
  - b. Any discharge from the United States Armed Forces other than Honorable. (Uncharacterized and Entry-Level discharges may be accepted and will be assessed on an individual basis.)
  - c. Traffic citations for two (2) or more hazardous moving traffic offenses with any disposition other than "not guilty" within the twelve (12) months preceding the date of application.
  - d. Conviction of a Class B misdemeanor within the last ten (10) years.
  - e. Conviction of a crime involving family violence.
  - f. Have been on court-ordered community supervision or probation for any criminal offense above the grade of Class B misdemeanor.

- g. Have been on court-ordered community supervision or probation for a Class B misdemeanor within the last ten years from the date of the court order.
  - h. Currently under indictment for any criminal offense.
5. Applicants must have a high school diploma or a G.E.D. certificate. The applicant's academic records must reflect a minimum overall grade point average of "C" or its numerical equivalent. In the event an applicant's high school grade point average is below this standard, or the applicant presents a G.E.D. certificate, the applicant must have attended an accredited college or university, completed at least twelve (12) semester hours, and maintained a minimum grade point average of a "C" or its numerical equivalent.
  6. Applicants must be a U.S. citizen.
  7. Applicants must be able to read, write, and speak in the English language.
  8. Applicants must meet all legal requirements necessary to become eligible for future licensing by the Commission on Law Enforcement Officer Standards and Education.
  9. Applicants must meet the suitability requirements listed under *Rule IX. H. (13) Use of Illicit Substances*.

#### **B. Fire Fighters**

Applicants must possess the following qualifications at the time of application for the position of Fire Fighter:

1. Applicants must be at least 19 years of age by the date of the written examination.
2. Applicants must not have reached 34 years of age by the date of the written examination.
3. Applicants must have a high school diploma or G.E.D. certificate.
4. Applicants must be able to read, write, and speak in the English language.
5. Applicants must not have any of the disqualifying items listed below on his/her record:
  - a. Conviction of a felony or other crime involving moral turpitude.
  - b. Any discharge from the United States Armed Forces other than Honorable. (Uncharacterized and Entry-Level discharges may be accepted and will be assessed on an individual basis.)

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- c. Two (2) or more traffic violation convictions within the twelve (12) months preceding the date of the written examination.
- d. Conviction of a Class A or Class B misdemeanor or its equivalent within the 24 months preceding the date of the written examination.
- e. Conviction of a Driving While Intoxicated, Driving Under the Influence of Drugs, or their equivalent within the five (5) years preceding the date of the written examination.