



Saint Joseph Academy

101 Saint Joseph Drive

Brownsville, Texas 78520-7308

(956) 542-3581 Fax (956) 542-4748

Website: www.sja.us

Application for Professional Employment

Personal

Last Name/First Name: _____ Date: ____/____/____

Address: _____ City: _____ State: _____ Zip: _____

Home Telephone: _____ Business Telephone: _____ Cell Phone: _____

Affiliated Denomination: ____ Catholic ____ Protestant ____ Other _____

Employment Objective

I seek employment as a: ____ teacher ____ other: _____ If you are seeking

employment as a teacher, please specify which subject(s) you wish to teach: _____

Please list any sports and/or extracurricular activities in which you have competency or interest: _____

Educational

Beginning with your undergraduate degree list every degree you have earned:

<u>Degree Earned</u>	<u>Date Awarded</u>	<u>College/University Awarding Degree</u>	<u>City/State of University</u>	<u>Major or Specialization</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Field(s) in which you hold 12 or more *undergraduate* semester hours: _____

Field(s) in which you hold 12 or more *graduate* semester hours: _____

Semester hours in professional education: ____ undergraduate ____ graduate

Please list other *graduate* credits you have earned beyond your degrees and which are not otherwise noted above:

<u>No. of Credits</u>	<u>Field of Study (e.g. History, Prof. Education)</u>	<u>No. of Credits</u>	<u>Field of Study (e.g. History, Prof. Education)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of last course taken: _____ Date taken: _____ At: _____

Area(s) in which you hold Texas State Certification: _____

Other certification: State: _____ Area(s) certified: _____

Work Experience in Education

Years employed at: ____ Elementary School ____ Jr. High School ____ High School ____ University

School Where Employed**City/State****Dates of Employment****Subjects Taught**

Please list sports you have coached and/or extracurricular activities you have moderated: _____

Other Employment**Employer****City/State****Dates of Employment****Position**

Why are you planning to leave your present employment? _____

Professional

1. In what ways do you expect to enhance the religious, intellectual and personal formation of the students at Saint Joseph Academy?

2. In what ways do you expect to contribute professionally to your colleagues at Saint Joseph Academy? _____

3. Teaching and working with youngsters in grades 7 - 12 requires stamina, good physical and mental health, a positive attitude and the capacity to set firm and reasonable limits. To what extent do you possess these qualities?

3. Our classrooms occupy a large area over two levels. Do you have any chronic disorders or physical ailments, disabilities or impairments that would require special scheduling? _____ If yes, please explain: _____

4. Have you ever been convicted of a felony? _____ If yes, please give details: _____

5. What is your current salary? _____ What salary are you expecting? _____

References**Name****Full Address****Telephone**

1. _____

2. _____

3. _____

These questions have been answered to the best of my ability. If employed I realize false information may be grounds for dismissal. I authorize inquiries as to my character, reputation, and competence and release those supplying information from all liability. I understand that employment may require the taking of finger prints or providing such other identification or certification as required by law.

Signature: _____

Date: _____