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INDIA NON JUDICIAL
Government of Gujarat
Certificate of Stamp Duty

Certificate No. : IN-GJ33961585883719V
Certificate Issued Date : 28-Mar-2023 03:48 PM
Account Reference : IMPACC (SV)/ gj13225804/ GULBAI TEKRA/ GJ-AH
Unique Doc. Reference : SUBIN-GJGJ1322580494877126481145V
Purchased by : QX GLOBAL SERVICES PRIVATE LIMITED
Description of Document : Article 5(h) Agreement (not otherwise provided for)
Description : AGREEMENT
Consideration Price (Rs.) : 0
(Zero)
First Party : QX GLOBAL SERVICES PRIVATE LIMITED
Second Party : DHAWAL BAKSHI
Stamp Duty Paid By : QX GLOBAL SERVICES PRIVATE LIMITED
Stamp Duty Amount(Rs.) : 300
(Three Hundred only)



RID 0000154447

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.shcilestamp.com' or using e-Stamp Mobile App of Stock Holding. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate
3. In case of any discrepancy please inform the Competent Authority

CONSULTANCY SERVICE AGREEMENT

This Consultancy Service Agreement (the "**Agreement**") is entered into on this 28th day of March, 2023.

BY AND BETWEEN

QX GLOBAL SERVICES PRIVATE LIMITED (and its Group) (CIN: **U74999GJ2021FTC123052** Regd. in India) whose registered office is at **201, GNFC Info tower, Sarkhej-Gandhinagar Highway, Bodakdev, Ahmedabad GJ 380054 IN** (hereinafter referred to as the "**Company**") which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its affiliates, successors and permitted assigns) of the **FIRST PART**;

AND

DHAWAL BAKSHI, an individual residing at **B-202, Fauram Complex, High Tension Road, Opp Madhur Milan Society, Subhanpura, Vadodara - 390023 (Aadhar Card No.693358197225)** (hereinafter referred to as the "**Consultant**") which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assigns) of the **SECOND PART**.

The Company and Consultant shall hereinafter jointly be referred to as "**Parties**" and individually as a "**Party**".

WHEREAS

- A.** Consultant is engaged in the business of providing salesforce administration services and is engaged in the business of providing specific corporate services to its customers/clients whether onsite or offshore depending on Company or its end client requirement.
- B.** The Company is engaged in business of providing outsourcing finance and accounting services, recruitment services and software development services to businesses globally.
- C.** The Company is desirous of engaging the services of Consultant (the "**Services**") and Consultant has agreed to offer the Services described herein to Company on the terms and conditions set out hereunder.

HENCE THIS AGREEMENT IS NOW MADE AND THE PARTIES HERETO AGREE AS FOLLOWS:

1. SERVICE & STATEMENT OF WORK

- 1.1** Company hereby retains Consultant to perform Services for the Company or Company's end client as specified in the applicable Statement of Work ("**SOW**")/Work Order ("**WO**") executed hereunder as in

Annexure-A to this Agreement. Each SOW/WO that is executed by Company and Consultant will be incorporated and made a part of this Agreement. The SOW/WO will set forth the work product to be produced by Consultant (“**Deliverables**”). Consultant understands that prompt performance of the Services is required by Company or its end client in order to meet its schedules and commitments.

- 1.2** Company may modify the SOW/WO (or any provision thereof) by a written change order (“Change Order”) delivered to Consultant. If Company modifies by Change Order the scope of Services hereunder, Consultant will perform such Services and the charges for such Services, and other terms and conditions of performance, will be governed by this Agreement and the provisions of such Change Order.
- 1.3** Consultant acknowledges and agrees that the SOW/WO is the only authorization for Consultant to take action or provide Services relating to any project. Company will not be obligated to pay for Services prior to Company having signed a valid and complete SOW/WO. In the event of any direct conflict in the terms or conditions between the SOW/WO and this Agreement, the terms of this Agreement will control unless the specific section of this Agreement is overridden in the SOW/WO. In such event, the specific term(s) will be overridden for that SOW/WO only and will not constitute an amendment to the Agreement.
- 1.4** The Company shall send the Consultant its requirement via email with specification. Consultant shall respond to the Company within (three to five) working days and inform the Company whether it will be able to satisfy the requirements to the Company. Consultant shall ensure that it will meet the requirement of the Company
- 1.5** Consultant will be responsible for providing GST No. upon execution of this Contract.

2. INDEPENDENT CONTRACTOR

- 2.1** Consultant agrees that in rendering all Services hereunder, Consultant will act and be considered for all purposes as an independent contractor to Company and not as an employee or agent of Company. In its capacity as an independent contractor, Consultant agrees and represents, and Company agrees, that Consultant:
 - 2.1.1** has the right to control and direct the means and methods of performing the Services by itself, subject to the general directions of Company;
 - 2.1.2** receives payment from Company only as set out in the SOW/WO, and that, neither Consultant nor its agents or employees will at any time be eligible to participate in benefits of any sort which Company offers to its employees;
 - 2.1.3** maintains a place of business at a location other than the premises of Company; and
 - 2.1.4** will be fully liable for negligent or willful injurious acts or omissions of itself and its agents or employees causing harm to persons or property.

- 2.2 Consultant agrees not to represent itself as Company's agent for any purpose to any party unless specifically authorized to do so, in advance and in writing, and then only for the limited purpose(s) stated in such authorization.

3. INVOCING & PAYMENT

- 3.1 All invoices should be received by Company within 15 days from the end of the month for services rendered during that month. Company shall not entertain invoices submitted beyond ninety (90) days from the date of joining as well as invoices for services provided in earlier months.

- 3.2 Company will pay undisputed invoices within thirty (30) days of receipt of payment from its end client. However, that in the event Company is unable to collect payment from its client for work performed due to Consultant's failure to provide quality work product on a timely basis, Company shall not be liable for payment to consultant. Out-of-pocket expenses that are incurred as a direct result of the performance of the Services will be reimbursed by Company, at original cost, provided that its end client has approved such expenses in writing and in advance. All rates and prices specified are exclusive of all taxes. Consultant shall be responsible and liable for all taxes other than the taxes that may be applicable on Company, its employees or its income.

4. **TAXES:** Taxes as applicable will be payable by the Consultant.

5. REPRESENTATIONS AND WARRANTIES

- 5.1 Each Party represents and warrants to other that it has full power and authority to enter into this Agreement and perform the Services and that it has the necessary infrastructure and personnel to duly perform the Services under this Agreement.
- 5.2 Each Party represents and warrants to other that neither the Consultant or Company nor any of its personnel are under any pre-existing obligation of any nature in conflict with the provisions of this Agreement.
- 5.3 Each Party represents and warrants to other that it has complied with all relevant laws, ordinances, rules and regulations with respect to the performance of the Services under this Agreement.
- 5.4 Each Party represents and warrants to other that it shall be responsible for its corporate and personnel taxes, if any and shall indemnify and hold harmless the other Party for any liability in this regard.

6. CONSULTANT'S REPRESENTATIONS & WARRANTIES

The Consultant hereby represents, warrants and covenants that:

- 6.1 **Right to Furnish:** The Services do not and shall not violate, infringe or misappropriate any intellectual property rights of any third party. The Consultant has the right to furnish the Services, and such delivery shall be free of all liens, claims and other restrictions on Company's permitted use as set forth herein.
- 6.2 **Service Performance:** The Consultant (i) has the facilities, experience and expertise necessary to perform the Services, and (ii) shall perform the Services in accordance with the industry standards and

this Agreement. All persons who perform Services shall at the time of such Services be employees of the Consultant and shall have the requisite professional skills and judgment necessary to perform such Services in compliance with the Consultant's obligations hereunder.

6.3 Consultant at all times during the term of this Agreement:

- 6.3.1** act diligently, ethically, soberly and honestly;
- 6.3.2** wear relevant identification badges;
- 6.3.3** not take or use any drug unless prescribed by a medical practitioner or lawfully available without prescription and used in accordance with directions;
- 6.3.4** comply with all occupational health or safety policies of the customer including, but not limited to, those relating to a smoke-free environment;
- 6.3.5** comply with all procedures, rules, regulations, standards of conduct and lawful directions of Company or customer under this Agreement or in respect of use of its premises, equipment, business ethics or methodology, or contact with its staff or customers.

6.4 in connection with or in the performance of the obligations under this agreement neither the Consultant nor any of its representatives shall either directly or indirectly make or attempt to make any payment, offer for payment, or offer or promise to make any payment or take or attempt to take or agree to take in currency, property or anything else of value including any commission, payments, share in profits or commission, loans, services to any Government official, third person, customer or potential customer or previous customer, firm, entity, individual, organization of Company or any third Party in seeking or for making a favor in the course of conduct of business, either in violation of the Indian Prevention of Corruption Act, 1964 or in violation of Company's Business Ethics or Integrity Policy or any Statute or Regulation in any country of the world which has the objective of prevention of corruption of any nature whatsoever.

6.5 Company reserves the right to conduct monthly audits of the Consultant compliance with various laws and regulations. Consultant will cooperate as is necessary in such audits and will provide all necessary books and records to establish such compliance.

7. ACCEPTANCE

For each respective SOW/WO, Consultant shall deliver the applicable Deliverables to Company or its Client pursuant to the schedule contained in that SOW/WO. Promptly after the delivery and any installation or implementation of the Deliverables, and consistent with Company's overall requirements, Company will determine the compliance of the Deliverables with the applicable specifications, after which Company will notify Consultant of its acceptance or rejection of the Deliverables. If Company rejects the Deliverables, Consultant will, at its sole expense, promptly make all changes or modifications necessary for the Deliverables to comply with the specifications within the time specified by Company. If Deliverables have not been accepted by Company at the end of such period because of the continued noncompliance of the Deliverables, Consultant will waive payment of all outstanding invoices under the applicable SOW/WO and Company will have no further responsibility for payment to Consultant under the SOW/WO for the nonconforming Deliverables.

8. TERM & TERMINATION

- 8.1** This Agreement shall remain in effect until it is prior terminated by either Company or the Consultant as provided herein. The term of any SOW/ WO shall be as provided herein and shall automatically expire on end date of the SOW/WO without any requirement to give any notice.
- 8.2** Company may terminate this Agreement executed hereunder upon written notice of ninety (90) days' notice. In the event of termination of Company or by Company's client, for any reason, the applicable SOW/WO with Consultant shall automatically and immediately terminate with no further obligation to Consultant. In case of cancellation or termination of the Agreement, all Confidential Information, including Proprietary Information, in Consultant's possession at the time of such cancellation or termination will be immediately assigned and furnished to Company.
- 8.3** Company reserves the right to extend/shrink/terminate any SOW/WO or assignment of any personnel by giving an advance written notice of seven (7) days to the Consultant.
- 8.4** Either Party may, at its option, terminate the Agreement in the event of an uncured material breach of this Agreement by the other party. Such termination may be effected only through written notice to the breaching party, which notice shall specify the breach on which termination is based. Following receipt of such notice, the breaching party shall have thirty (30) days to cure such breach. The Agreement shall terminate, on notice given by the non-breaching party, in the event such cure is not affected by the end of such period, or longer period as determined by the non-breaching party.
- 8.5** Either Party may, at its option, terminate this Agreement, immediately with notice, in the event the other party: (i) terminates or suspends its business; (ii) becomes subject to any bankruptcy or insolvency proceeding under Federal or state statute (which is not dismissed within thirty (30) days); (iii) becomes insolvent or becomes subject to direct control by a trustee, receiver or similar authority; or (iv) has wound up or liquidated, voluntarily or otherwise.
- 8.6** Any terms or conditions of this Agreement which by their express terms extend beyond termination or expiration of this Agreement or which by their nature will so extend will survive and continue in full force and effect after any termination or expiration of this Agreement.
- 8.7** Consultant may terminate this Agreement or any SOW/WO after giving 90 days' prior written notice to Company. Company shall, however, impose on the Consultant a penalty of one-month fees, payable for the relevant personnel, for any shortfall on this notice period requirement.
- 8.8** If this Agreement terminates or expires for any reason then:
- 8.8.1** It will not deprive Company of any of its rights, remedies or actions that it has against the Consultant and Company will be relieved of all obligations to the Consultant except for payment for the Services performed by the Consultant's personnel before the termination or expiry date of this Agreement.

9. DATA PROTECTION AND STATUTORY COMPLIANCE

Consultant shall comply with all applicable data protection and privacy legislation in force from time to time in the UK including the General Data Protection Regulation ((EU) 2016/679); the Data Protection Act 2018; the Privacy and Electronic Communications Directive 2002/58/EC (as updated by Directive 2009/136/EC) and the Privacy and Electronic Communications Regulations 2003 (SI 2003/2426) as amended.

10. CONFIDENTIALITY

- 10.1** The Parties agree that during the term of this Agreement, they will treat as confidential all documents, information, and data that the disclosing party identifies, designates, or qualifies as “confidential”, in writing, to which they gain access or of which they become aware of due to their cooperation, as well as any information that by its nature is confidential (hereinafter as the “**Confidential Information**”), in particular; confidential information may not be transmitted to third parties without the prior written consent of the other Party. The foregoing also applies to this Agreement and its terms. For the avoidance of doubt all copyrights and other intellectual property rights shall continue to apply to all Confidential Information for as long as those rights subsist.
- 10.2** The Parties shall also impose the confidentiality obligations to which they have agreed on all persons or companies that are entrusted with Confidential Information or performances arising from this Agreement.
- 10.3** The foregoing obligations shall not apply (without granting of a right or license) insofar as one Party that has received Confidential Information can show that this information legally
- 10.3.1** was available to the public at the time of disclosure or became publicly available thereafter, or
 - 10.3.2** was disclosed to the receiving Party by another person, or
 - 10.3.3** was already in the possession of the Party receiving it at the time of disclosure, or
 - 10.3.4** was developed by the receiving Party independently of the Confidential Information, or
- is required to be disclosed by statutory or administrative-law provisions or due to an unappealable court decision, if the disclosing Party is notified of this requirement immediately and the scope of the disclosure is limited as far as this is possible.
- 10.4** In the event that Consultant receives a request to disclose all or any part of any confidential or proprietary information under a subpoena, or inquiry issued by a court of competent jurisdiction or by a judicial or administrative agency or legislative body or committee, Consultant agrees to (i) immediately notify Company of the existence, terms and circumstances surrounding such request, (ii) consult with Company on the advisability of taking legally available steps to resist or narrow such request and cooperate with Company on any such steps it considers advisable, and (iii) if disclosure of the Confidential Information is required or deemed advisable, exercise its best efforts to obtain an order, stipulation or other reliable assurance acceptable to Company that confidential treatment will be accorded to such portion of the Confidential Information to be disclosed.
- 10.5** It is understood and agreed that in the event of a breach of this section, damages may not be an adequate remedy and Company will be entitled to injunctive relief to restrain any such breach, threatened or actual.
- 10.6** The provisions of this Clause shall survive termination/expiry of this Agreement.

11. LIMITATION OF LIABILITY

Under no circumstances will Company be liable for indirect, special, consequential or incidental losses or damages (including, but not limited to loss of profits or the failure of or increased expense of operations) of any kind, regardless of whether any such losses or damages are characterized as arising from breach of contract, warranty, tort, strict liability or otherwise, even if such damages are foreseeable or Company has been advised of the possibility of such damages. Subject to the above, the total aggregate liability of Company under this Agreement shall be limited to the amounts paid by Company under the applicable SOW/VO.

12. INDEMNIFICATION

As used in this section, "Indemnified Party" will mean Company, its subsidiaries and affiliates, and the directors, officers, employees and agents thereof. Consultant will defend or settle, at its sole expense, any and all suits, proceedings and claims: (i) for infringement or alleged infringement of any patent, copyright, trade secret or other proprietary right of any third party, arising out of the acquisition, or use by Company of any Services, software, materials, equipment, combination, concepts, information or process designed, procured or delivered by Consultant pursuant to or in connection with this Agreement; (ii) that arise out of Consultant's performance of the Services hereunder including but not limited to software quality, errors or omissions, inadequate or incomplete performance of the Services, claims for bodily injury or destruction of tangible property; (iii) for breach by Consultant of any of its obligations contained in this Agreement; (iv) that allege that Consultant's personnel are employees of Company for any purpose, or (v) any breach of applicable law or requirements of Company's clients and will indemnify and hold the Indemnified Party harmless from and against all claims, damages, loss and expense on account of such claim (including attorneys' fees). Company may, at its own expense, assist in such defense if it so chooses, provided that Consultant will control such defense and all negotiations relative to the settlement of any such claim.

13. INTELLECTUAL PROPERTY RIGHTS

13.1 All rights in and to any information, materials, inventions and discoveries of any kind developed by Consultant and/or its personnel solely or jointly with Company pursuant to this Agreement ("Proprietary Information") will be owned solely and exclusively by Company or its clients. Proprietary Information will include any and all patent, trademark, copyright, trade secret and other proprietary rights of any kind whatsoever, any and all works in any medium whatsoever that refer to, relate to, incorporate, include, analyze or utilize such Proprietary Information, including but not limited to improvements and modifications thereto and derivations therefrom. As applicable, all such Proprietary Information is considered a work made for hire. To the extent necessary to vest such sole and exclusive ownership in Company or its clients, Consultant and/or its personnel hereby irrevocably assign to Company (and, as applicable, its successors and assigns) any and all rights in and to such Proprietary Information. Consultant and/or its personnel hereby grant all such royalty-free, perpetual and assignable licenses to Company as may be necessary for it to use, sell, reproduce, modify and otherwise exercise control over the Proprietary Information for any purpose whatsoever, by any and all means, method, processes, now known or hereafter developed, and without any obligation of accounting or payment of royalties or other compensation to Consultant, to Consultant's personnel or to any third party. Proprietary Information may be used by Consultant and/or its personnel only in connection with performing their responsibilities under this Agreement.

13.2 Consultant agrees to sign, execute and acknowledge or cause to be signed, executed and acknowledged, without cost to Company, any and all documents and to perform such acts as may be necessary, useful or convenient for the purpose of securing to Company or its clients, the patent, copyright, trade secret or other proprietary protection throughout the world relating to the Proprietary Information.

13.3 All Proprietary Information and material containing Proprietary Information will be delivered forthwith to Company on request and in any event at the termination of this Agreement, and no copies thereof will be retained by Consultant and/or its personnel unless the prior written consent of Company is obtained with respect thereto.

14. NON-SOLICITATION & COOLING OFF PERIOD

14.1 Consultant will not, during the term of this Agreement and for a period of two (2) years after the termination or expiry of this Agreement, either

14.1.1 directly or indirectly solicit, any customer or client introduced by the Company with any services offered by Consultant; or

14.1.2 directly or indirectly, solicit, recruit, employ or hire the employees of Company.

14.2 Consultant agrees that it shall operate a “cooling-off period” policy for all Consultant’s personnel who are allocated to work for the Company. Such “cooling-off period” policy shall mean that no Consultant personnel who is providing Services to Company under this Agreement, shall be allocated a period of at least one (1) year after the end of such Consultant personnel’s involvement in this Agreement, to any clients or projects that were introduced to the Consultant Personnel by the Company. Company reserves the right to audit Consultant at any time during and for a period of one (1) year after expiry or termination of this Agreement to ensure that the “cooling-off period” policy is active and being applied to the allocation of Consultant’s personnel.

14.3 Consultant acknowledges and agrees that Company will be irreparably harmed should Consultant not comply with the provisions of this Clause 14 (Non-solicitation & Cooling off Period). The Consultant therefore agrees to the entry of an injunction against it in the event of actual or threatened breach of its obligations hereunder, and acknowledges such relief shall be in addition to such other and further relief as may be available to Company at law or in equity.

15. MISCELLANEOUS

15.1 Force Majeure: Any delays in or failure of performance of any obligations by any Party under this Agreement shall not constitute default hereunder if and to the extent caused by Force Majeure, which is defined to be occurrences beyond the control of the Party committing default, including but not limited to acts of the government authorities, acts of God, fire, flood, explosion, riots, war, rebellion, insurrection, sabotage and non-co-operation of third parties, provided, however, that such Party shall give prompt notice to the other Party and shall use reasonable efforts to avoid or remove such cause of non-performance and shall continue performance hereunder whenever such causes are removed.

15.2 Entire Agreement: This Agreement shall constitute the entire agreement and understanding of the Parties and shall supersede all communications, negotiations, arrangements and agreements, either oral

or written, with respect to the subject matter hereof. No amendments to or modifications of this Agreement shall be effective unless reduced to writing and executed by the parties hereto.

- 15.3 Amendment:** This Agreement may not be amended or modified by the Parties in any manner, except by an instrument in writing signed on behalf of each of the Parties to which such amendment or modification applies by a duly authorized officer or representative.
- 15.4 Notices:** Any notice or other communication to be given hereunder will be in writing and given by facsimile, post-paid registered or certified mail return receipt requested or electronic mail (with a copy concurrently mailed as set forth above). The date of receipt shall be deemed to be the date on which such notice is given. Notice hereunder will be directed to a Party at the address for such Party set forth in this Agreement.
- 15.5 Waiver:** Either Party may exercise a right, power or remedy at its discretion and separately or concurrently with another right, power or remedy. No failure or delay on part of any Party hereto exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other rights, powers or privileges by such Party.
- 15.6 Severability:** Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining portions hereof or affecting the validity or enforceability of such provision in any other jurisdiction.
- 15.7 Governing Law & Jurisdiction:** This Agreement shall be construed only in accordance with the laws of India. In respect of all matters/disputes arising out of, in connection with or in relation to this Agreement, only the competent Courts at Ahmedabad, Gujarat shall have jurisdiction, to the exclusion of all other courts.
- 15.8 Relationship:** Neither Party shall, for any purpose, be deemed to be an agent of the other Party. The relationship between the Parties shall only be principal to principal. Neither Party shall have any right or authority to assume or create any obligations or to make any representations or warranties on behalf of the other Party, whether express or implied, or to bind the other Party in any respect whatsoever. Nothing in this Agreement confer any right upon the Consultant to use the either party's trademarks, trade names, service marks, brand names or other intellectual property rights.
- 15.9 Counterparts:** This Agreement may be executed in two or more counterparts, and by each Party on the same or different counterparts, but all of such counterparts shall together constitute one and the same instrument.

[SIGNING PAGE FOLLOWS]

IN WITNESS WHEREOF THE PARTIES HAVE CAUSED THIS AGREEMENT TO BE EXECUTED BY AND THROUGH THEIR DULY AUTHORISED REPRESENTATIVES AS OF THE DATE WRITTEN HEREIN.

<u>ON BEHALF OF COMPANY</u>	<u>ON BEHALF OF CONSULTANT</u>
<div><div>DocuSigned by:</div><div>Rachel Thomas</div><div>8F94B78D0C1E4D1...</div></div> <div>Signature_____</div> <div>Name: Rachel Thomas</div> <div>Designation: Senior Vice President-HR</div> <div>Date: 3/28/2023</div>	<div><div>DocuSigned by:</div><div>Bakshi</div><div>36DDAA9800C2469...</div></div> <div>Signature_____</div> <div>Name: Dhawal Bakshi</div> <div>Designation: Consultant</div> <div>Date: 3/29/2023</div>

ANNEXURE-A**STATEMENT OF WORK AND OTHER TERMS AND CONDITIONS**

<u>Consultant Personnel</u>	<u>Skillset</u>	<u>Task Type</u>	<u>Amt (INR)/month</u>	<u>Start Date</u>	<u>End Date</u>
Dhawal Bakshi	Business Consultant	Consulting	1,06,400	1 st April 2023	31 st March 2024

Description of Service

- End to End process mapping of middle office.
- Opportunities and solutions for improvement in delivering efficiencies for the client.
- Work from the client for tax returns' preparation and review.
- Work from the Client for tax returns' preparation and review.
- Minimum work hours a day: 9 hours (3:30 PM to 12:30 AM IST).
- Minimum number of working days: 5 days a week (Monday to Friday).
- **Performance/Escalation:** If the performance of the project escalates, there will be a deduction in fees. The deduction will be 5% for the first escalation, 10% for the second escalation and 15% for the third escalation.
- The Consultant shall be eligible for 1 leave per month (No encashment and carry forward after the end of the contract).
- TDS (Tax Deducted at Source) will be deducted from your fees per the applicable rate.
- There will be no provision for gratuity or insurance coverage.
- Has to monitor compliances with due dates within time budgets
- Analyze the scope of each engagement to manage schedules, budgets, deadlines, provide estimation and share with the QX. Team
- Consultant will responsible to deliver the final work after review on estimated timeline, In case of any change in timeline, consultant will responsible to inform QX team in advance.
- Make sure to deliver proper work without having open diagnostics in the tax returns (unless clients' specific).
- Consultant has to follow clients' and QX SOPs guidelines.
- Consultant has to make proper documentation for any of the work given to you.
- Consultant will be responsible to carry out any number of changes suggested by QX team in the first draft of tax return provided by them after completion.

Note-

1. Consultant shall provide the GST number to Company if any available.
2. If required and upon the request of the Consultant, the Company will provide all required IT infrastructure like laptop with standard configuration and other bits.