

PURCHASE ORDER

U.P. VISAYAS TACLOBAN COLLEGE

Tacloban City

Supplier: <u>s</u>	P.O. NO.: <u>234567</u>
Address: <u>a</u>	Date: <u>2011-08-10</u>
TIN: <u>a</u>	Mode of Procurement: <u>Shopping</u>

Gentlemen:
Please furnish this office the following articles subjects to the terms and conditions contained herein.

Place of Delivery: <u>Supply and Property Service Office</u>	Delivery Term:
Date of Delivery: <u>2011-08-18</u>	Payment Term:

<i>Stock No.</i>	<i>Unit</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Amount</i>
	Pcs.	a	0	0.0	0.0
(Total Amount in Words)					0.0

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,

Conforme:

a s
Signature over Printed Name of Supplier
2011-08-17
Date

g
e

Funds Available:	<u>g</u> e	OR No.: Amount: <u>0.0</u>
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