

**INVENTORY OF EQUIPMENT**  
**SEMI-EXPENDABLE AND NON-EXPENDABLE PROPERTY**

UNIT: Administrative Division, Office of the Dean  
PREPARED BY: Employee 1  
DATE PREPARED: 2011-08-09

BUILDING: A.S. Building  
DESIGNATION: Guard  
PAGE NO.: 1  
TOTAL NO. OF PAGES:

Property Number	EQUIPMENT PROPERTY	ARTICLE CODE	QUANTITY	UNIT VALUE	TOTAL VALUE	YEAR Acquired	HOW ACQUIRED	PRESENT CONDITION	PERSON ACCOUNTABLE	REMARKS
		Leave this blank								
	ASasas		12	100.0	1200.0		Shipping	Good Condition	Employee 1	
p	Item1		12	0.0	0.0		Shipping	Good Condition	Employee 1	

Prepared by:

Employee 1

Guard

Counterchecked by:

Employee 1

Guard

Witnessed by:

Employee 1

Guard

Employee 1

Guard

NOTED :

Employee 1

Guard

Witnessed by:

Employee 1

Guard