

# PURCHASE ORDER

## U.P. VISAYAS TACLOBAN COLLEGE

Tacloban City

Supplier: Ultimate Supplier  
Address: Tacloban City  
TIN:

P.O. NO.: hbnknk  
Date: 2011-08-03  
Mode of Procurement: Shipping

Gentlemen:

Please furnish this office the following articles subjects to the terms and conditions contained herein.

Place of Delivery: Supply and Property Service Office  
Date of Delivery: 2011-08-16

Delivery Term:  
Payment Term:

<i>Stock No.</i>	<i>Unit</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit Cost</i>	<i>Amount</i>
	bottle	Butter	12	18.0	216.0
Stock No	bottle	Item1	1212	0.0	0.0

(Total Amount in Words) 216.0

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,

Conforme:

Hu Yu  
Signature over Printed Name of Supplier  
2011-08-17  
Date

**Employee 1**  
Guard

Funds Available:

**Employee 1**  
Guard

OR No.:  
Amount: 0.0