

Weekly Guide to Becoming a Better Student*

Semester Plan

- Look at each class syllabus and coursework to determine whether you can handle the workload or not.
- Give yourself personal outcomes for each class. What can you hope to get from each?

Weekly Plan

- Look at what must be done by the end of the week
- Make a pseudo schedule of how long you think each class will take that day.
 - Look at classes you might be struggling with, so you can give them a little more time.

Daily Plan

- Look at the notes you made from your weekly plan.
 - Do you have other activities that will take you away from your homework?
 - Breaks, employment, etc.
 - What is due?
 - What are things you hope to get done?

Daily Review

- How did you do?
- What difficulties did you have?
- What adjustments do you need to make to your calendar?

Weekly Review

- Review if you were able to complete all the tasks you wanted to.
- Do you wish you had more time on a subject?
- For the next week, add or take away time from classes according to personal needs.

Monthly Review

- Are the course outcomes you've set becoming a part of you?
- How can you adjust your objectives to do better in each class?
- Have you been using all the resources the school has provided you with?

***This guide is meant to assist in planning as a student. This is not intended to help in familial, occupational, or ecclesiastical planning.**