

Weekly Guide to Becoming a Better Student*

Semester Plan

- Look at each class syllabus and coursework to determine whether you can handle the workload or not.
- Give yourself personal outcomes for each class. What can you hope to get from each?

Weekly Plan

- Look at what must be done by the end of the week
- Make a pseudo schedule of how long you think each class will take that day.
 - Look at classes you might be struggling with, so you can give them a little more time.

Daily Plan

- Look at the notes you made from your weekly plan.
 - Do you have other activities that will take you away from your homework?
 - Breaks, employment, etc.
 - What is due?
 - What are things you hope to get done?

Daily Review

- How did you do?
- What difficulties did you have?
- What adjustments do you need to make to your calendar?

Weekly Review

- Review if you were able to complete all the tasks you wanted to.
- Do you wish you had more time on a subject?
- For the next week, add or take away time from classes according to personal needs.

Monthly Review

- Are the course outcomes you've set becoming a part of you?
- How can you adjust your objectives to do better in each class?
- Have you been using all the resources the school has provided you with?

***This guide is meant to assist in planning as a student. This is not intended to help in familial, occupational, or ecclesiastical planning.**

Wishlist		Weekly Schedule		Daily Schedule			
Due beyond this Week		Day of the Week		Class	Task	Estimate	Actual
Class	Task	MONDAY					
		TUESDAY					
		WEDNESDAY					
		THURSDAY					
		FRIDAY					
		SATURDAY					
		SUNDAY					
Weekly Review			Daily Review				
Monthly Review							