

# Weekly Guide to Becoming a Better Student\*

## Long-Term Plan

- Look at each class syllabus and coursework to determine whether you can handle the workload or not.
- Give yourself personal outcomes for each class. What can you hope to get from each?

## Weekly Plan

- Look at what must be done by the end of the week
- Make a pseudo schedule of how long you think each class will take that day.
  - Look at classes you might be struggling with, so you can give them a little more time.

## Daily Plan

- Look at the notes you made from your weekly plan.
  - Do you have other activities that will take you away from your homework?
    - Breaks, employment, etc.
  - What is due?
  - What are things you hope to get done?

## Daily Review

- What difficulties did you have?
- What adjustments do you need to make to your calendar?
- Review if you were able to complete all the tasks you wanted to.

## Weekly Review

- Do you wish you had more time on a subject?
- For the next week, add or take away time from classes according to personal needs.

## Monthly Review

- Are the course outcomes you've set becoming a part of you?
- How can you adjust your objectives to do better in each class?
- Have you been using all the resources the school has provided you with?

\*This guide is meant to assist in planning as a student. This is not intended to help in familial, occupational, or ecclesiastical planning.