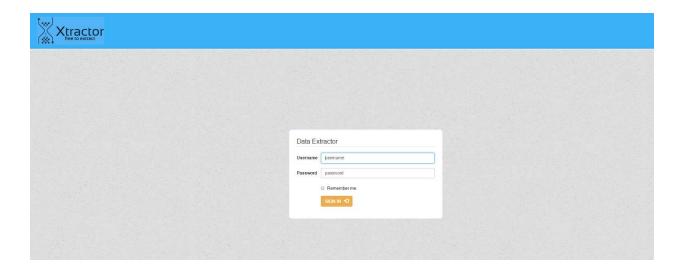


Lashan Silva
ENHANZER INNOVATION (PVT) LTD

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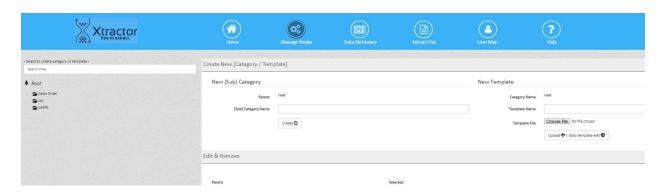
1. User Sign In



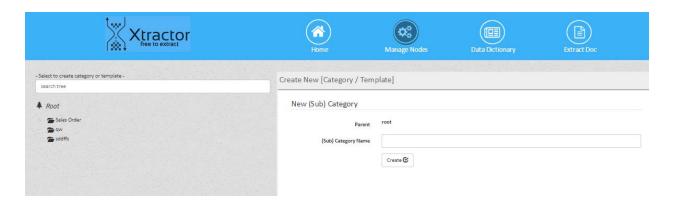
• Provided Username & Password can be used for log into the system

2. Create Document Categories

• First select the "Manage Nodes" tool button from the tool bar.



- From the Left Side select the document parent node
- Then in the new (sub) Category section type the new category name and click create button



3. Create New Template



- In the "Mange Nodes" page there is a new template section, first select the correct document category from the left side document category hierarchy, and then type appropriate template name
- After that you need to upload the source document under template file and then, finally click the upload button, it will redirect you to a new template creation page

4. Defining the Template Regions

- In your case there are two tool bar buttons we need to use to extract document information
 - Regex
 - Pattern
- First Select the Regex tool button



E-COPY Purchase Order Worksheet

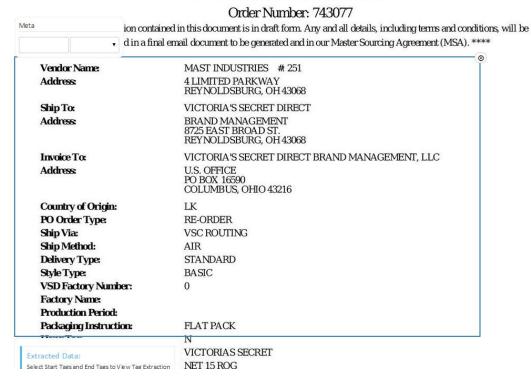
Order Number: 743077

**** The information contained in this document is in draft form. Any and all details, including terms and conditions, will be confirmed in a final email document to be generated and in our Master Sourcing Agreement (MSA). ****

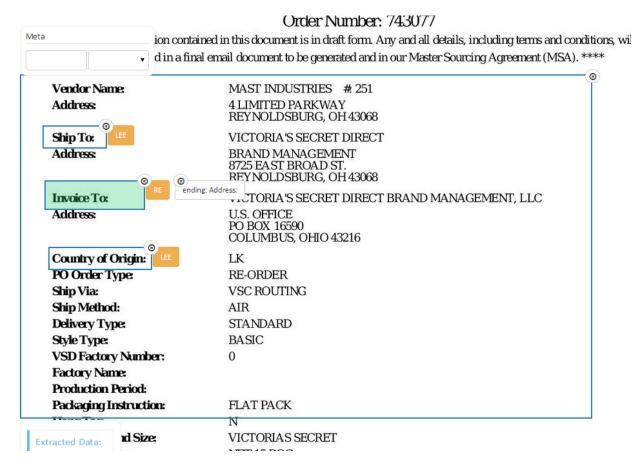
After draw a big rectangle where you need to extract information

Victoria's Secret Direct Brand Management, LLC

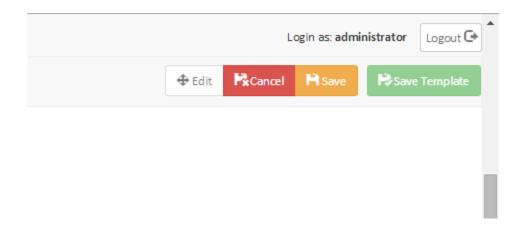
E-COPY Purchase Order Worksheet



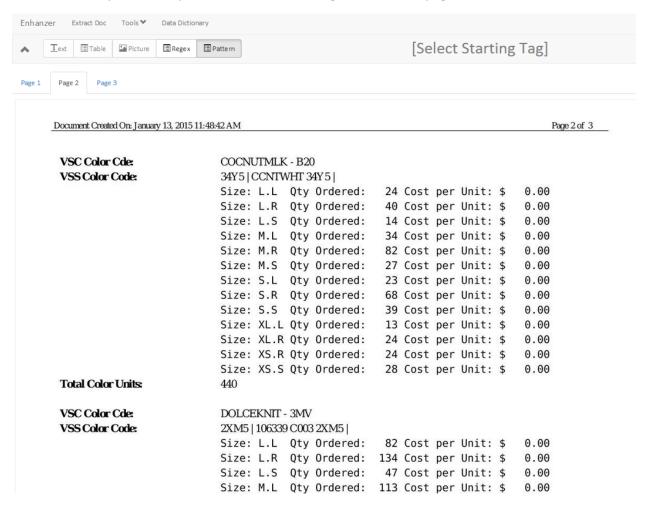
• Then mark the individual fields which are wanted extract



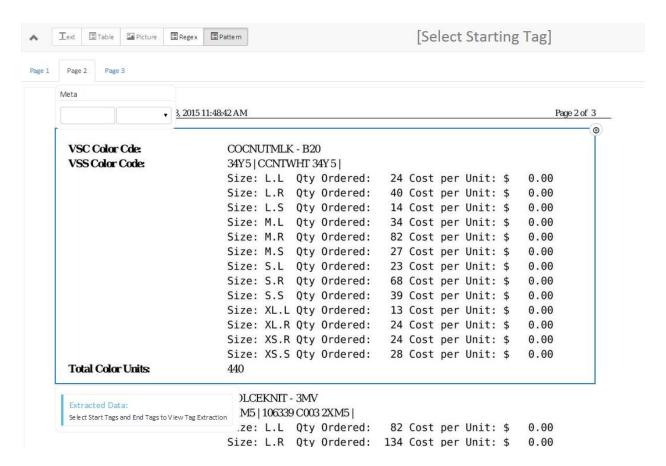
And press the save button finally



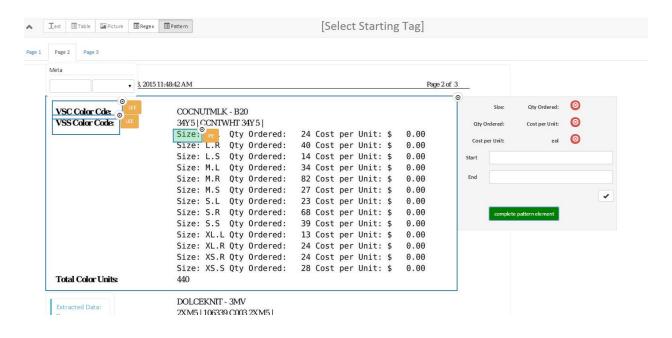
Secondly select the pattern element and navigate to the first page of the details section



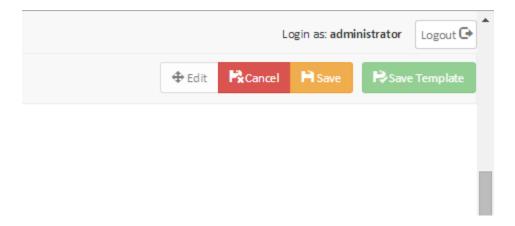
• Again mark a big rectangle area for the one section of the details section



Then mark individual fields one by one which are needed to extract



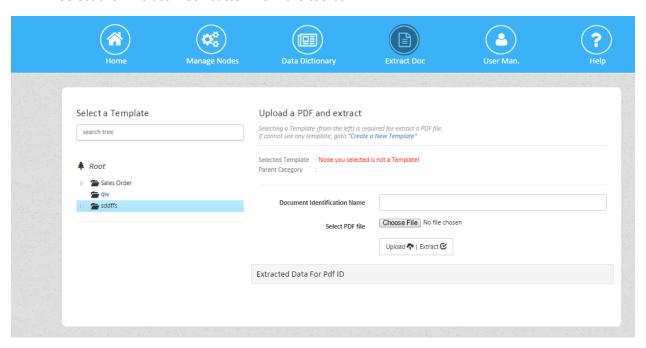
• Then finally press save button



• And after that click the Save Template button

5. Extracting a document

Select the "Extract Doc" button from the toolbar



- Select the template from the left site template hierarchy
- And user can type a document identification name for future usage, and select the document and finally click the "Upload | Extract" button"
- Then document will be extracted and save in the database, and same time user will be see a
 output of extracted data under the "Extracted Data"

Extracted Data For Pdf ID