

JAN DANIELE TAN



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PROFESSIONAL SUMMARY

Results-driven Registered Electrical Engineer (REE) armed with a graduate degree and two years of experience in property management handling major equipment such as Gensets, Chillers, Elevators and Escalators, etc. Adept at leading and being in a team and has a customer-oriented attitude. Experienced in high-pace environment and can easily adapt to changes. Has a high drive in learning as well as honing existing skills.

SKILLS

Leadership and Management

- Headed a team consisting of Engineering, Security, and Housekeeping in maintaining a property.
- Spearheaded multiple Capital Expenditure (CapEx) Projects for the improvement of the building.
- Devised and implemented processes that reduced the property's utilities consumption (water & electricity) resulting in drastic decrease (38% savings) of operating expenses.

Programming and Web Development

- Designed and created a static mobile friendly portfolio website hosted in GitLab
- Developed an E-commerce API using Node and Express.js
- Completed a Full-Stack Application using the MERN Stack
- Completed PHP with MySQL and Laravel Framework

Reading and Evaluating Plans

- Review and Evaluate technical blueprints based on building and industrial standards
- Able to design electrical plans for both Layout and Schedule of Loads using AutoCAD

EMPLOYMENT HISTORY

Feb 2019 – Jun 2021
Bonifacio Global City
Taguig City

Building Engineer, Ayala Property Management Corporation

- Review technical drawings and specifications of electrical, mechanical, and structural systems to ensure that the building operations adhere to the highest quality standards.
- Confer with engineers and contractors to discuss existing or potential engineering projects.
- Prepare specifications for purchases of materials or equipment.
- Assist in developing capital expenditure projects for new equipment and major repairs.
- Supervise the installation and operation of electrical and mechanical equipment.

Jul 2021 – Mar 2024

Self Employed (Business Owner)

EDUCATION

June 2018
September 2018
February 2023
March 2025

Bachelor of Science in Electrical Engineering
University of the Philippines Los Baños
Registered Electrical Engineer (REE)
Full Stack Web Development
Zuitt Coding Bootcamp
Licensed Private Pilot
First Aviation Academy