

# Jake Pasternak

[jdp.pasternak@gmail.com](mailto:jdp.pasternak@gmail.com) • 808-216-3534 • [linkedin.com/in/jakepasternak](https://www.linkedin.com/in/jakepasternak) • [jakepasternak.com](http://jakepasternak.com)

## SUMMARY

Confident and charismatic leader with drive and will to grow in a role where his talents, skills, and visions fuel consistent achievement that benefits the company and its people. Experience in full stack development, project management, desktop administration, Cisco networking, and cloud services.

## SKILLS AND CERTIFICATIONS

- JavaScript: 1 yr.
- Express.js: < 1 yr.
- Node.js: 1yr.
- Handlebars.js: < 1 yr.
- PHP: < 1 yr.
- SQL: 2 yr.
- HTML5: 2 yrs.
- jQuery: 1 yr.
- Bootstrap: 1 yr.
- Django: 1 yr.
- WordPress: < 1 yr.
- Cisco IOS: 2 yrs.
- Networking: 5 yrs.
- Python: 3 yrs.
- PowerShell: 2 yrs.
- Java: 2 yrs.
- Hyper-V: 2 yrs.
- ServiceNow: 2 yrs.
- Elastic Stack: < 1 yr.
- Ansible: < 1 yr.
- AWS EC2: 1 yr.
- Linux: 3 yr.
- Azure: < 1 yr.
- Windows 10: 7 yrs.
- Mac OS X: 5 yrs.
- CompTIA A+**
- CompTIA Network+**
- CompTIA Security+**
- CompTIA Pentest+**
- Cisco CCENT**
- AWS Certified Cloud Practitioner**

## EXPERIENCE

**Business Analyst** – First Hawaiian Bank, Honolulu, HI

*DEC 2021 – Present*

- Python: Debugged, optimized, and managed Python scripts used to scrape textual reports, query data from a database, and compare records with Pandas Python and NumPy.

---

**IT Project Administrator (Full-Time)** – Hawaii Medical Service Association (HMSA), Honolulu, HI *DEC 2019 – Present*

- Project Management: Planned, scheduled, and managed deployment of laptops to over 800 staff, including converting from virtual desktop to VPN. Spearheaded IT departments transition from in-office to working from home.

---

**IT Project Coordinator (Contract)** – Hawaii Medical Service Association (HMSA), Honolulu, HI *APR 2019 – DEC 2019*

- Project Management: Planned, scheduled, and managed org-wide conversion of desktop systems from Windows 7 to Windows 10; coordinated scheduling, communication, and reporting; leveraged PowerShell scripting to automate tasks; developed training and usage guides for new Windows 10 system for over 1200 staff.

---

**Advanced Repair Agent** – Geek Squad, Honolulu, HI

*APR 2017 – SEP 2020*

- Custom PC builds and upgrades; Hardware and software installations; Apple iOS and iPhone repair; Customer engagement.

---

**Owner** – JDP Enterprises, LLC, Honolulu, HI

*SEP 2017 – Present*

- Desktop repair services; Small office/Home office networking; Mail migrations; MS 365 Administration; Remote support; web design and development; online card capture and payment systems integration.

## EDUCATION

**AS in Computer, Security, and Networking Technologies**  
Honolulu Community College

*MAY 2020*  
*Honolulu, HI*

---

**Bootcamp Certificate, Coding and Web Development**  
UC Berkeley Extension

*APR 2022*  
*Berkeley, CA*