

Metropolitan College/UPS Student Agreement v.20230606

I. I understand and agree that

- A. the tuition benefit is limited to undergraduate study at the student's home institution which must be one of the educational institutions represented in the Metropolitan College (MC) Consortium: Jefferson Community and Technical College (JCTC) and University of Louisville (UofL).
- B. the tuition benefit applies only to **part-time** UPS employees on **active status** who are actively working (not on leave status) as IDA Air part-time hub, ramp and freight employees who work in RRDD2265, whose shifts start between 9:00 PM and 4:00 AM. This includes part-time union employees, part-time administrative employees, and part-time supervisors who are enrolled in classes through MC.
- C. the MC/UPS tuition benefit is limited to the regular per credit hour undergraduate KY resident tuition applicable for the institution in which I am enrolled for fall, spring, or summer term listed below (including the JCTC security fee). Winter Term is not covered by MC tuition benefits.
- D. federal and/or state grants, and/or other financial awards as deemed appropriate by MC, will be deducted to cover up to 50% of the tuition benefit offered by MC/UPS.
- E. the commitment for tuition benefit for students at either institution, or for those who are dually enrolled at JCTC and UofL, will not exceed the equivalent of full-time regular undergraduate Kentucky resident tuition at UofL (including the JCTC security fee).
- F. loan money, scholarships, or any other financial aid in an amount equal to the semester charges owed will be held in my account until after the student agreement period ends and MC and UPS have paid tuition to the school. After payments have been made, the amount held will be refunded by the educational institution to the student minus any money due to the institution above and beyond the amount UPS/MC will pay.
- G. any MC education benefits, including tuition and fee payment assistance, that exceed \$5,250 in a calendar year are considered taxable wages per IRS Guidelines. I will be responsible for paying taxes on any benefits received in excess of \$5,250. If I am not working during that period for any reason, I understand I am responsible for the taxes that I owe. Note: Beginning fall 2022 textbook and milestone bonus funds have been reallocated into a fee payment assistance model to assist students with mandatory fees and any other uncovered costs on their student account.

II. I understand and agree that

- A. **to have my tuition paid by UPS/MC**, and to be eligible for fee payment assistance for the semester listed below, I must fulfill each of the following conditions, and I am aware that there are additional eligibility requirements for the fee payment assistance:
 1. complete a current year Free Application for Federal Student Aid (FAFSA) and all additional procedures required by the Financial Aid office at my institution resulting in an "official" status (must be U.S. citizen or federal student aid eligible non-citizen) prior to signing this agreement. (This requirement does not apply to post-baccalaureate students).
 2. sign the student agreement prior to the deadline for a given semester (October 15 for Fall, March 15 for Spring, August 1 for Summer).
 3. complete all courses for which I am registered with a grade of C or better (A, B, C, C-, P, S).
 4. assume responsibility for all fees and tuition for coursework in which I receive: D, Withdrawal, Audit, Incomplete, No Grade, MP, Missing Grade, IP, or Failing Grade.
 5. students who sign their first MC agreement and adhere to part-time enrollment recommendations of enrolling in 10 credit hours or less, will be eligible for payment for courses completed with a D grade during the first agreement semester only. Semester bonuses are excluded from this policy.
 6. notify the appropriate MC office that an eligible grade has been posted for an Incomplete, Missing Grade, In Progress (IP), and/or Grade Change after the semester of record **within 60 days of the official posting of the grade change**. Reimbursement for these grade changes will be allowed after the course work has been successfully completed with a grade of C or better (A, B, C, C-, P, S) in accordance with the academic policy of the institution in which I am enrolled **and** I have fulfilled the other student agreement requirements for the semester of record in which I was enrolled **and I am actively employed at the time I request tuition payment**.
 7. assume responsibility for any fees due above the allowed program fee payment assistance schedule. Students who are enrolled and sign an agreement at both JCTC and UofL will only be eligible for one fee payment assistance benefit with a maximum of 10 payments (fall and spring semesters only). I understand that the fee payment assistance schedule may be at a prorated amount based on previous milestone bonuses received under the MC program.
 8. assume responsibility for additional fees assessed by the institution that are above the allowed program fee payment assistance schedule including but not limited to lab fees, distance learning charges beyond regular undergraduate tuition, parking fees, meal plans, housing, student health fees, etc.
 9. assume responsibility for all fees and tuition if I terminate employment or if I am dismissed *for any reason* by UPS or the academic institution.
 10. complete all requirements associated with the Career and Academic Planning Program (CAPP) to sign an agreement: High 5 Budgeting (before 2nd agreement), Resume (30 credit hours), Experiential Learning (60 credit hours), Mock Interview (90 credit hours), and Graduation Survey (1 semester prior to completing associate and/or baccalaureate degree).
 11. To be eligible for these tuition and fee payment assistance benefits I:
 - a. will be an active employee as defined above on or before: **Fall:** September 15; **Spring:** February 28; **Summer:** July 1
 - b. will maintain employment there through: **Fall:** December 31; **Spring:** May 31; **Summer:** September 30
- B. **to be eligible for the Academic Bonus programs**, I must fulfill the tuition payment requirements listed above (A1-A11) and additional conditions and work through the dates indicated below. Semester bonuses are limited to a maximum of 10 payments (fall and spring semesters only). I understand these benefits are subject to change based on workplace needs. I acknowledge that I have signed a UPS LOOP agreement and understand the guidelines outlined on that agreement. I also understand that I must adhere to the guidelines set forth under a separate UPS LOOP agreement.
 1. To be eligible for these benefits I:
 - a. will be an active employee as defined above on or before: **Fall:** September 15; **Spring:** February 28; **Summer:** July 1
 - b. will maintain employment there through: **Fall:** December 31; **Spring:** June 30; **Summer:** September 30

III. I authorize

- A. the release of information about my grades, financial aid, academic progress, and UPS employment record to MC.
- B. the release of information about my grades, financial aid, and academic progress to UPS.

IV. As an MC student, I

- A. am accountable for all communication and program information posted to the My MC Page on the MC website: metro-college.com.
- B. will comply with all rules of MC and all student policies and requirements of the institution in which I am enrolled, including monitoring communications via my school email and self-service account.
- C. will be bound by the Institutions' Code of Student Conduct while attending functions offered by or at the institutions represented in the MC Consortium.
- D. understand if I become inactive (a UPS employee in good standing who is excused from work [placed on leave status] due to physical, medical, or personal reasons as deemed appropriate by official personnel policies of UPS), or I am transferred to an ineligible work area, after the start of the semester indicated below, I will be allowed to complete my classes and receive MC benefits. I must regain active status and/or be transferred back to an eligible work area to re-enroll in MC for any up-coming semester following the semester indicated below.
- E. understand if I become inactive (a UPS employee in good standing who is excused from work [placed on leave status] due to physical, medical, or personal reasons as deemed appropriate by official personnel policies of UPS), or I am transferred to an ineligible work area, prior to the start of the semester, this agreement will be void and I will not receive MC benefits for the semester indicated. If I return to active status prior to the agreement signing deadline for the semester indicated below (October 15 for Fall, March 15 for Spring, August 1 for Summer) I may reestablish MC eligibility.
- F. will be disqualified from this agreement if I terminate employment or if I am dismissed *for any reason* by UPS or the institution in which I am enrolled during the semester of this agreement (this includes academic actions taken at the end of the semester of this agreement).

- G. will be disqualified from this agreement if I have not reconciled all prior balances owed to the institution in which I am enrolled.
- H. understand that MC and UPS reserve the right to change terms, conditions and benefits provided under the MC Program, including but not limited to all terms, conditions, and benefits of the Academic Bonus Program for the semester indicated below and thereafter.
- I. acknowledge that I have signed a UPS LOOP agreement and understand the guidelines outlined on that agreement.
- J. understand that I may only participate in one UPS tuition benefit program (**either MC or Earn & Learn**) in any given semester.



Student Name: Johnny Drumgole
UofL ID: 5276180
Semester: Spring 2024
Institution: University of Louisville
MC Staff: Tiffani Thornton
Prepared Date: 11/5/2023
Signed: 12/1/2023

4.0 - Transfer Credits ()
97.0 - Earned
9.0 - Enrolled, Not Completed ()
0.0 - Addl. Enrolled, Not Completed ()
17.0 - Enrolled (Spring 2024)
127.0 - Total Credit Hours

Notes and Reminders

Customer Account Review: Tuition bill not generated at this time. Monitor student self-service account to view bill. Contact MC Office with follow up questions.

UofL: Contact the Student Financial Aid Office to discuss the enrollment requirements for any awarded or anticipated scholarships.

UofL: Contact a Student Success Coordinator via CardSmart for guidance and support related to academic, financial or personal difficulties.

UofL: MC students enrolled in a UofL online degree program (100% of courses online) are assessed at online rates which may be different than standard tuition. Online degree students are responsible for tuition that exceeds the regular per credit hour undergraduate KY resident rate by UofL's tuition deadline. Contact your Student Success Counselor via MyMC Page with any questions.

Academic Planning: MC SUMMER/FALL priority class registration requires academic advising be completed February or March.

Benefit Info: Per IRS guidelines, my employer, UPS, can pay up to \$5,250 a year in tax-free education benefits. Any amount paid by UPS over \$5,250 will be taxed like my wages. UPS and MC will notify me of the total local and FICA taxes due on the excess amount and when these taxes will be deducted from my UPS paycheck. Due to higher tuition rates, UofL students will reach this limit sooner than JCTC students. For more information on how this IRS guideline is calculated, visit the Benefits Summary section on your MyMC Page.

Benefit Info: Students are eligible to receive fee payment assistance up to \$250 for Fall and Spring semesters. This benefit is paid directly to the institution to your student account. This benefit may be prorated based on previous milestone bonuses received under the MC program. For additional information visit <https://metro-college.com/benefits/fee-payment>.

Financial Aid: 2024-2025 AY: If you plan to utilize MC benefits for the 2024-2025 academic year, you will need to file the 2024-2025 FAFSA using 2022 tax information. Availability of the 2024-2025 FAFSA will be determined by December 2023. We will send you a notification when it is accessible.

Work Commitment Dates: Spring - To be eligible for the tuition and fee payment benefits, you must be an active employee on or before Feb. 28 and maintain employment through May 31. To be eligible for the academic bonus programs, you must be an active employee on or before Feb. 28 and maintain employment through June 30.
