

UC DAVIS DEPARTMENT OF PSYCHOLOGY

December 8, 2017

Jared Stokes
Psychology Graduate Program

Dear Jared,

Congratulations. The Department of Psychology is pleased to offer you a Teaching Assistant position for the Winter 2018 quarter. Your Winter 2018 appointment as a Teaching Assistant will begin on January 8, 2018 and ends no later than three (3) business days after the final examination or completion of duties, whichever is sooner. Your appointment is 50% of fulltime. Your appointment payment rate will be \$2,294.78 per month* (this is 50% of the full-time rate of \$4,589.56).

This position is covered by a collective bargaining agreement between the University of California (UC) and the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America (UAW) Local 2865. An electronic copy of the UC and UAW collective bargaining agreement can be accessed at <http://ucnet.universityofcalifornia.edu/labor/bargaining-units/bx/contract.html>. The collective bargaining agreement between the UC and UAW requires that your name and departmental address be released to the UAW each quarter. Additionally, state law mandates that employees pay either membership dues or an agency fee to their exclusive representative (unions). The UAW's membership dues are 1.15% a month of total gross pay and its agency fee is .86% a month of total gross pay.

As a graduate student appointed 25% or greater, you are entitled to a remission of tuition, partial fees, and partial NRST charges. The fees included in the partial fee remission include the: (1) Student Services Fee, (2) Student Services Health Fee, and (3) premium for the Student Health Insurance Program (SHIP), and other applicable benefits as set forth in the collective bargaining agreement. Additionally, all graduate student parents are eligible to receive a Graduate Student Child Care Grant (GSCCG) which provides a \$900/per quarter payment to graduate students with eligible childcare expenses. http://worklife-wellness.ucdavis.edu/family_care/children/childcaresub.html

University policy for graduate student employment requires that you be an academically qualified and registered graduate student in full-time status. Further information regarding eligibility, restrictions and benefits may be found at the Academic Personnel Manual UCD Appendix II-B. <http://manuals.ucdavis.edu/apm/II-B.htm>. *The Graduate Student Employment Handbook for Teaching Assistants and Associate In_* provides extensive information, resources, policy and procedures to enhance your teaching experience at UC Davis. <http://gradstudies.ucdavis.edu/faculty-staff/reports-publications/guides-handbooks>. All first-time Teaching Assistants at UC Davis are required to attend a campuswide TA orientation <http://cefl.ucdavis.edu/courses-and-events/ta-orientation.html>. This orientation introduces new TAs to teaching at UC Davis, what is expected of TAs, and what TAs can expect in terms of instructional support and TA training.

If you are an international graduate student or a permanent resident who is not a citizen of a country where English is the primary or dominant language, as endorsed by the UC Davis Graduate Council, this appointment is contingent upon your demonstration of oral English proficiency by passing one of the English Language Proficiency Exams listed on the Graduate Studies website: <http://gradstudies.ucdavis.edu/graduate-programs/policies>

If you anticipate needing access to a gender neutral restroom during the course of your appointment, please contact your hiring department/unit or campus Labor Relations office as soon as possible after receiving this written notice of appointment (per Article 20 – Section F). For more information about gender neutral restroom locations visit <http://lgbtqia.ucdavis.edu/resources/gnr>.

If you would like to accept the TA position in the Department of Psychology, please notify Angela Scully, Graduate Program Coordinator, in writing no later than **Wednesday, December 20, 2017** indicating your acceptance or declination of this appointment. Failure to accept this offer by **December 20th** will nullify this offer in its entirety. Should you have any questions regarding your appointment, please feel free to contact Angela Scully. She can be reached at ascully@ucdavis.edu. We look forward to your response.

Sincerely,



Susan Rivera
Psychology Department Chair

I _____ accept the above appointment.

I _____ decline the above appointment.

Signature of Prospective TA

Date