Team Contract

Names/netids: Jean Maldonado Caizapanta/jmm773 | Emiri Aoki ea327 | Yang Qin yq93

We agree to the following policies for our team. Once agreed to, these policies cannot be changed for the duration of the project.

Team roles. Any specific roles within the group, their responsibilities, and how those roles will be assigned or rotated.

Data analyst/Developer: Emiri, Yang, Jean (analyze the data, building visualization)

Decision making. For example: consensus, majority vote, or team captain.
Consensus decision making, using consensus to finding solutions that everyone actively supports, or at least can live with.

Communication. Methods of communication, and expectations for response times.
Routine meetings (weekly), Whatsapp group chatting (response in 4 hours), Email for documents sharing (response in one day)

Balance of responsibilities. Procedures for ensuring that everyone contributes.
Drawing up the milestone,set the completion date, check the progress weekly.

Enforcement. When and how we will verify that all team members are following the terms of this contract.
Spend first ten meetings of our weekly meetings discussing what progress we've accomplished.
At the end of the meeting, assign clear owners to tasks with dates

Conflict Resolution. What we will do when we identify problems, and how we will resolve them.
If it's person to person, the parties involved should have a direct conversation. If it's a problem that affects the whole group, then we will have a group discussion

Jean Maldonado   Emiri Aoki   Yang Qin

Signatures: Jean Maldonado Caizapanta, Emiri Aoki, Yang Qin

TA Witness Signature: