

Jean Tu

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Education

University of Southern California

Los Angeles, CA

Viterbi School of Engineering

Expected Graduation: May 2018

Bachelors of Science in Computer Science/Business Administration

Minor: Web Technologies and Applications

Relevant Courses

CSCI 103: Introduction to Programming

ITP 104: Web Publishing

CSCI 104: Abstract Data Structure

CSCI 170: Discrete Mathematics

Technical Skills

Programming Languages: C++, HTML5, and CSS

Platforms: Mac, Windows, and Ubuntu/Linux

Applications: WordPress, Excel, PowerPoint

Work Experience

Dropbox

Los Angeles, CA

Campus Ambassador

September 2015 - Present

- Motivate students to create an account and download the application for easier access to files and documents
- Market the brand and familiarize students with the mission of Dropbox
- Communicate across functional groups to generate and implement ideas for problem solving

University of Southern California

Los Angeles, CA

Viterbi Admissions and Student Affairs Assistant

September 2014 - Present

- Assist the Director of Student Engagement and Career Connections in daily administrative tasks, email maintenance, and managing phone traffic
- Manage and update the Viterbi undergraduate webpage
- Streamline advertisements for various Viterbi programs and organizations

City of Campbell

Campbell, CA

Summer Day Camp Leader III

June 2011- Present

- Facilitated discussions, crafts, and social activities for summer campers ages: 5 – 12
- Served as a mentor summer campers
- Provided assistance in helping the new leaders work on their leadership skills

Extracurricular Activities

Alpha Omega Epsilon

September 2014- Present

Professional Engineering Sorority

- Executive Vice President: Plan recruitment events and plan the professional events hosted by AOE
- Web Master: Update the organization website running on WordPress

Society of Women Engineers

September 2015 - Present

Women in Engineering

September 2014- Present

Assistant Director

- Hosts events for neighboring junior high and high school girls to help spark their interest in Engineering
- Plan events and gather supplies needed to host Lunch and Learn events for those in women in engineering