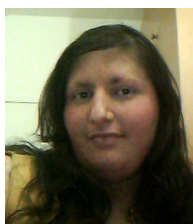


## PERSONAL INFORMATION

## Jeanine Abela



📍 Sacre Coeur', January street, XRA 1802 Xaghra, Gozo (Malta)

📞 99294907

✉ jeanineabela@hotmail.com

## WORK EXPERIENCE

12/07/2014–30/10/2014

## Graphic Designer

IPBeja-Instituto Politecnico de Beja, Beja (Portugal)

- worked in a Art and Multimedia Communication Lab
- was responsible to do a cultural heritage project
- was able to apply creative and technical skills that concerns Interactive Map Design of the City of Beja in Portugal with highlighting the key Monuments like the Castle of Beja.

12/07/2012–20/09/2012

Fr.Carmelo Refalo-at the Parish Office, xaghra, Gozo (Malta)

- Telephone Operator
- Office Duties
- Caring after children during the Parish Summer Club

## EDUCATION AND TRAINING

01/10/2013–Present

## HND in Interactive Media

EQF level 5

MCAST, Mosta and Paola (Malta)

- Computer Programming Principles
- Digital Media in Art and Design
- Interactive Media Principles
- Visual Communication in Art and Design
- 2D,3D and Time-based Digital Applications
- Animation Techniques for Interactivity in Art and Design
- Contextual and Cultural Referencing in Art and Design
- New Technologies in interactive Media

04/10/2011–30/06/2013

## Extended Diploma in IT(Networking and System Support)

EQF level 4

MCAST, Xaghra, Gozo (Malta)

- Digital Graphics
- Information System
- Database Design
- Computer System
- Communication Employability Skills
- Computer Technology
- Developing Computer Games
- Client-Side Cust of Web Pages

- It Technical Support
- Computer Networks
- Managing Networks
- It system troubleshooting and repair
- Event Driven Programming
- 2D Animation Production

04/10/2010–28/06/2011

### First Diploma in IT

EQF level 3

MCAST, Xaghra, Gozo (Malta)

- Maths
- English
- Maltese
- Programming
- Web Design
- Spreadsheet
- Database
- Networking

26/09/2005–31/03/2010

### School Leaving Certificate

Can.G.P.Agius de Soldanis Girl's Secondary School, Victoria, Gozo (Malta)

- Maths
- English
- Maltese
- Religion
- Italian
- Textiles Studies
- History
- Geography
- Social Studies

## PERSONAL SKILLS

### Mother tongue(s)

Maltese

### Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C2	C2	C2
Italian	B1	B1	A1	A1	A2
Portuguese	A1	A1	A1	A1	A1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user  
[Common European Framework of Reference for Languages](http://europa.europa.eu/education/languages/frameworks/common_european_framework_of_reference_for_languages/)

### Organisational / managerial skills

- I am able to work under stress
- meeting deadlines

### Computer skills

-I am competent with Microsoft Office programmes like Word, Excel, PowerPoint and Access.

-I am also competent using Adobe Suite Master Collection of Applications.

**Other skills** -I did a Video Editing Course with Rewind Productions and have a certificate

- Have certificates of ECDL Core and Advanced
- I have experience in computer repairs
- knowledge of safety regulations(Data Protection Act)
- Photo Editing
- Painting
- playing the guitar
- designing clothes
- tailoring
- Designing designs

**Driving licence** B