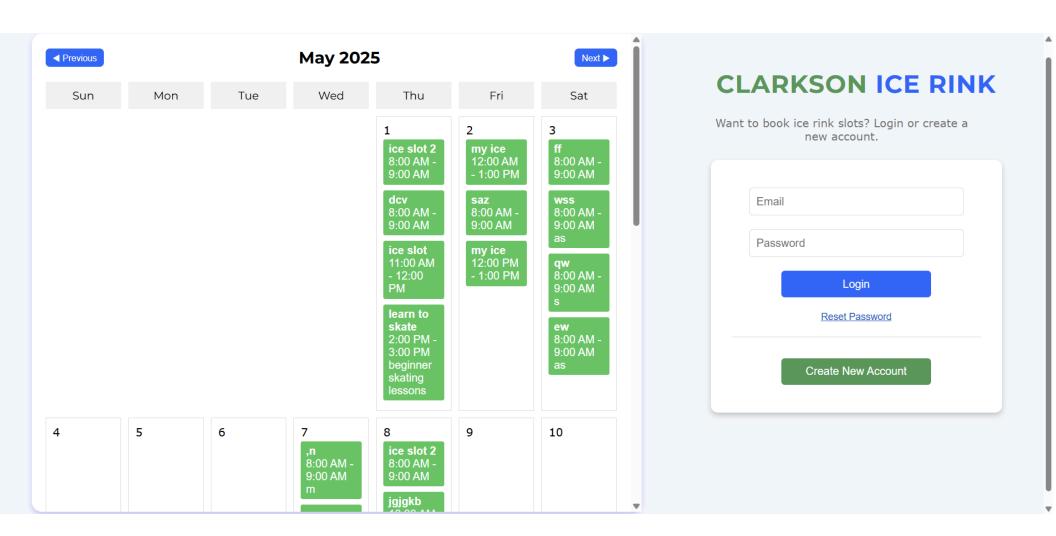
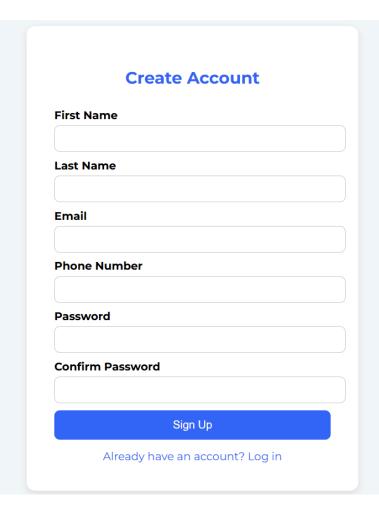
# Home Page



#### **Create Account**

**Clarkson Ice Rink** 



# Creating account email confirmation 1

#### **Clarkson Ice Rink**

#### **Create Account**

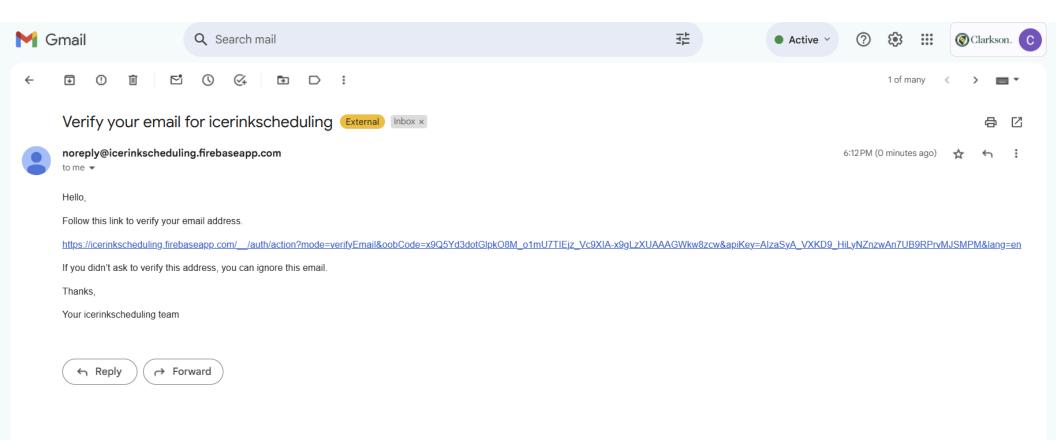
#### Almost there!

A verification email has been sent to laplancm@clarkson.edu.

Please check your inbox and click the verification link to complete registration.

Didn't receive it? Resend

### Creating Account Email Confirmation pt.2



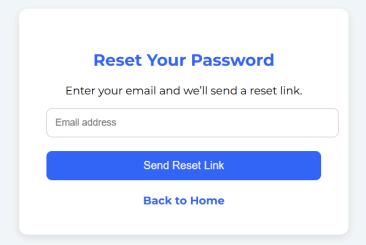
# Creating Account Email Confirmation pt.3

#### Your email has been verified

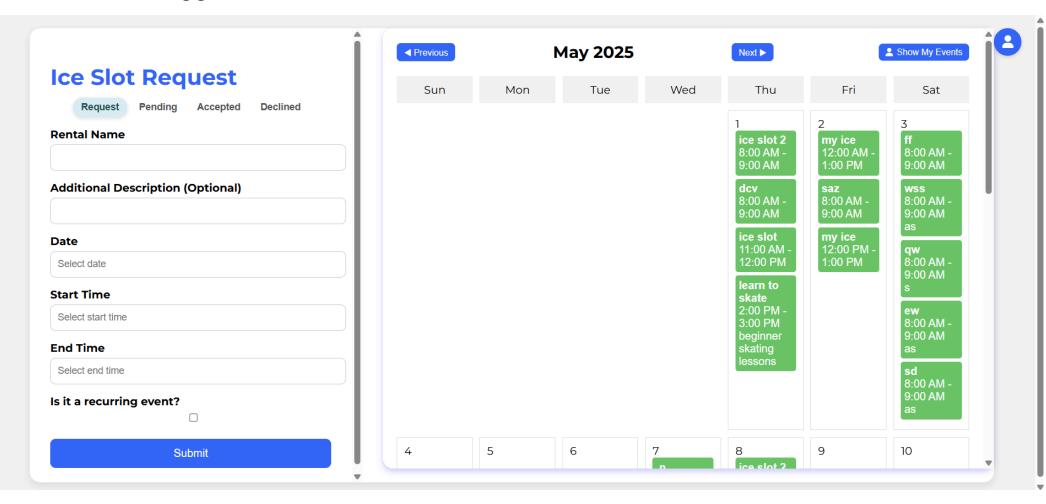
You can now sign in with your new account

#### Reset Password

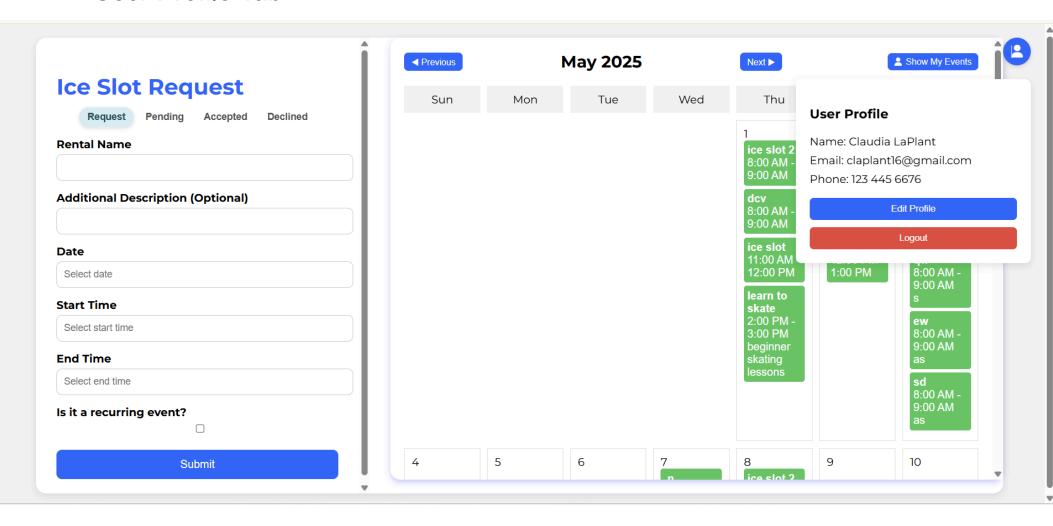
#### **Clarkson Ice Rink**



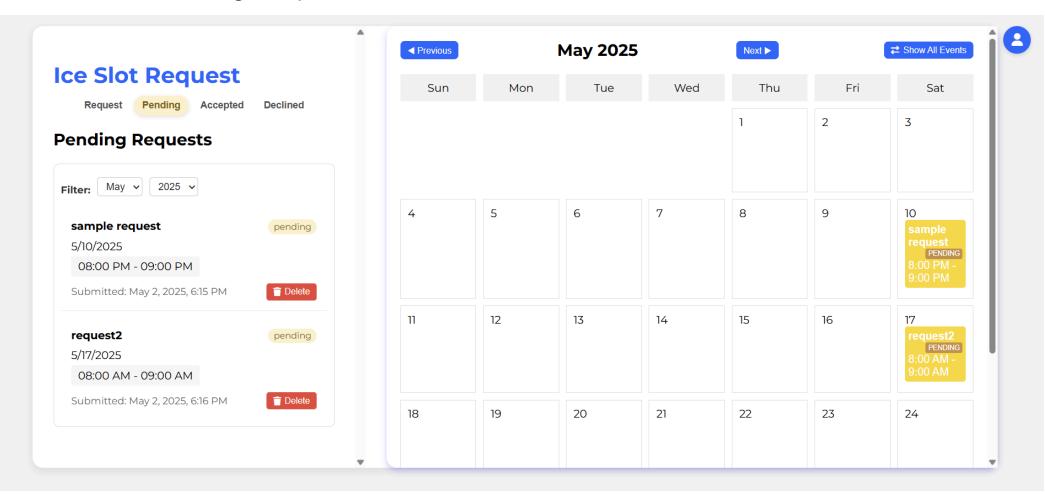
### User Logged In View



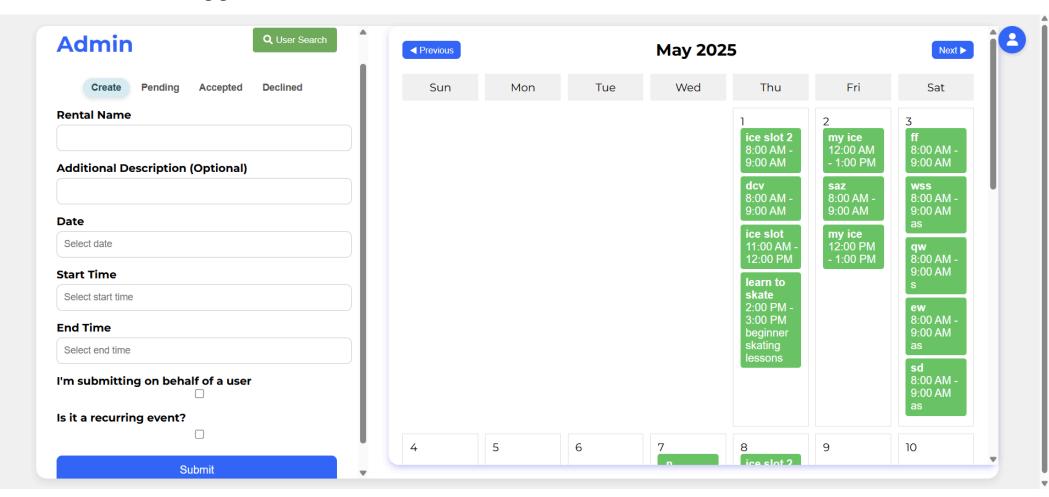
#### **User Profile Tab**



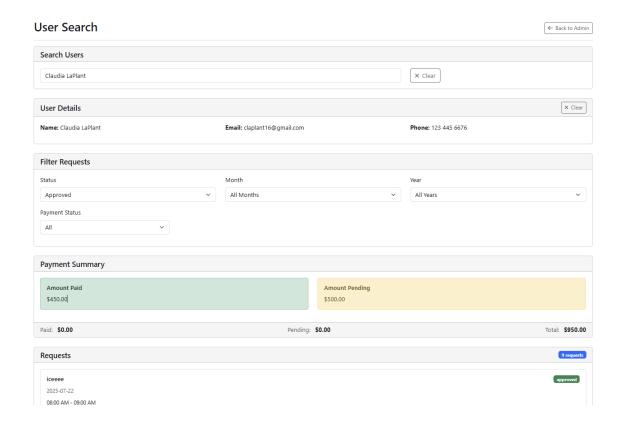
## **User Pending Requests**



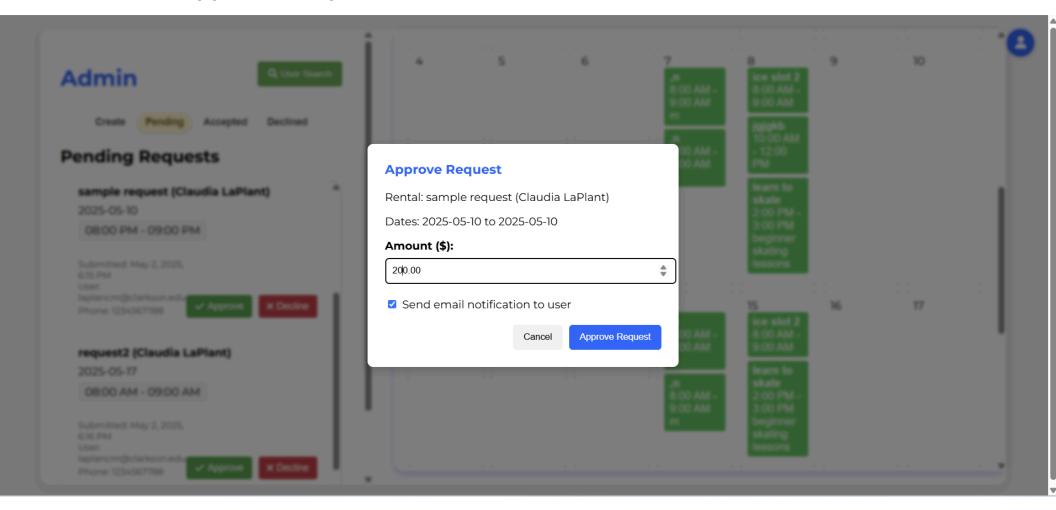
### Admin Logged In View



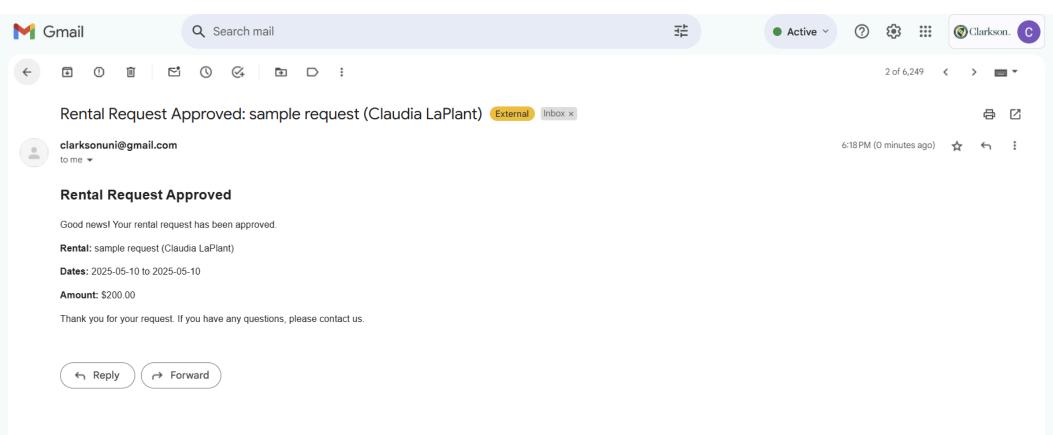
# User Search



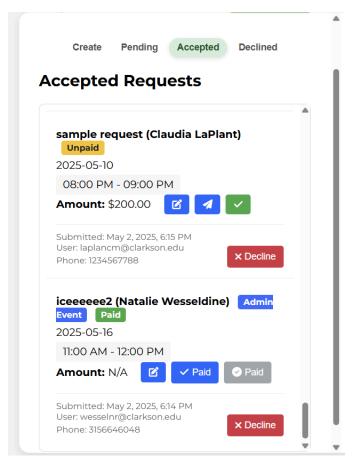
## Admin Approve Request and Set Price



## **User Approved Request Email**



### Admin Send Invoice For Approved Events



Blue Box with pen - edit amount
Blue "send" envelope - send invoice
Green Check - Mark as paid ( can do this manually if they pay in cash or do not pay through stripe)

# Payment Invoice Email

Payment Invoice for sample request (External)





#### **Payment Invoice**

Thank you for your rental request!

Rental: sample request

Dates: 2025-05-10 to 2025-05-10

Amount Due: \$200.00

Please click the link below to view and pay your invoice:

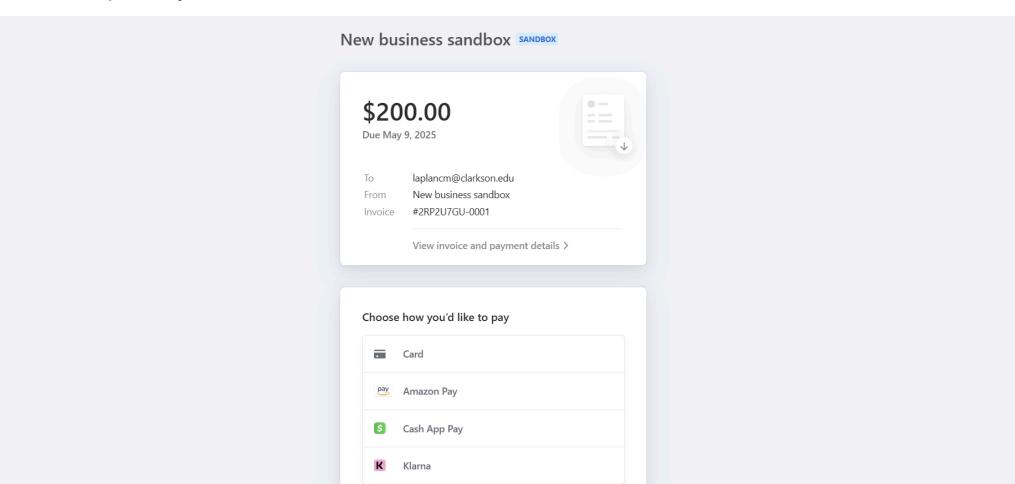
#### View Invoice

If you have any questions, please contact us.

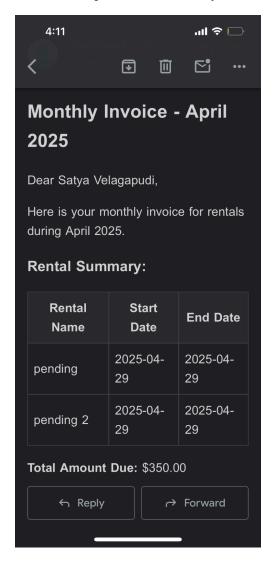
Thank you!

They follow the link and it will bring them to stripe application to pay.

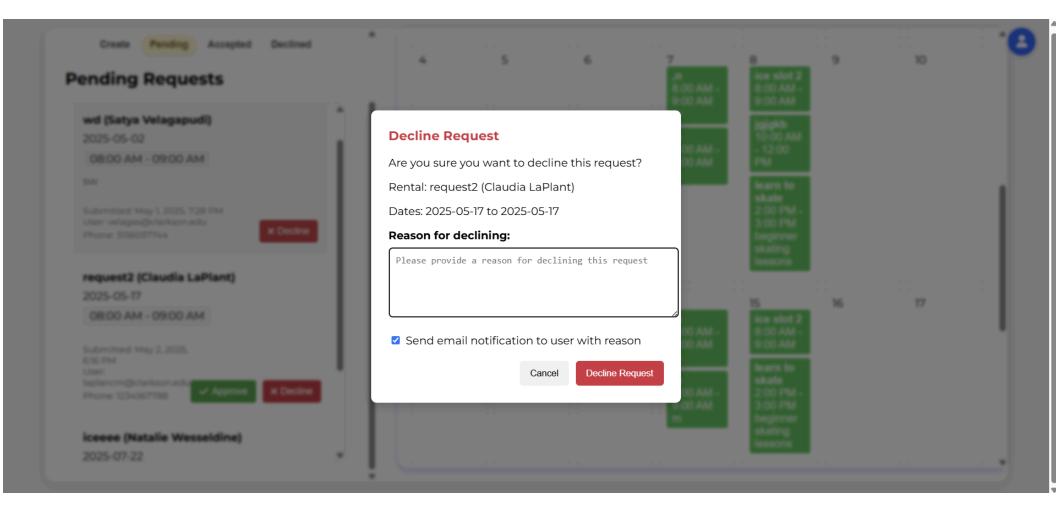
# Stripe Payment



# Monthly Invoice (secondary option)



#### Admin Decline Rental



#### **User Declined Rental Email**

Rental Request Declined: request2 (Claudia LaPlant) External Inbox ×



clarksonuni@gmail.com

to me ▼

#### **Rental Request Declined**

We're sorry, but your rental request has been declined.

Rental: request2 (Claudia LaPlant)

Dates: 2025-05-17 to 2025-05-17

Reason: this is too early of a ice slot

If you have any questions or would like to discuss this further, please contact us.

No problem, thank you for letting me know.

Thank you for trying!

Bummer!