



Nilesh Bansode

Restaurant Manage/Lebanese Cook

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ACADEMIC BACKUP

- SECONDARY EDUCATION (2003-04)
Pune University, Indian Certificate of Secondary Education
- HIGHER SECONDARY(2004-06)
Commerce Stream, Council of Higher Secondary Education.
- HOTEL MANAGEMENT (2006-07)
Saraswati Institute of hotel management, Pune University

INTREST & HOBBIES

- Travelling
- Long Driving
- Cricket

LANGUAGE KNOWN

- English
- Hindi
- Marathi

PERSONAL PROFILE

To apply the knowledge and skill gained through Education and training to purpose a challenging and rewarding career in the field of Hotel Management

Excels in client liaison; gaining positive feedback on quality of service offered and contributing to long term client retention. Demonstrates natural flair for time management; delegating and prioritizing complex tasks effectively in order to track and ensure compliance with deadlines. A proactive team member capable of working collaboratively or with minimal supervision.



PROFESSIONAL EXPERIENCE

Byblos Lebanese Restaurant (2013-2021)

Restaurant Manager

DUTIES AND RESPONSIBILITIES

- Perform open/midday/closing duties,
- Conduct daily briefing on matters of importance to the team
- Manage all necessary repairs & maintenance issues
- Manage the restaurant risk review audit process & implement Necessary changes,
- Ensure Food safety and restaurant sanitation, hygiene
- Conduct weekly inventories, Cost control ,Expenditure approval
- Manage guest relation & guest recovery
- Train ,coach & develop team members to ensure they are providing gold standard service to guests
- Manage local restaurant marketing ,sale building community,
- Make hiring new team members and training
- Interact with guest to obtain feedback on quality of service & food
- Up selling opportunities ,Monitor team personal grooming & hygiene
- To handle cash and credit card procedures according to the guidelines Of the accounting department
- To positively deal with and learn from all customer complaints and Comments
- Manage the Restaurant Risk Review audit process and implement Necessary changes

PROJECTS COMPLETED

- “Pre-opening restaurant team member.”

Organization: Byblos Restaurant

BUSINESS PROJECT

- “Out- door food catering ”

Company: Yahoo, Dell, VIPs client, capital India,

PERSONAL DETAILS

- Nationality : Indian
- Marital status : Married
- Date of Birth : 23 December, 1987
- Passport No : U8892656
- Expiry Date : 01 March 2031

World Cuisine Network. Ltd (2009-2013)

Assistance Restaurant Manager /supervisor

Lebanese, Indian, Italian Cuisine

The Paul Hotel (2008-2009)

Waiter/server (F&B Service Department)

The Lalit Ashok Hotel (2007-2009)

Waiter/server (F&B Service Department)

DUTIES AND RESPONSIBILITIES

- Greeting the guest with smile, present the menu assist their item selectio
- Take food & beverage order, serve them timely manner
- Providing a friendly , professional timely service all the time to guest
- Delivering food from kitchen to the guest
- Staying attentive to the need of guest in dining area
- Arrange table set up ,side station before and after, according standards and maintain restaurants hygiene, checking POS,printer,internet working
- Maintaining log Books , reservation, handling telephone, take order
- Report any accident or guest complaint immediately to manager
- Explain customer special of the day ,up selling item ,offer tea /coffee
- To provide water ,bread, butter service throughout the meal to guest
- Collect bills payment from customer and handover to them to cashier
- Restaurant opening and closing duties sop

PROFESSIONAL ATTRIBUTES

- Ability to work as part of a team as well as individually and take directions accurately.
- Analytical thinker and problem solver.
- High level of accuracy and excellent communication skills
- Extremely organized in a manner that is easily read by others.
- Trustworthy and discreet when dealing with confidential information.
- Administrative skills
- Skilled at facilitating the exchange of ideas

DECLARATION

I hereby declare that the above details furnished by me are true to the best of my knowledge and belief.

Thanks &Regards

NILESH BANSODE