

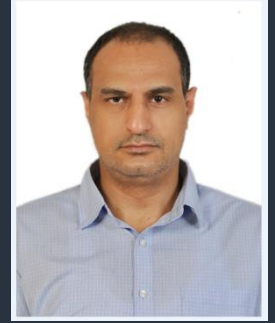
# Mustafa Abdul Gawad El Sayed

IA CPA

Address UAE – Ras Al Khaima - Al Ghail Industrial Area

Phone + 971 523673163

E-mail mostafaomartaz@gmail.com



Experienced, Senior Accountant and IA CPA with more than a decade of experience in the accounting field for large corporations in commercial & manufacturing & training and services sectors. Interested in joining a growing agency with sights set on a leadership position, **I can join immediately**



## Certifications

**International Arabic Certified Public Accountant (IA CPA) passed in December 2021**

Certificate from international Arab Society of Certified Accountants (IASCA)

You can check my result on their website

[https://www.iascasociety.org/IACPA\\_Result.aspx](https://www.iascasociety.org/IACPA_Result.aspx)

Then enter Candidate Number: 43448



## Work History

**April 2019 - Paraffin Oil Refinery Manufacturing llc-Senior Accountant**

**Till August 2023**

**UAE – Ras Al Khaima**

- Preparing financial statements including statement of comprehensive income– balance sheet – statement of cash flows– statement of changes in equity
- Preparing VAT Return and submit to federal tax authority and submit VAT Refunds request on federal tax authority web site
- Manage all accounting transactions
- Self-review financial transactions and documents

- I can work under pressure and can work independently
- Responsible for preparing Bank reconciliation, inventory reports
- Responsible for treasury
- Fulfill the requirements of external auditor.
- Preparing payroll for employees

**December  
2016  
January  
2019**

**SRACO GROUP - Senior Accountant  
Al Dammam - SAUDI ARABIA**

- Manage all accounting transactions
- Audit financial transactions and documents
- I can work under pressure and can work independently
- Preparing Bank reconciliation, checks and sales invoices
- Responsible for custody with amount of 160,000 riyals
- Preparing financial statements (income statement – balance sheet)
- Submit financial reports to internal auditing department
- Fulfill the requirements of external auditor.
- Dealing with banks, customers and suppliers

**February  
2005  
October  
2016**

**ORASCOM TRAINING & TECHNOLOGY- Senior Accountant  
EGYPT – CAIRO**

- Manage accounting activities to ensure compliance with accounting principles, policies and external audits.
- Maintained financial records and ensure proper recording of operations required to the financial workflow.
- Review the balance sheet, income statement, cash flow statements
- Preparing monthly payroll and bank reconciliation
- Preparing Cheque and sales invoices
- Preparing financial reports for financial manager and external auditing office
- Dealing with banks, customers and suppliers
- Responsible for managing and supervising the work of the cashiers

**September  
2002  
January  
2005**

**LEAD FOUNDATION - Accountant  
EGYPT – GIZA**

- Assist the accounting supervisor to take charge of the company's financial accounting work
- Responsible for the collection, storage and confidentiality of various financial data and files

- Complete other tasks assigned by leaders on schedule
- Create and update expense reports
- Review and file payroll documents
- Participate in quarterly and annual audits



## Education

### BACHELOR DEGREE OF COMMERCE: ACCOUNTING

Faculty of Commerce - Cairo University, Egypt

Grade: Good, May 2002



## Skills

- MS Office Suite
- Vat understanding
- Financial statements expertise
- Superior attention to detail
- Financial records review
- Annual reports
- Working in many accounting systems (tally-pact-oracle-al motakamel- al motamem)
- UAE Driving license

**Certificates attached below**



المجمع الدولي المحاسبين القانونيين

The International Arab Society of Certified Accountants (IASCA)

**The International Arab Society of Certified Accountants (IASCA)**

certifies that:

**MOSTAFA ABDEL GAWAD ELSAYED MOHAMED**

has passed its qualifying exams to become an

**THE INTERNATIONAL ARAB CERTIFIED PUBLIC ACCOUNTANT  
(IACPA)**

محاسب دولي عربي قانوني مُعتمد

Chairman



Candidate Number: 19/43448

002136

53264

17 / 01 / 2019

"شهادة خبرة"  
Experience certificate

This is to certify that "Mostafa Abdul Gawad El Sayed Mohamed" "Egyptian National" ID Iqama (2427145483) worked with us, as "Accountant" SRACO Co. from "20 / 12 / 2016" till "16 / 01 / 2019".

يهذا نفيد بأن السيد / مصطفى عبدالجواد السيد محمد. "مصري" الجنسية ويحمل هوية رقم (٢٤٢٧١٤٥٤٨٣) قد عمل لدينا بوظيفة ( محاسب ) من تاريخ "٢٠١٦/١٢/٢٠" حتى تاريخ "٢٠١٩/٠١/١٦"

This certificate was issued at his request without any liability on the company.

وقد اعطي هذه الشهادة بناءً على طلبه و قد أخلي طرفه وذلك دون أدنى مسؤولية على الشركة.

مدير عام الموارد البشرية

بدر السحيمي



17/01





# جامعة القاهرة شهادة نجاح

0641565

٢٧٧٠٥٠١٢١٠٣٤١٢

تشهد كلية التجارة جامعة القاهرة أن السيد: مصطفى عبد الجواد السيد محمد //

قد نجح في امتحان درجة البكالوريوس في التجارة شعبه: محاسبة //

بتقدير عام: جيد // مجموع: ٥٦٤ / ٨٠٠ بنسبة: ( ٧٠,٥٠ % )

دور: مايو سنة: ٢٠٠٢ الفين واثنين الجنسية: مصري

وهو من مواليد: الجيزة بتاريخ: ١٩٧٧/٠٥/٠١ سبعة وسبعون

علما بأن النتيجة اعتمدت من مجلس الكلية بتاريخ: ٢٠٠٢/٠٧/١٥

وقد تحررت هذه الشهادة بناءا على طلبه لتقديمها الى من يهمة الأمر.

المراجع

١٩٧٧/٠٥/٠١

عميد الكلية

المختص

١٩٧٧/٠٥/٠١

مدير الشؤون التعليمية

١٩٧٧/٠٥/٠١

أمين الجامعة

١٩٧٧/٠٥/٠١

